

FFY2025-2027 Child Care and Development Fund State Plan

Section 5: Health and Safety of Child Care Settings

Child care health and safety standards and enforcement practices are essential to protect the health and safety of children while out of their parents' care. CCDF provides a minimum threshold for child care health and safety policies and practices but leaves authority to Lead Agencies to design standards that appropriately protect children's safety and promote nurturing environments that support their healthy growth and development. Lead Agencies should set standards for ratios, group sizes limits, and provider qualifications that help ensure that the child care environment is conducive to safety and learning and enable caregivers to promote all domains of children's development.

CCDF health and safety standards help set clear expectations for CCDF providers, form the foundation for health and safety training for child care workers, and establish the baseline for monitoring to ensure compliance with health and safety requirements. These health and safety requirements apply to all providers serving children receiving CCDF services – whether the providers are licensed or license-exempt, must be appropriate to the provider setting and age of the children served, must include specific topics and training on those topics, and are subject to monitoring and enforcement procedures by the Lead Agency. CCDF-required annual monitoring and enforcement actions help ensure that CCDF providers are adopting and implementing health and safety requirements.

Through child care licensing, Lead Agencies set minimum requirements, including health and safety requirements, that child care providers must meet to legally operate in that State or Territory. These requirements help ensure children attending child care are healthy and safe. In some cases, CCDF health and safety requirements may be integrated within the licensing system for licensed providers and may be separate for CCDF providers who are license-exempt.

This section addresses CCDF health and safety requirements, Lead Agency licensing requirements and exemptions, and comprehensive background checks.

When responding to questions in this section, OCC recognizes that each Lead Agency identifies and defines its own categories of care. OCC does not expect Lead Agencies to change their definitions to fit the CCDF-defined categories of care. For these questions, provide responses that best match the CCDF categories of care.

5.1 Licensing Requirements

Each Lead Agency must ensure it has in effect licensing requirements applicable to all child care services provided within the State/Territory (not restricted to providers receiving CCDF funds).

5.1.1 Providers subject to licensing

For each category of care listed below, identify the type of providers subject to licensing and describe the licensing requirements.

- a. Identify the center-based provider types subject to child care licensing: *Child Care Learning Centers*

Are there other categories of licensed, regulated, or registered center providers the Lead Agency does not categorize as license-exempt?

Yes. If yes, describe: *Enter Text*

No.

b. Identify the family child care providers subject to licensing: *Family Child Care Learning Homes*

Are there other categories of regulated or registered family child care providers the Lead Agency does not categorize as license-exempt?

Yes. If yes, describe: *Enter Text*

No.

c. Identify the in-home providers subject to licensing: *N/A*

Are there other categories of regulated or registered in-home providers the Lead Agency does not categorize as license-exempt?

Yes. If yes, describe: *A license is not required for Informal Caregivers unless they meet the FCCLH or CCLC requirements, but they must register with the CAPS program. An Informal Caregiver is a family, friend, or neighbor who provides care for no more than two unrelated (or no more than six related) children for pay. Informal care can be provided only when no other licensed care is available within a reasonable geographic area, during non-traditional hours when licensed care is not available, or if the child in care is determined to meet the special needs definition. For "relative informal child care" the arrangement may take place at the relative's residence or in the child's residence. The relative must not be included in the family unit. For "non-relative informal child care," the non-relative caregiver must provide care in his/her own residence and may not be a resident of the household of the child(ren) receiving care.*

No.

5.1.2 CCDF-eligible providers exempt from licensing

Identify the categories of CCDF-eligible providers who are exempt from licensing requirements, the types of exemptions, and describe how these exemptions do not endanger the health, safety, and development of children. -Relative providers, as defined in CCDF, are addressed in subsection 5.8.

a. License-exempt center-based child care. Describe by answering the questions below.

i. Identify the categories of CCDF-eligible center-based child care providers who are exempt from licensing requirements. *Georgia law allows some types of classes or groups of programs to be exempt from licensing requirements. While Georgia has 14 exemption classes or groups, the Lead Agency has made a policy decision to pay subsidy in two types of programs: Government-owned and operated programs and school-age day camp programs.*

ii. Describe the exemptions based on length of day, threshold on the number of children in care, ages of children in care, or any other factors

applicable to the exemption. 1. *Government-owned and operated programs: Programs owned and operated by a department or agency of federal, state, county, or municipal government can receive subsidies. Most government-owned and operated programs in Georgia are operated by local school boards at public schools to serve families that need afterschool child care. The remainder of the programs in this exemption category are mostly operated by local parks and recreation departments for children's extracurricular activities occurring after school or at day camps.* 2. *School-age day camp programs: Day camp programs for children age five and older that are operated between school terms, whose primary purpose is to provide organized recreational, religious, or instructional activities, can receive subsidies. The day camp programs may operate during summer and other school breaks and shall operate for no more than 12 hours per day. Children in day camp programs are school age only, and the program operates only during school breaks. In some areas of the state, there is a lack of licensed care, meaning that on-site after school programs and day camps are the only resources for working families for care outside school hours. Without this exemption category and the opportunity for subsidy children to attend, families and children could be at risk of having no child care options available to them. These exempt programs receiving CCDF are monitored annually by the Lead Agency, which ensures that all staff working in these programs have met Criminal Record Check requirements, have attended pre-service orientation, and have met training requirements; an emergency preparedness, response, and recovery plan is in place; and ensures that the program is meeting the health and safety standards defined by the Lead Agency. Data from previous monitoring efforts show that programs in these categories are substantially meeting the Georgia core rules around health and safety. In addition, all exempt programs are required to notify families that they are not licensed to ensure the families are fully informed that the program is not subject to the rules and regulations for licensed facilities.*

- iii. Describe how the exemptions for these CCDF-eligible providers do not endanger the health, safety, and development of children. *To ensure that these exemptions do not endanger children receiving CCDF services, the Lead Agency has the following policies/requirements in place. Exempt programs are required to: Post a notification that their program is exempt from licensing; obtain a form signed by parents acknowledging that they know the program is exempt from licensing requirements; and post the Lead Agency phone number and website address for parents to see. Additionally, exempt programs are required to: Ensure the Lead Agency has their current contact information; submit copies of policies, advertisements, and parental agreement forms to the Lead Agency to verify that the program functions as an exempt program; notify the Lead Agency of any changes in their accreditation and other changes in the program that may affect the program's exempt status; maintain children's attendance records and parents' signed forms that acknowledge that the*

program is not licensed. The Lead Agency also has the authority to rescind an exemption if a program fails to meet the requirements. Finally, regional and state authorities such as the health department, state and local fire marshal, and local building and zoning officials continue to have authority to inspect and approve exempt programs. In July 2018, the Lead Agency began visiting a random sample of exempt programs that are not eligible to accept CCDF subsidies to collect health and safety data and to ensure compliance with the requirements of the type of exemption for which the program was approved. A sample of programs requesting exemption from licensing by application will be visited before approval to ensure the programs meet exemption requirements. Informal care providers receiving CCDF are monitored annually by the Lead Agency to ensure that all persons residing at these homes have met Criminal Record Check requirements and that the care provider has attended Health and Safety Orientation and meets annual training requirements. The Lead Agency visits the informal care provider to ensure that the program is meeting the defined health and safety standards. The Lead Agency also has the authority to rescind an exemption if a program fails to meet the requirements. Finally, regional and state authorities, such as the health department, state and local fire marshal, and local building and zoning officials, continue to have authority to inspect and approve exempt programs.

- b. License-exempt family child care. Describe by answering the questions below.
 - i. Identify the categories of CCDF-eligible family child care providers who are exempt from licensing requirements. *N/A*
 - ii. Describe the exemptions based on length of day, threshold on the number of children in care, ages of children in care, or any other factors applicable to the exemption. *N/A*
 - iii. Describe how the exemptions for these CCDF-eligible providers do not endanger the health, safety, and development of children. *N/A*
- c. In-home care (care in the child's own home by a non-relative). Describe by answering the questions below.
 - i. Identify the categories of CCDF-eligible in-home care (care in the child's own home by a non- relative) providers who are exempt from licensing requirements. *In-home care or informal care*
 - ii. Describe the exemptions based on length of day, threshold on the number of children in care, ages of children in care, or any other factors applicable to the exemption. *In-home care or informal care is limited to two unrelated children for pay or a maximum of six related children. The total group size may not exceed six children for related and unrelated children. Informal care is provided as an option for family choice if that best meets the family's needs. CCDF subsidy is available for informal care to meet the needs for families requiring child care if there is no licensed care within a reasonable geographic area; during nontraditional hours when no licensed care is available; or if the child(ren) require*

special care, defined as having special needs not available at licensed facilities.

