



CHILDCARE TRANSPORTATION

LICENSING REQUIREMENTS

For each and every ride, programs are required to ensure safety procedures and the qualifications of adults who accompany children in child care vehicles are met. Ensuring children's safety during transport begins with understanding how to comply with key licensing rule requirements.

✓ Before the Ride: Know the Requirements:

✓ Written Permission

- Parents must provide written authorization for all transportation.

✓ Program Responsibility

- The program is responsible for each child from pick-up to drop-off.
- Children cannot be dropped off without an authorized adult present.

✓ Qualified Drivers

- Must hold a valid license for the type of vehicle used.
- Must have completed required transportation training within the last 2 years.

✓ Safety Practices

- Emergency contact information for each child must be accessible.
- A First-Aid kit and working fire extinguisher must be in the vehicle.
- The vehicle must be kept clean, in good repair, and free from hazards.
- A safety check of the vehicle must be completed annually, by a trained individual.

KEY ELEMENTS FOR SAFE & EFFECTIVE TRANSPORTATION:

Vehicle Safety and
Maintenance

Adequate Staffing

Proper Documentation
Procedures

Vehicle Evaluation
Procedures



**Georgia Dept
of Early Care
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Attendance & Supervision:

✓ Passenger Checklists

Attendance must be taken:

- Before leaving the center
- As children board the vehicle
- When they arrive at the destination
- Frequently during any trip
- Upon reloading for return
- Upon arrival back at the program and during unloading

✓ Supervision & Ratios

- Extra staff (besides the driver) must be present to maintain required child-to-adult ratios and provide adequate supervision.
- At least one adult on the vehicle must be certified in pediatric CPR and first aid.

On the Road: Vehicle Safety:

✓ Seating Capacity & Safety

- The number of children must never exceed the vehicle's manufacturer-stated capacity.
- All children must be properly restrained in appropriate car seats or safety belts, per state law requirements.

✓ Safe Pick-Up/Drop-Off

- Vehicles must park so no child crosses the street to enter or exit the vehicle.

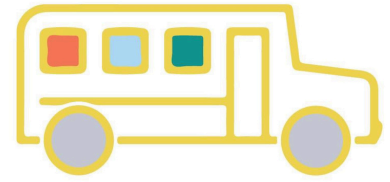
✓ Final Vehicle Checks

- Two complete inspections of the entire vehicle must happen immediately after children disembark to ensure no child is left onboard.



**STAY AWARE.
STAY
CONSISTENT.
LET'S KEEP
EVERY RIDE
SAFE!**

LOOK AGAIN
GA • USA



NEVER LEAVE A CHILD
ALONE IN A VEHICLE

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BE PREPARED TO ANSWER FOR PARENTS:

Who will be in the vehicle
with my child?

What training does the
driver have?

How do you ensure children
are accounted for at all
times during the trip?

What's your emergency
protocol during transport?

How do you ensure no child
is left in the vehicle upon
return?



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