

**Are you an employer looking for child care for your employees?**

**We are open and ready to enroll!**

Dear Families,

Our program [insert name] is currently open and serving families during the COVID-19 crisis. If you are in need of child care, please contact us at [insert phone number and/or email address] to enroll your child. Our program is [insert description of your program- are you quality rated, do you accept CAPS, what age children do you serve, etc]. We look forward to serving you and your family.

Respectfully,

[Director/Owner name]

[Program Name and Address]