- iii. Describe how the exemptions for these CCDF-eligible providers do not endanger the health, safety, and development of children. *To ensure that these informal caregivers do not endanger children receiving CCDF services, the Lead Agency has the following policies/requirements in place. Informal caregivers receive a monitoring visit to evaluate compliance with health and safety standards between 90 and 120 days after enrollment in the CAPS program and once per federal fiscal year (October 1 through September 30) thereafter. Informal caregivers must provide care that meets state health and safety standards as reflected in the health and safety monitoring checklists. The checklist can be found at: https://caps.decal.ga.gov/assets/downloads/CAPS/Appendix_HH-Health%20and%20Safety%20Standards%20for%20Informal%20Providers.pdf Health and safety standards for informal caregivers will be enforced in an appropriate and progressive manner depending on the type, severity, and number of violations. Repeated findings of noncompliance may result in additional enforcement actions as outlined in CAPS Policy Manual CAPS/00-15 CAPS Health and Safety Standards.*

5.2 Ratios, Group Size, and Qualifications for CCDF Providers

Lead Agencies must have child care standards for providers receiving CCDF funds, appropriate to the type of child care setting involved, that address appropriate staff: child ratios between the number of children and number of staff providing care, group size limits for specific age populations, and the required qualifications for providers. Lead Agencies should map their categories of care to the CCDF categories. Exemptions for relative providers will be addressed in subsection 5.8.

5.2.1 Age classifications

Describe how the Lead Agency defines the following age classifications (e.g., Infant: 0 – 18 months).

- a. Infant. Describe: *0 to 12 months*
- b. Toddler. Describe: *12 to 24 months, who are walking, and 25 to 35 months old*
- c. Preschool. Describe: *Three and four years old*
- d. School-Age. Describe: *Five years old and older*

5.2.2 Ratio and group size limits

Provide the ratio and group size limits for settings and age groups below.

- a. Licensed CCDF center-based care:
 - i. Infant.
Ratio: *1:6*
Group size: *12*
 - ii. Toddler.
Ratio: *1:8 (one year olds; 1:10 (two year olds)*

- Group size: 16 (one year olds); 20 (two year olds)
 - iii. Preschool.
 - Ratio: 1:15 (three year olds); 1:18 (four year olds)
 - Group size: 30 (three year olds); 36 (four year olds)
 - iv. School-Age.
 - Ratio: 1:20 (five year olds); 1:25 (six year olds and older)
 - Group size: 40 (five year olds); 50 (six year olds and older)
 - v. Mixed-Age Groups (if applicable).
 - Ratio: *In licensed center-based care, Georgia has established rules and regulations for ratios, group sizes, and requirements for mixed-age groups. A center can combine children in mixed-age groups, but the staff: child ratios for a mixed-age group will be based on the ages of the youngest children in the group if more than 20 percent of the children in the mixed-age group belong to younger age groups. Children under age three must be housed in physical areas separate from older children and cannot be mixed with older children except during early morning times of arrival and late afternoon times of departure; infants and children younger than three years old may be grouped with older children if staff: child ratios and group size are met based on the age of the youngest child in the group. If staff: child ratios and group size are met based on the age of the youngest child in the group. For child care learning centers with a capacity of seven to 18 children, all age groups can be mixed if the staff: child ratio is based on the age of the youngest child in care.*
 - Group size: *In licensed center-based care, Georgia has established rules and regulations for ratios, group sizes, and requirements for mixed-age groups. A center can combine children in mixed-age groups, but the staff: child ratios for a mixed-age group will be based on the ages of the youngest children in the group if more than 20 percent of the children in the mixed-age group belong to younger age groups. Children under age three must be housed in physical areas separate from older children and cannot be mixed with older children except during early morning times of arrival and late afternoon times of departure; infants and children younger than three years old may be grouped with older children if staff: child ratios and group size are met based on the age of the youngest child in the group. For child care learning centers with a capacity of seven to 18 children, all age groups can be mixed if the staff: child ratio is based on the age of the youngest child in care.*
- b. If different, provide the ratios and group size requirements for the license-exempt center-based providers who receive CCDF funds under the following age groups:
 - i. Not applicable, There are no differences in ratios and group size requirements.
 - ii. Infant: SAA
 - iii. Toddler: SAA

- iv. Preschool: *SAA*
- v. School-Age: *SAA*
- vi. Mixed-Age Groups: *SAA*

c. Licensed CCDF family child care home providers:

i. Infant (if applicable)

Ratio: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of an FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

Group size: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for pay. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3.) More than eight children under the age of five years are present.

ii. Toddler (if applicable)

Ratio: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of

12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

Group size: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for pay. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

iii. **Preschool (if applicable)**

Ratio: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

Group size: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for pay. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

iv. **School-Age (if applicable)**

Ratio: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children

who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

Group size: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

v. **Mixed-Age Groups**

Ratio: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

Group size: Family child care learning homes (FCCLH) are limited to the number of children not related to the provider in the FCCLH, for pay or not for pay, to not exceed six children. To meet the threshold to qualify as an FCCLH, the family must have at least three unrelated children for care for pay. Notwithstanding the limitation to six children prescribed by the definition of FCCLH, a provider may care for two additional children who are three years of age or older for two designated one-hour periods daily upon approval by the Lead Agency. Whenever related children or children who reside in the home are present in the home, the number of children under the age of 13 years may not exceed 12. An assistant, who must be at least 16 years of age, must be present to assist with supervision whenever 1) More than three children under the age of 12 months are

present; or 2) More than six children under the age of three years are present; or 3) More than eight children under the age of five years are present.

d. Are any of the responses above different for license-exempt child care homes?

No.

Yes. If yes, describe how the ratio and group size requirements for license-exempt providers vary by age of children served. *Enter Text*

Not Applicable. *The Lead Agency does not have license-exempt family child care homes.*

e. Licensed in-home care (care in the child's own home):

i. Infant (if applicable)

Ratio: *There are no ratio requirements pertaining to the ages of the children for informal caregivers.*

Group size: *If the relative cares for children for pay, the number of children in care cannot exceed six. Of the children in care, no more than two can be unrelated for pay.*

ii. Toddler (if applicable)

Ratio: *There are no ratio requirements pertaining to the ages of the children for informal caregivers.*

Group size: *If the relative cares for children for pay, the number of children in care cannot exceed six. Of the children in care, no more than two can be unrelated for pay.*

iii. Preschool (if applicable)

Ratio: *There are no ratio requirements pertaining to the ages of the children for informal caregivers.*

Group size: *If the relative cares for children for pay, the number of children in care cannot exceed six. Of the children in care, no more than two can be unrelated for pay.*

iv. School-Age (if applicable)

Ratio: *There are no ratio requirements pertaining to the ages of the children for informal caregivers.*

Group size: *If the relative cares for children for pay, the number of children in care cannot exceed six. Of the children in care, no more than two can be unrelated for pay.*

v. Mixed-Age Groups (if applicable)

Ratio: *There are no ratio requirements pertaining to the ages of the children for informal caregivers.*

Group size: *If the relative cares for children for pay, the number of children in care cannot exceed six. Of the children in care, no more than two can be unrelated for pay.*

- f. Are any of the responses above different for license-exempt in-home care?

N/A

No.

Yes. If yes, describe how the ratio and group size requirements for license-exempt in-home care vary by age of children served. *Enter Text*

5.2.3 Teacher/caregiver qualifications for licensed, regulated, or registered care

Provide the teacher/caregiver qualifications for each category of care.

