

WHAT IS THE PROCESS FOR BECOMING A CAPS PROVIDER?

WHO IS ELIGIBLE?

Programs that are Quality Rated: 1, 2, or 3 Stars.

*Exempt and Informal Providers do not need to be Quality Rated.

Programs that are newly Licensed [includes Changes of Ownership and Changes of Location]

Existing Licensed Programs that are new to CAPS [no CAPS payments received in the preceding 12 months].

Note: Providers new to CAPS and not Quality Rated may be placed in the CAPS/QR Provisional Status until a Quality Rated star rating is earned.

New or Existing Child Care Program NOT previously funded by CAPS

1. Receive Permit, Temporary or Permanent License from Licensing
2. Complete a Quality Rated Application at: qualityrated.decal.ga.gov. *Do not select a Cohort. Selecting a Cohort will prolong the process of enrolling in the CAPS/QR Provisional Status.
3. Contact CAPS Provider Relations and state you're interested in becoming a CAPS Provider at: 1-833-442-2277 or CAPSProviderSupport@decal.ga.gov.
4. Complete and have an approved enrollment application for CAPS. Within the CAPS application, complete the CAPS/QR Provisional Status Memorandum of Understanding.

Change of Ownership [COO] or Change of Location [COL]

1. Receive Permit, Temporary or Permanent License from Licensing
2. Complete the QR section in the online application and indicate that YES a transfer is requested. If the application has already been submitted and QR was not selected then the provider can ask for the QR Data Transfer request form be sent to them by emailing QualityRated@decal.ga.gov.
3. The new owner will be contacted by Provider Relations to start the CAPS enrollment process
4. After the new owner has been set up and has an approved application in GACAPS, the scholarships will be transferred to the new owner and may be billed for based on the dates when the requirements for Quality Rated and Licensing were completed.



CAPS



Georgia Dept
of Early Care
and Learning
BRIGHT FROM THE START