

Dear Pre-K Director,

Please see below for Pre-K updates and important information.

- **Pre-K Updates Webinar:** The next Pre-K Updates Webinar will be conducted on Friday, May 19th at 1:00 PM. Use the link below to register for the webinar. After registering, you will receive a confirmation email containing information about joining the webinar. <https://attendee.gotowebinar.com/register/1042695894846247008> The webinar will be recorded and posted if you are unable to attend.

- **Work Sampling Online:**
 - **Checklist Ratings:** If teachers have not done so already, they should enter Period 2 ratings as soon as possible. Period 2 checklist ratings should be finalized, and the Narrative Summary Report should be completed for each child prior to family conferences.
 - **Family Conferences:** Information on each child's performance including the WSO Narrative Summary should be shared with parents or guardians by the end of the school year.
 - **All WSO Logins will be disabled on July 2nd.** All 2022-2023 data will be removed to prepare the system for the 2023-2024 school year. Any 2022-2023 WSO year-end reports that you need for future use must be generated before the data is deleted on July 2nd. Administrator logins will be reinstated on August 7th. Teacher logins will be reinstated on August 21st. Start-up reminders will be sent to you and your teachers via email.

- **Important Dates:**
 - **May 19** Pre-K Updates Webinar
 - **May 19** Last day to dispute any payment for the school year. Submit a payment dispute to panda.finance@dec.al.ga.gov. Refer to section 18.5 of the [Pre-K Providers' Operating Guidelines](#) for additional information.