- a. Licensed center-based care

- i. Describe the teacher qualifications for licensed CCDF center-based care (e.g., degrees, credentials, etc.), including any variations based on the ages of children in care: *Teachers in licensed center-based care must meet the following qualifications: Be at least 18 years of age; possess at least one of the following sets of minimum academic requirements and qualifying experience at the time of employment: (i) Child Development Associate (CDA); (ii) Technical Certificate of Credit (TCC) in Early Childhood Education or Child Development; (iii) Technical Certificate of Credit (TCC) in Infant and Toddler; (iv) Technical Certificate of Credit (TCC) in Program Administration; (v) Technical Certificate of Credit (TCC) in School Age and Youth Care; (vi) Technical College Diploma (TCD) in Early Childhood Education or Child Development; (vii) Associate degree in Early Childhood Education or Child Development (AA, AAS, AAT); (viii) Paraprofessional Certificate issued by the Georgia Professional Standards Commission; (ix) 25 quarter hours or 15 semester hours from an accredited college or university in Early Childhood Education or Child Development; (x) Bachelor's degree from an accredited college or university in a field other than Early Childhood Education or Child Development and three months of qualifying child care experience; (xi) Bachelor's degree from an accredited college or university in Early Childhood Education or Child Development; (xii) Master's degree from an accredited college or university in Early Childhood Education or Child Development.*
- ii. Describe the director qualification for licensed CCDF center-based care, including any variations based on the ages of children in care or the number of staff employed: *Directors of center-based care must meet the following qualifications: Be at least 21 years of age; possess at least one of the following sets of minimum academic requirements and qualifying child care experience: (i) Child Development Associate (CDA) and six months of qualifying child care experience; (ii) Technical Certificate of Credit (TCC) in Early Childhood Education or Child Development and six months of qualifying child care experience; (iii) Technical Certificate of Credit (TCC) in Infant and Toddler and six months of qualifying child care experience; (iv) Technical Certificate of Credit (TCC) in Program Administration and six months of qualifying child care experience; (v) Technical Certificate of Credit (TCC) in School Age and Youth Care and six months of qualifying child care experience; (vi) Technical College Diploma (TCD) in Early Childhood*

Education or Child Development and six months of qualifying child care experience; (vii) 40-hour director training course approved by the Lead Agency and employed for a minimum of five years as an on-site child care learning center director; (viii) Associate degree in Early Childhood Education or Child Development and six months of qualifying child care experience; (ix) Paraprofessional Certificate issued by the Georgia Professional Standards Commission and six months of qualifying child care experience; (x) 25 quarter hours or 15 semester hours from an accredited college or university in Early Childhood Education or Child Development and six months of qualifying child care experience; (xi) Bachelor's degree from an accredited college or university in a field other than Early Childhood Education or Child Development and three months of qualifying child care experience; (xii) Bachelor's degree from an accredited college or university in Early Childhood Education or Child Development; (xiii) Master's degree from an accredited college or university in Early Childhood Education or Child Development.

b. Licensed family child care

Describe the provider qualifications for licensed family child care homes, including any variations based on the ages of children in care: Pre-service training is required before submitting an application to be a family child care learning home. The applicant who will be responsible for the day-to-day operations shall complete the following pre-service training approved by the Lead Agency: 1. Orientation that provides, at a minimum, instruction on the application process and gives an overview of the state's rules and regulations relating to operating a family child care learning home; 2. Training course that includes provider competencies that serve as a framework for professional development, which includes, but is not limited to, early learning standards, communication, developmentally appropriate practices, professional and leadership development, business management, and advocacy for the family child care learning home, parents, children, and staff; 3. Cardiopulmonary resuscitation (CPR) and First Aid training offered by certified or licensed health care professionals and approved by the Lead Agency, which include emergency care for infants and children. Providers who apply for the initial license must submit valid evidence/documentation of one of the following credentials/degrees issued by one of the following organizations, an accredited educational institution, or another organization approved/recognized by the Lead Agency: (a) Child Development Associate (CDA); (b) Technical Certificate of Credit (TCC) in Early Childhood Education; (c) Technical College Diploma (TCD) in Early Childhood Education; (d) Associate Degree in Early Childhood Education (AA, AAS, AAT); (e) Paraprofessional Certificate issued by the Georgia Professional Standards Commission; (f) Bachelor's degree in Early Childhood Education; or (g) Master's degree in Early Childhood Education. Providers and applicants who have applied for a license on or before June 30, 2009, shall be exempt from the requirement stated in (2)(a) through (g) above, except if the family child care learning home closes for business and then submits a new application for a license on or after July 1, 2009. Any provider who applies for a license on or after July 1, 2009, must meet one of the education requirements listed above. Any provider who submits a new application for a license on or before June 30, 2009, shall have a high school diploma, General Education Diploma (GED), or other credentials and shall submit valid evidence/documentation of such credential.

- c. Licensed, regulated or registered in-home care (care in the child’s own home by a non-relative)

Describe the provider qualifications for licensed, regulated, or registered in-home child care providers (care in the child’s own home) including any variations based on the ages of children in care: *A license is not required for informal caregivers unless they meet the FCCLH or CCLC requirements, but they must register with the CAPS program. An informal caregiver is a family, friend, or neighbor who provides care for no more than two unrelated (or no more than six related) children for pay. Informal care can be provided only when no other licensed care is available within a reasonable geographic area, during non-traditional hours when licensed care is not available, or if the child in care is determined to meet the special needs definition. For “relative informal child care,” the arrangement may take place at the relative’s residence or in the child’s residence. The relative must not be included in the family unit. For “non-relative informal child care,” the non-relative caregiver must provide care in his/her own residence and may not be a resident of the household of the child(ren) receiving care. Informal caregivers must be 21 years of age or older to receive payment through CAPS. All providers participating in CAPS must comply with the Lead Agency’s Comprehensive Background Check policy. License-exempt providers (including all staff) and informal caregivers must comply with health and safety standards as defined by the Lead Agency. Additionally, license-exempt, and informal caregivers must have evidence of completing cardiopulmonary resuscitation (CPR) training for infants and toddlers, pre-service orientation, and 10 hours of training each calendar year thereafter.*

5.2.4 Teacher/caregiver qualifications for license-exempt providers

Provide the teacher/provider qualification requirements (for instance, age, high school diploma, specific training, etc.) for the license-exempt providers under the following categories of care:

- a. License-exempt center-based child care. *All staff at license-exempt centers participating in CAPS must comply with the Lead Agency’s Comprehensive Background Check policy. License-exempt child care center staff must comply with health and safety standards as defined by the Lead Agency. Additionally, license-exempt center staff must have evidence of completing cardiopulmonary resuscitation (CPR) training for infants and toddlers, pre-service orientation, and 10 hours of training each calendar year thereafter.*
- b. License-exempt home-based child care. *N/A*
- c. License-exempt in-home care (care in the child’s own home). *N/A*

5.3 Health and Safety Standards for CCDF Providers

Lead Agencies must have health and safety standards for providers serving children receiving CCDF assistance relating to the required health and safety topics as appropriate to the provider setting and age of the children served. This requirement is applicable to all child care programs receiving CCDF funds regardless of licensing status (i.e., licensed or license-exempt). The only exception to this requirement is for relative providers, as defined by CCDF. Lead Agencies have

the option of exempting certain relatives from any some or all CCDF health and safety requirements.

Exemptions for relative providers' standards requirements will be addressed in question 5.8.1.

Describe the following health and safety standards for programs serving children receiving CCDF assistance on the following topics (note that monitoring and enforcement will be addressed in subsection 5.5):

5.3.1 Prevention and control of infectious diseases (including immunizations) health and safety standard

- a. Provide the standards, appropriate to the provider setting and age of children, that addresses the prevention and control of infectious diseases for the following CCDF-eligible providers:
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.06(1), (4), (7) Bathrooms; 591-1-1-.07(1-3) Children's Health; 591-1-1-.08(2) Children's Records; 591-1-1-.10(1-4), (7-9) Diapering; 591-1-1-.12(2), (8) Equipment and Toys; 591-1-1-.14(3) First Aid and CPR; 591-1-1-.15(3-4), (6)(a) Food Service and Nutrition; 591-1-1-.17(4), (7-8), (10-11) Hygiene; 591-1-1-.18(1-2), (5-8), (10-11) Kitchen Operations; 591-1-1-.21(1)(g) Operational Policies & Procedures; 591-1-1-.25(3) Physical Plant; 591-1-1-.27 Posted Notices; 591-1-1-.29(2) Required Reporting; 591-1-1-.30(1)(d), (4) Safe Sleeping and Resting Requirements; 591-1-1-.33(2-5) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7), (9) Staffing & Supervision; 290-2-3-.08(2), (8)(b)(4), (8)(b)(6-7) Children's Records; 290-2-3-.10(3)(c),(4-5), (7)(b), (10-15), (17-19) Nutrition and Food Services; 290-2-3-.11(1)(a-b), (1)(e-k), Health, Safety, and Discipline; 290-2-3-.12(2-3), (5), (12), Equipment and Supplies; 290-2-3-.13(1) Building and Grounds; 290-2-3-.14(4) Reporting; 290-2-3-.19(1)(a), (1)(d), (4) Safe Sleeping and Resting Requirements. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. The Georgia Department of Public Health (DPH) monitors and enforces immunization requirements at certain types of exempt facilities, such as private schools, and those with limited attendance requirements, such as half-day programs. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: B. Bathrooms; F. Equipment and Toys; H. Hygiene; J. Policies and Procedures; P. Staff*

Training; T. Required Reporting; U. Diapering; V. Safe Sleep Requirements; CAPS Policy Manual – CAPS/00-6 Child’s Immunization Requirements; DPH Rules and Regulations: Chapter 511-2-2.02. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: B. Bathrooms; F. Equipment and Toys; H. Hygiene; J. Policies and Procedures; O. Staff Training; S. Required Reporting; T. Diapering; U. Safe Sleep Requirements; CAPS Policy Manual – CAPS/00-6 Child’s Immunization Requirements; DPH Rules and Regulations: Chapter 511-2-2.02. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standards, appropriate to the provider setting and age of children, that address that addresses that children attending child care programs under CCDF are age-appropriately immunized, according to the latest recommendation for childhood immunizations of the respective State public health agency, for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.08(2) Children’s Records. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.08(2) Children’s Records. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. The Georgia DPH monitors and enforces immunization requirements at certain types of exempt facilities, such as*

private schools, and those with limited attendance requirements, such as half-day programs. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers; CAPS Policy Manual – CAPS/00-6 Child’s Immunization Requirements; DPH Rules and Regulations: Chapter 511-2-2.02 These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers; CAPS Policy Manual – CAPS/00-6 Child’s Immunization Requirements; DPH Rules and Regulations: Chapter 511-2-2.02. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.2 Prevention of sudden infant death syndrome and the use of safe-sleep practices health and safety standard(s)

Provide the standards, appropriate to the provider setting and age of children, that address the prevention of sudden infant death syndrome and use of safe sleeping practices for the following CCDF-eligible providers:

- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.21(1)(q), (2) Operational Policies and Procedures; 591-1-1-.30(1)(a)(1-3), (2), (2)(a-c) Safe Sleeping and Resting Equipment; 591-1-1-.33(2-3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing & Supervision; 290-2-3-.08(8)(b)(16) Children’s Records; 290-2-3-.19(1)(a)(1-3), (2)(a-c) Safe Sleeping and Resting Requirements. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
- iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance*

Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: P. Staff Training; V. Safe Sleep Requirements. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidy and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: O. Staff Training; U. Safe Sleep Requirements. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.3 Administration of medication, consistent with standards for parental consent health and safety standard(s).

- a. Provide the standards, appropriate to the provider setting and age of children, that address the administration of medication.
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.11(2) Discipline; 591-1-1-.20(2),(3),(5),(6) Medications; 591-1-1-.21(1)(e) Operational Policies and Procedures; 591-1-1-.33(2-3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing & Supervision; 290-2-3-.08(5), (8)(b)(3), (8)(b)(5) Children’s Records; 290-2-3-.11(1)(b), (1)(d), (3)(a) Health, Safety, and Discipline. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health &*

Safety Standards for License-exempt Providers: E. Discipline; I. Medications; P. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: E. Discipline; I. Medications; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standards, appropriate to the provider setting and age of children, that address obtaining permission from parents to administer medications to children for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.11(2) Discipline; 591-1-1-.20(1), (6) Medications. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.11(1)(d), (3)(a) Health, Safety, and Discipline. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidy and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: E. Discipline; I. Medications. These are applicable to infants, toddlers, preschoolers, and school-age children.*

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: E. Discipline; I. Medications; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.4 Prevention of and response to emergencies related to food and allergic reactions health and safety standard(s).

- a. Provide the standards, appropriate to the provider setting and age of children, that address the prevention of emergencies due to food and allergic reactions for the following CCDF-eligible providers:
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.08(1) Children’s Records; 591-1-1-.13(6) Field Trips; 591-1-1-.15(2)(a-g) Food Service and Nutrition; 591-1-1-.36(7)(b) Transportation; 591-1-1-.33(3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(7) Staffing & Supervision; 290-2-3-.08(4) Children’s Records; 290-2-3-.10(3) Nutrition & Food Services. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: J. Policies and Procedures; P.*

Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: J. Policies and Procedures; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age Children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standards, appropriate to the provider setting and age of children, that address the response to emergencies due to food and allergic reactions for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.08(1) Children’s Records; 591-1-1-.13(6) Field Trips; 591-1-1-.36(7)(b) Transportation; 591-1-1-.33(3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(7) Staffing & Supervision; 290-2-3-.08(1), (4) Children’s Records. This is applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: J. Policies and Procedures; P.*

Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: J. Policies and Procedures; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.5 Building and physical premises safety, including the identification of and protection from hazards, bodies of water, and vehicular traffic health and safety standard.

- a. Provide the standards, appropriate to the provider setting and age of children, that address the identification of and protection from building and physical premises hazards for the following CCDF-eligible providers:
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.05(1-2) Animals; 591-1-1-.12(1-2), (4) Equipment and Toys; 591-1-1-.18(12) Kitchen Operations; 591-1-1-.25(3), (8), (10), (12-13), (15-17), (19), (21) Physical Plant; 591-1-1-.26(3-9) Playgrounds; 591-1-1-.30(1)(d) Safe Sleeping and Resting Requirements; 591-1-1-.33(2-3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing and Supervision; 290-2-3-.08(8)(b)(8), (13), (15); Children’s Records 290-2-3-.11(1)(n-o), (2)(d-i) Health, Safety, and Discipline; 290-2-3-.12(3-7) Equipment and Supplies; 290-2-3-.13(1), (1)(c-f), (2)(a-d) Building and Grounds; 290-2-3-.19(1)(d) Sleeping and Resting Requirements . These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-*

- exempt programs receiving CCDF subsidy and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: F. Equipment and Toys; J. Policies and Procedures; L. Physical Plant; M. Playgrounds; P. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: F. Equipment and Toys; J. Policies and Procedures; L. Physical Plant; M. Playgrounds; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standards, appropriate to the provider setting and age of children, that address the identification of and protection from bodies of water for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.33(2-3) Staff Training; 591-1-1-.35(2) Swimming. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing and Supervision; 290-2-3-.13(2)(d) Building and Grounds. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: M. Playgrounds; P. Staff Training; Q.*

- Swimming Pools and Water Related Activities. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: O. Staff Training; P. Swimming Pools and Water Related Activities. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- c. Provide the standards, appropriate to the provider setting and age of children, that address the identification of and protection from vehicular traffic hazards for the following CCDF-eligible providers.
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.25(16) Physical Plant; 591-1-1-.26(3-4) Playgrounds; 591-1-1-.33(2-3) Staff Training; 591-1-1-.36(12) Transportation. These are applicable to infants, toddler, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing and Supervision; 290-2-3-.13(2)(d) Building and Grounds. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: M. Playgrounds; P. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: M. Playgrounds; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.6 Prevention of shaken baby syndrome, abusive head trauma, and maltreatment health and safety standard.

- a. Provide the standard, appropriate to the provider setting and age of children, that addresses the prevention of shaken baby syndrome and abusive head trauma and indicate the age of children it applies to for the following CCDF-eligible providers:
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.11(1-2) Discipline; 591-1-1-.21(1)(k) Operational Policies and Procedures; 591-1-1-.29(1) Required Reporting; 591-1-1-.33(2-3) Staff Training. These standards are applicable for children ages birth to 2 years old.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7) Staffing and Supervision; 290-2-3-.08(8)(b)(4) Children’s Records; 290-2-3-.11(3), (3)(a) Health, Safety, and Discipline. These standards are applicable for children ages birth to 2 years old.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: A. Activities; E. Discipline; P. Staff Training; T. Required Reporting. These are applicable for children birth to 2 years old.*

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: A. Activities; E. Discipline; O. Staff Training; S. Required Reporting. These are applicable for children birth to 2 years old.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standards, appropriate to the provider setting and age of children, that address the prevention of child maltreatment and indicate the age of children it applies to for the following CCDF-eligible providers.
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.03(9) Activities; 591-1-1-.11(1-2) Discipline; 591-1-1-.21(1)(k) Operational Policies and Procedures; 591-1-1-.29(1) Required Reporting; 291-1-1-.32(7) Staff: Child Ratios and Supervision; 591-1-1-.33(2-3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7), (17) Staffing and Supervision; 290-2-3-.08(8)(b)(4) Children’s Records; 290-2-3-.09(8) Children’s Activities; 290-2-3-.11(3), (3)(a) Health, Safety, and Discipline; 290-2-3-.14(3) Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: A. Activities; E. Discipline; J. Policies and Procedures; O. Staff: Child Ratios and Supervision; P. Staff Training; T. Required*

Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.

- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: A. Activities; E. Discipline; J. Policies and Procedures; N. Staffing and Supervision; O. Staff Training; S. Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.7 Emergency preparedness and response planning standard

Identify by checking below that the emergency preparedness and response planning due to natural disasters and human-caused events standard includes procedures in the following areas:

- i. Evacuation
- ii. Relocation
- iii. Shelter-in-place
- iv. Lock down
- v. Staff emergency preparedness
 - Training
 - Practice drills
- vi. Volunteer emergency preparedness
 - Training
 - Practice drills
- vii. Communication with families
- viii. Reunification with families
- ix. Continuity of operations
- x. Accommodation of

- Infants
- Toddlers
- Children with disabilities
- Children with chronic medical conditions

5.3.8 Handling and storage of hazardous materials and the appropriate disposal of bio contaminants health and safety standard

- a. Provide the standard that addresses the handling and storage of hazardous materials.
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.25(13), (15) Physical Plant; 591-1-1-.33(3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(7) Staffing and Supervision; 290-2-3-.11(2)(d), 2(f) Health, Safety, and Discipline. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: J. Policies and Procedures; L. Physical Plant; P. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: J. Policies and Procedures; L. Physical Plant; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*

- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*
- b. Provide the standard that addresses the disposal of bio contaminants.
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.17(6-8) Hygiene; 591-1-1-.18(8-11) Kitchen Operations; 591-1-1-.33(3) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(7) Staffing and Supervision; 290-2-3-.10(15-18) Nutrition and Food Services; 290-2-3-.11(1)(e), (1)(i-k) Health, Safety, and Discipline. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: H. Hygiene; J. Policies and Procedures; P. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: H. Hygiene; J. Policies and Procedures; O. Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.9 Precautions in transporting children health and safety standard

Provide the standards, appropriate to the provider setting and age of children, that address precautions in transporting children for the following CCDF-eligible providers:

- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.13(4) Field Trips 591-1-1-.14(1)(a), (3) First Aid and CPR 591-1-1-.21(1)(d) Operational Policies and Procedures 591-1-1-.32(7) Staff: Child Ratios and Supervision 591-1-1-.33(3) Staff Training 591-1-1-.36(1-13) Transportation. These are applicable to infants, toddlers, preschoolers, and school-age children.*
- ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(7), (8), (17) Staffing and Supervision 290-2-3-.08(7), (8)(a), (8)(b)(9) Children's Records 290-2-3-.11(1)(e), (2)(j-m) Health, Safety, and Discipline . These are applicable to infants, toddlers, preschoolers, and school-age children.*
- iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
- iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: R. Transportation; S. Field Trips. These are applicable for infants, toddlers, preschoolers, and school-age children.*
- v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
- vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidy and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: Q. Transportation; R. Field Trips. These are applicable for Infants, Toddlers, Preschoolers, and School-age children.*
- vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.10 Pediatric first aid and pediatric cardiopulmonary resuscitation (CPR) health and safety standard(s).

- a. Provide the standards, appropriate to the provider setting and age of children, that address pediatric first aid for all staff for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.14(1-3) First Aid and CPR. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.04(2)(b)(3) Requirements for Applications and Licenses; 290-2-3-.07(8) Staffing and Supervision; 290-2-3-.11(1)(e) Health, Safety, and Discipline. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: G. First Aid and CPR. CAPS Policy Manual – CAPS/00-6.6 Child’s Immunization Requirements; CAPS Policy Manual – CAPS/00-12.4.8 – Record Keeping & Reviews. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: G. First Aid and CPR. CAPS Policy Manual – CAPS/00-6.6 Child’s Immunization Requirements; CAPS Policy Manual – CAPS/00-12.4.8 – Record Keeping & Reviews. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

- b. Provide the standards, appropriate to the provider setting and age of children, that address the pediatric cardiopulmonary resuscitation for all staff for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.14(1-3) First Aid and CPR. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.04(2)(b)(3) Requirements for Applications and Licenses; 290-2-3-.07(8) Staffing and Supervision; 290-2-3-.11(1)(e) Health, Safety, and Discipline. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: G. First Aid and CPR. CAPS Policy Manual – CAPS/00-6.6 Child’s Immunization Requirements; CAPS Policy Manual – CAPS/00-12.4.8 – Record Keeping & Reviews. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: G. First Aid and CPR. CAPS Policy Manual – CAPS/00-6.6 Child’s Immunization Requirements; CAPS Policy Manual – CAPS/00-12.4.8 – Record Keeping & Reviews. These are applicable for infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

5.3.11 Identification and reporting of child abuse and neglect health and safety standard

- a. Provide the standards, appropriate to the provider setting and age of children, that address the identification of child abuse and neglect for the following CCDF-eligible providers:
 - i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.33(2), (3), (5) Staff Training. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(6-7), (9) Staffing and Supervision. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: J. Policies and Procedures; P. Staff Training; T. Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: J. Policies and Procedures; O. Staff Training; S. Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

- b. Provide your standards, appropriate to the provider setting and age of children, that address the reporting of child abuse and neglect for the following CCDF-eligible providers:
- i. All CCDF-eligible licensed center care. Provide the standard: *Child Care Learning Centers: Rules & Regulations: 591-1-1-.21(1)(k) Operational Policies and Procedures; 591-1-1-.29(1) Required Reporting; 591-1-1-.33(2), (3), (5) Staff Training; 591-1-1-.37(a)(2) Inspections and Investigations. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - ii. All CCDF-eligible licensed family child care homes. Provide the standard: *Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.05(a)(2) Inspections and Investigations; 290-2-3-.07(6-7), (9) Staffing and Supervision; 290-2-3-.14(3) Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - iii. All CCDF-eligible licensed in-home care. Provide the standard: *N/A*
 - iv. All CCDF-eligible license-exempt center care. Provide the standard: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: J. Policies and Procedures; P. Staff Training; T. Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children.*
 - v. All CCDF-eligible license-exempt family child care homes. Provide the standard: *N/A*
 - vi. All CCDF-eligible license-exempt in-home care. Provide the standard: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: J. Policies and Procedures; O. Staff Training; S. Required Reporting. These are applicable to infants, toddlers, preschoolers, and school-age children*
 - vii. All CCDF-eligible out-of-school programs (afterschool programs, summer camps, day camps, etc.). Provide the standard: *The Lead Agency does not have separate requirements for out-of-school programs. Standards related to out-of-school programs can be found in the licensing regulations and the health and safety standards for the program types indicated above.*

- c. Confirm if child care providers must comply with the Lead Agency's procedures for reporting child abuse and neglect as required by the Child Abuse Prevention and Treatment Act (42 U.S.C. 5106a(b)(2)(B)(i):
- i. Yes, confirmed.
 - ii. No. Describe: *Enter Text*

5.3.12 Additional optional standards

In addition to the required health and safety standards, does the Lead Agency require providers to comply with the following optional standards?

- Yes.
- No. If no, skip to subsection 5.4.

If yes, describe the standard(s).

Nutrition. Describe: *Facilities are required to meet the United States Department of Agriculture (USDA) Nutritional Guidelines for children in child care. Meals and snacks with serving sizes dependent on the age of the child must meet nutritional guidelines as established by the USDA Child and Adult Care Food Program. Meals and snacks must be varied daily, and additional servings of nutritious food must be offered to children over and above the required daily minimum if not contraindicated by special diets. Feeding plans are required for infants. As part of the annual ongoing training requirements, nutrition is listed as a topic that could be taken for approved training. For child care learning centers, within the first year of employment, the director and the person primarily responsible for food preparation must receive four clock hours of training in food nutrition, planning, preparation, serving, proper dish washing, and food storage. Child Care Learning Centers: Rules & Regulations: 591-1-1-.15(1-3), (5), (6)(a), (8-9); 591-1-1-.33(4-5); Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.10(1-4), (6), (7)(a), (9); 290-2-3-.07(9); Training for license-exempt and informal providers must cover nutrition. CAPS Policy Manual 15.5.3.3*

Access to physical activity. Describe: *Child care learning center rules require that centers provide appropriate activities to promote all areas of development, including physical play and a balance of quiet and active periods and large and small motor activities. Outdoor activities must be provided daily, weather permitting, in accordance with the following: 1. Centers operating five hours or more per day must provide each child who is not an infant at least one and one-half hours of outdoor activity per day; 2. Infants must spend at least one hour daily outdoors; 3. Centers operating less than five hours per day must provide a brief outdoor period for the children daily. Family child care learning home rules require that time is spent outdoors daily, weather permitting. In addition, rules require a balance of activities to include quiet and active periods of play and to provide activities for developing gross motor skills. License-exempt providers accepting CCDF subsidies must follow the Health and Safety Standards for License-Exempt Providers Receiving Subsidy. The standards require programs to provide developmentally appropriate activities that promote physical development of each child, along with social, emotional, physical, cognitive, and language and literacy activities. Child care learning centers and family child care learning homes may*

include physical activity as one of the topics addressed in the annual training requirement. Child Care Learning Centers: Rules & Regulations: 591-1-1-.26(1)(a-b); 591-1-1-.03(1), (5)(a)(b)(e), (7)(a)-(c); 591-1-1-.33(5); Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.09(1)(a), (b), (e); 290-2-3-.09(3); 290-2-3-.07(9); CAPS Policy Manual 15.5.3.3: Health & Safety Standards for Informal Providers: A. Activities; Health & Safety Standards for License-Exempt Providers: A. Activities

Caring for children with special needs. Describe: *Rules state that a program's standard program of care or activities should accommodate children with special needs. State child care licensing rules require adaptation of the child care program's standard program of care or activities to accommodate children with special needs. The special adaptation that the child care program agrees to must be in writing and the result of a mutual agreement between the child care program and the parents of the child with special needs. The agreement must be made when the child enrolls in the program or when the special need becomes apparent to the child care program or the parents. Child care learning centers and family child care learning homes may include caring for children with special needs as one of the topics addressed in the annual training requirement. Child Care Learning Centers: Rules & Regulations: 591-1-1-.03(4); 591-1-1-.04(2); 591-1-.08(1)(a); 591-1-1-.21(2); 591-1-1-.33(5); Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.08(8)(b)(12); 290-2-3-.09(1); 290-2-3-.07(9); CAPS Policy Manual 12.4.1.4*

Any other areas determined necessary to promote child development or to protect children's health and safety. Describe: *Additional rules for licensed child care programs address the instruction and learning environment for children. These rules specifically address teaching methods, lesson plans, and developmentally appropriate play activities. The additional rules include the following: 1. The child care program must provide a daily planned program of varied and developmentally appropriate activities that promote the social, emotional, physical, cognitive, language, and literacy development of each child; 2. Staff must use a variety of teaching methods to accommodate the needs of the children's different learning styles; 3. Current lesson plans must be kept on site and reflect appropriate instruction practices and activities to support children's development. The child care program must have sufficient and varied play and learning equipment and materials to support the program of activities in all developmental areas described above. Additionally, through technical assistance and training, child care teachers are encouraged to use the Georgia Early Learning and Development Standards (GELDS) to plan activities that are age-appropriate for the children in care. The GELDS are a set of appropriate, attainable standards that are flexible enough to support children's individual rates of development, approaches to learning, and cultural context. The GELDS are a continuum of skills, behaviors, and concepts that children develop throughout this time of life. They are divided into age groups and serve as a framework for learning. The GELDS are aligned with the Head Start Child Outcomes Framework, the Common Core Georgia Performance Standards (CCGPS) for K-12, and the Work Sampling System Assessment. Child care learning centers and family child care learning homes may include child development as one of the topics addressed in the annual training requirement. Child Care Learning Centers: Rules & Regulations: 591-1-1-.03(1-3), (5); 591-1-1-.33(5); Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.09(1)(a-k); 290-2-3-.07(9); CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: A. Activities; Health & Safety Standards for Informal Providers: A. Activities*

5.4 Pre-Service or Orientation Training on the Health and Safety Standards for CCDF Providers

Lead Agencies must have requirements for all caregivers, teachers, and directors at CCDF providers to complete pre-service or orientation training (within 3 months of starting) on all CCDF health and safety standards and child development. The training must be appropriate to the

setting and the age of children served. This training must address the required health and safety standards and the content area of child development. Lead Agencies have flexibility in determining the minimum number of training hours to require and are encouraged to consult with Caring for our Children Basics for best practices.

Exemptions for relative providers' training requirements are addressed in question 5.8.1.

5.4.1 Health and safety pre-service/orientation training requirements

Lead Agencies must certify staff have pre-service or orientation training on each standard that is appropriate to different settings and age groups. Lead Agencies may require pre-service or orientation to be completed before staff can care for children unsupervised. In the table below, check the boxes for which you have training requirements.

	Is this standard is addressed in the pre-service or orientation training?	Is the pre-service or orientation training on this standard appropriate to different settings & age groups?	Does the Lead Agency require staff to complete the training before caring for children unsupervised?
a. Prevention and control of infectious diseases (including immunizations)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. SIDS prevention and use of safe sleep practices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
c. Administration of medication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
d. Prevention and response to food and allergic reactions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
e. Building and physical premises safety, including identification of and protection from hazards, bodies of water, and vehicular traffic.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
f. Prevention of shaken baby syndrome, abusive head trauma and child maltreatment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Emergency preparedness and response planning and procedures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
h. Handling and storage of hazardous materials and disposal of bio contaminants	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

i. Appropriate Precautions in transporting children, if applicable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
j. Pediatric first aid and pediatric CPR (age-appropriate)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. Child abuse and neglect recognition and reporting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
l. Child development including major domains of cognitive, social, emotional, physical development and approaches to learning.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

m. If the Lead Agency does not certify implementation of all the health and safety pre-service/orientation training requirements for staff in programs serving children receiving CCDF assistance, please describe: *N/A*

n. Are there any provider categories to whom the above pre-service or orientation training requirements do not apply?

No

Yes. If yes, please describe: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy requires that training for informal providers may be completed online or through instructor-led courses and must cover, at a minimum, the listed topic areas. The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy requires that training for license-exempt providers may be completed online or through instructor-led courses and must cover, at a minimum, the listed topic areas. CAPS Policy Manual – CAPS/00-15.5*

5.5 Monitoring and Enforcement of Licensing and Health and Safety Requirements

5.5.1 Inspections for licensed CCDF providers

Licensing inspectors must perform at least one annual, unannounced inspection of each licensed CCDF provider for compliance with all child care licensing standards, including an inspection for compliance with health and safety and fire standards. Lead Agencies must conduct at least one pre-licensure inspection for compliance with health, safety, and fire standards of each child care provider and facility in the State/Territory.

a. Licensed CCDF center-based child care providers

- i. Does your pre-licensure inspection for licensed center-based providers assess compliance with health standards, safety standards, and fire standards?
- Yes.
- No. If no, describe: *Enter Text*
- ii. Identify the frequency of annual unannounced inspections for licensed center-based providers addressing compliance with health, safety, and fire standards:
- Annually.
- More than once a year. If checked, describe: *Licensed providers receive at minimum the required unannounced licensing inspection annually. In addition to those inspections, licensing staff also conduct unannounced monitoring visits and complaint investigations and scheduled prelicensure visits to monitor for health and safety compliance with rules and regulations.*
- Other. If other, describe: *Enter Text*
- iii. Does the Lead Agency implement a differential monitoring approach when monitoring licensed center-based providers?
- Yes. If yes, describe how the differential monitoring approach is representative of the full complement of health and safety requirements. *The Lead Agency uses differential monitoring in their inspections of child care learning centers. Providers receive an annual, on-site licensing study where all rules, including fire safety, are evaluated. Providers also receive on-site monitoring visits where core rules (rules the Lead Agency has identified as having the greatest impact on health and safety) are evaluated, in addition to any rules cited at the previous visit. Additional follow-up visits or complaint investigations may also be conducted during which certain identified rules are evaluated.*
- No.
- iv. Identify which department or agency is responsible for completing the inspections for licensed center-based providers. *Statewide licensing inspectors in the Child Care Services division within the Lead Agency are responsible for completing inspections.*

b. Licensed CCDF family child care providers

- i. Does your pre-licensure inspection for licensed family child care homes assess compliance with health standards, safety standards, and fire standards?
- Yes.
- No. If checked, describe: *Enter Text*

ii. Identify the frequency of annual unannounced inspections for licensed family child care homes addressing compliance with health, safety, and fire standards:

Annually.

More than once a year. If checked, describe: *Licensed providers receive at minimum the required unannounced licensing inspection annually. In addition to those inspections, licensing staff also conduct unannounced monitoring visits and complaint investigations and scheduled preclosure visits to monitor for health and safety compliance with rules and regulations.*

Other. If other, describe: *Enter Text*

iii. Does the Lead Agency implement a differential monitoring approach when monitoring licensed family child care providers?

Yes. Describe how the differential monitoring approach is representative of the full complement of health and safety requirements. *The Lead Agency uses differential monitoring in their inspections of family child care learning homes. Providers receive an annual, on-site licensing study where all rules, including fire safety, are evaluated. Providers also receive on-site monitoring visits where core rules (rules the Lead Agency has identified as having the greatest impact on health and safety) are evaluated, in addition to any rules cited at the previous visit. Additional follow-up visits or complaint investigations may also be conducted during which certain identified rules are evaluated.*

No. If no, describe: *Enter Text*

iv. Identify which department or agency is responsible for completing the inspections for licensed family child care providers. *Statewide licensing inspectors in the Child Care Services division within the Lead Agency are responsible for completing inspections.*

c. Licensed in-home CCDF child care providers

i. Does your Lead Agency license CCDF in-home child care (care in the child's own home) providers?

No.

Yes. If yes, does your pre-licensure inspection for licensed in-home providers assess compliance with health, safety, and fire standards?

Yes.

No. If checked, describe: *Click or tap here to enter text.*

ii. Identify the frequency of annual unannounced inspections for licensed in-home child care providers for compliance with health, safety, and fire standards completed:

Annually.

More than once a year. If checked, describe: *Enter Text*

Other. If other, describe: *N/A*

iii. Does the Lead Agency implement a differential monitoring approach when monitoring licensed in-home child care providers?

Yes. Describe how the differential monitoring approach is representative of the full complement of health and safety requirements. *Enter Text*

No.

- iv. Identify which department or agency is responsible for completing the inspections for licensed in-home providers. *N/A*

5.5.2 Inspections for license-exempt providers

Licensing inspectors must perform at least one annual monitoring visit of each license-exempt CCDF provider for compliance with health, safety, and fire standards. Inspections for relative providers will be addressed in subsection 5.8.

Describe the policies and practices for the annual monitoring of:

- a. License-exempt CCDF center-based child care providers

- i. Identify the frequency of inspections for compliance with health, safety, and fire standards for license-exempt center base providers:

Annually.

More than once a year. If more than once a year, describe: *Enter Text*

Other. If other, describe: *Enter Text*

- ii. Does the Lead Agency implement a differential monitoring approach when monitoring license-exempt center-based providers?

Yes. If yes, describe how the differential monitoring approach is representative of the full complement of health and safety requirements. *Enter Text*

No.

- iii. Identify which department or agency is responsible for completing the inspections for license-exempt center-based CCDF providers. *Statewide licensing inspectors in the Child Care Services division within the Lead Agency are responsible for completing inspections.*

- b. License-exempt CCDF family child care providers

- i. Identify the frequency of the inspections of license-exempt family child care home providers to determine compliance with health, safety and fire standards:

Annually.

More than once a year. If more than once a year, describe: *Enter Text*

Other. If other, describe: *N/A*

- ii. Does the Lead Agency implement a differential monitoring approach when monitoring license-exempt family child care home providers?

Yes. If yes, describe how the differential monitoring approach is representative of the full complement of health and safety requirements. *Enter Text*

No.

- iii. Identify which department or agency is responsible for completing the inspections for license-exempt family child care home CCDF providers. *N/A*

5.5.3 Inspections for CCDF license-exempt in-home child care providers

Lead Agencies may have the option to develop alternate monitoring requirements for care provided in the child's home that are appropriate to the setting. For example, Lead Agencies may choose to monitor in-home providers on basic health and safety requirements such as training and background checks. Lead Agencies could choose to focus on health and safety risks that pose imminent danger to children in care. This flexibility cannot be used to bypass the monitoring requirement altogether. States should develop procedures for notifying parents of monitoring protocols and consider whether it would be appropriate to obtain parental permission prior to entering the home for inspection.

- a. Describe the requirements for the annual monitoring of CCDF license-exempt in-home child care (care in the child's own home) providers, including if monitoring is announced or unannounced, occurs more frequently than once per year, and if differential monitoring procedures are used. *Informal caregivers will receive a monitoring visit to evaluate compliance with health and safety standards between 90 and 120 days after enrolling in the CAPS program and once per federal fiscal year (October 1 through September 30) thereafter. Annual, unannounced monitoring visits of each CCDF informal caregiver occurs to ensure compliance with health, safety, and fire standards. Differential monitoring is not currently in place.*
- b. List the entity(ies) in your State/Territory responsible for conducting inspections of license-exempt CCDF in-home child care (care in the child's own home) providers: *Statewide licensing inspectors in the Child Care Services division of the Lead Agency conduct inspections for CCDF informal caregivers.*

5.5.4 Posting monitoring and inspection reports

Lead Agencies must post monitoring and inspection reports on their consumer education website for each licensed and CCDF child care provider, except in cases where the provider is related to all the children in their care. These reports must include the results of required annual monitoring visits and visits due to major substantiated complaints about a provider's failure to comply with health and safety requirements and child care policies. A full report covers everything in the monitoring visit, including areas of compliance and non-compliance. If the Lead Agency does not produce any reports that include areas of compliance, the website must include information about all areas covered by a monitoring visit.

The reports must be in plain language or provide a plain language summary Lead Agency and be timely to ensure that the results of the reports are available and easily understood by parents when they are deciding on a child care provider. Lead Agencies must post at least 3 years of monitoring and inspection reports.

- a. Does the Lead Agency post? (Check all that apply):
 - i. Pre-licensing inspection reports for licensed programs.
 - ii. Full monitoring and inspection reports that include areas of compliance and non-compliance for all non-relative providers eligible to provide CCDF services.
-

- iii. Monitoring and inspection reports that include areas of non-compliance only, with information about all areas covered by a monitoring visit posted separately on the website (e.g., a blank checklist used by monitors) for all non-relative providers eligible to provide CCDF services. Note: This option is only allowable if the Lead Agency does not produce monitoring reports that include both areas of compliance and non-compliance. If checked, provide a direct URL/website link to the website where a blank checklist is posted: *Enter Text*
- b. Check if the monitoring and inspection reports and any related plain language summaries include:
 - i. Date of inspection.
 - ii. Health and safety violations, including those violations that resulted in fatalities or serious injuries occurring at the provider. Describe how these health and safety violations are prominently displayed: *The Lead Agency prominently displays in plain language any health and safety violations and any fatalities and serious injuries, described in citations under the heading "Not Met" found on all inspection reports. Additionally, any case of serious injury that was substantiated by the Lead Agency will be deemed as Extreme Harm and Imminent Danger according to the Lead Agency's Integrated Enforcement and Compliance System and will be included in the Federal Reporting Data published on the Lead Agency's website annually.*
 - iii. Corrective action plans taken by the Lead Agency and/or child care provider. Describe: *Monitoring and Inspection reports include plans of improvement for each regulation citation along with a due date for each correction. These plans of improvement are developed jointly between the licensing inspector and program administrator and are intended to describe how the program will correct rule violations and maintain compliance.*
 - iv. A minimum of 3 years of results, where available.
 - v. If any of the components above are not selected, please explain: *Enter Text*
- c. Lead Agencies must post monitoring and inspection reports and/or any related summaries in a timely manner.
 - i. Provide the direct URL/website link to where the reports are posted: <http://families.decal.ga.gov/ChildCare/Search> and <https://caps.decal.ga.gov/en/CAPSCaregiverVisits/>
 - ii. Identify the Lead Agency's established timeline for posting monitoring reports and describe how it is timely: *The Lead Agency requires that monitoring reports be posted to the agency's website within ten business days of the visit date or investigation completion. The posting of reports is reviewed on a bi-weekly basis to ensure that posting is timely. While new staff are being trained, their inspection reports are posted to the public website after being reviewed.*
- d. Monitoring and inspection reports or the summaries must be in plain language so they are understandable to parents and other consumers.

Does the Lead Agency certify that the monitoring and inspection reports or the summaries are in plain language that is understandable to parents and other consumers?

Yes.

No. If no, describe (optional): *Enter Text*

e. Does the Lead Agency certify that there is a process for correcting inaccuracies in the monitoring and inspection reports?

Yes.

No. If no, describe (optional): *Enter Text*

f. Does the Lead Agency maintain monitoring and inspection reports on the consumer education website?

Yes.

No. If no, describe (optional): *Enter Text*

5.5.5 Qualifications and training of licensing inspectors

Lead Agencies must ensure that individuals who are hired as licensing inspectors (or qualified monitors designated by the Lead Agency) are qualified to inspect child care providers and facilities and have received health and safety training appropriate to the provider setting and age of the children served.

Describe how the Lead Agency ensures that licensing inspectors (or qualified monitors designated by the Lead Agency) are qualified and have received training on health and safety requirements that are appropriate to the age of the children in care and the type of provider setting. *The Lead Agency implements a two-phased onboarding process for training each licensing inspector on the health and safety requirements appropriate to the age of the children in care and the type of provider setting. This process includes classroom training on all areas of the state's licensing rules and regulations, on internal Child Care Services (CCS) policies and procedures, and on regulatory administration based on the principles and competencies found in the National Association for Regulatory Administration (NARA) best practices. The first phase of the onboarding process outlines the basic skills and competencies needed to become a licensing inspector provided through classroom training and scaffolded, hands on, field-based, skills training by shadowing veteran licensing staff. The second phase of the onboarding process focuses on newer licensing inspectors learning more advanced regulatory skills including assessing risk based on information given by outside reporters, conducting investigations, and amending program licenses. Additionally, during this second phase, new licensing inspectors acquire more detailed knowledge of the organization of CCS and DECAL inclusion services. All CCS licensing inspectors must complete 24 hours of professional development each fiscal year. Ongoing professional development is offered throughout the year to all CCS staff including specific annual professional development days. Professional development for licensing inspectors includes risk assessment, case management, advance knowledge of licensing policies, and refresher on skills including licensor competencies, rule evaluation, updates to child development, updates to shaken baby preventions, best practices in safe sleep, school age programming, health and safety standards, and cultural awareness.*

5.5.6 Ratio of licensing inspectors

Lead Agencies must ensure the ratio of licensing inspectors to child care providers and facilities in the State/Territory are maintained at a level sufficient to enable the Lead Agency to conduct effective inspections of child care providers and facilities on a timely basis in accordance with federal, State, and local laws.

Provide the ratio of licensing inspectors to child care providers (i.e., number of inspectors per number of child care providers) and facilities in the State/Territory and include how the ratio is sufficient to conduct effective inspections on a timely basis. *When fully staffed, child care licensing consultants have a caseload of approximately 50 providers. This average is based on the total number of consultant-level staff within the Child Care Services division of the Lead Agency. Some of the consultant staff have been identified for specialized work duties (i.e., initial licensure processes, critical complaint investigations, and training). This ratio allows for timely and thorough unannounced inspections of all licensed and license-exempt providers annually. In addition to those inspections, licensing staff also conduct unannounced monitoring visits and complaint investigations, as well as scheduled prelicensure visits to monitor for health and safety compliance with rules and regulations.*

5.6 Ongoing Health and Safety Training

Lead Agencies must have ongoing training requirements for all caregivers, teachers, and directors of eligible CCDF providers for health and safety standards but have discretion on frequency and training content (e.g., pediatric CPR refresher every year and recertification every 2 years). Lead Agencies have discretion on which health and safety standards are subject to ongoing training. Lead Agencies may exempt relative providers from these requirements.

5.6.1 Required ongoing training of health and safety standards

Describe any required ongoing training of health and safety standards for caregivers, teachers, and directors of the following CCDF eligible provider types.

a. Licensed child care centers: *The Lead Agency requires that every calendar year after the first year of employment, all supervisory and caregiver personnel, except independent contractors, students-in-training, and volunteers, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety, and early childhood or child development related topics and which is offered by an accredited college, university, vocational program, or other department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control, and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. The Lead Agency works with the Georgia Training Approval System to ensure all private training vendors are creating training that is relevant and current to best practices and incorporating all health and safety topics required by the rule. Child Care Learning Centers: Rules & Regulations: 591-1-1-.33(5)*

b. License-exempt child care centers: *The Lead Agency does not have jurisdiction to require license-exempt programs to maintain these requirements. Annual monitoring visits are made to license-exempt programs receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for License-exempt Providers: P. Staff Training.*

- c. Licensed family child care homes: *The Lead Agency requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, students-in-training, and volunteers, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety, and early childhood or child development related topics and which is offered by an accredited college, university, vocational program, or other department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. The Lead Agency works with the Georgia Training Approval System to ensure all private training vendors are creating training that is relevant and current to best practices and incorporating all health and safety topics required by the rule. Family Child Care Learning Homes: Rules & Regulations: 290-2-3-.07(9).*
- d. License-exempt family child care homes: *N/A*
- e. Regulated or registered in-home child care: *N/A*
- f. Non-regulated or registered in-home child care: *The Lead Agency has no jurisdiction to require these practices for relative care. Visits are made to these caregivers if classified as an informal caregiver receiving CCDF subsidies, and a Health & Safety Checklist is completed during this visit. CAPS Policy Manual – CAPS/00-15.5 Compliance Standards for License-exempt and Informal Providers - Health & Safety Standards for Informal Providers – Appendix HH: O. Staff Training.*

5.7 Comprehensive Background Checks

Lead Agencies must conduct comprehensive background checks for all child care staff members (including prospective staff members) of all child care providers that are (1) licensed, regulated, or registered under State/Territory law, regardless of whether they receive CCDF funds; or (2) all other child care providers eligible to deliver CCDF services (e.g., license-exempt CCDF eligible child care providers). Family child care home providers must also submit background check requests for all household members age 18 or older.

A comprehensive background check must include: three in-state checks, two national checks, and three interstate checks if the individual resided in another State or Territory in the preceding 5 years. The background check components must be completed at least once every five years.

All child care staff members must receive a qualifying result from either the FBI criminal background check or an in-state fingerprint criminal history check before working (under supervision) with or near children. Lead Agencies must apply a CCDF-specific list of disqualifying crimes for child care providers serving families participating in CCDF.

These background check requirements do not apply to individuals who are related to all children for whom child care services are provided. Exemptions for relative providers will be addressed in subsection 5.8.

5.7.1 In-state criminal history check with fingerprints

- a. Does the Lead Agency conduct in-state criminal history background checks with fingerprints for all child care staff members (including prospective staff members) of licensed, regulated, or registered child care providers, regardless of CCDF participation?
- Yes.
 No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct in-state criminal background checks with fingerprints. *Enter Text*
- b. Does the Lead Agency conduct in-state criminal history background checks with fingerprints for all child care staff members (including prospective staff members) of all other child care providers eligible for CCDF participation (i.e., license-exempt providers) other than relative providers?
- Yes.
 No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct in-state criminal background checks with fingerprints. *Enter Text*
- c. Does the Lead Agency conduct the in-state criminal background check with fingerprints for all individuals age 18 or older who reside in a family child care home?
- Yes.
 No. If no, describe individuals age 18 or older who reside in a family child care home who do not receive an in-state criminal background check with fingerprints. *Enter Text*

5.7.2 National Federal Bureau of Investigation (FBI) criminal history check with fingerprints

- a. Does the Lead Agency conduct FBI criminal history background checks with fingerprints for all child care staff members (including prospective staff members) of licensed, regulated, or registered child care providers, regardless of CCDF participation?
- Yes
 No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct FBI criminal background checks with fingerprints. *Enter Text*
- b. Does the Lead Agency conduct FBI criminal history background checks with fingerprints for all child care staff members (including prospective staff members) of all other child care providers eligible for CCDF participation (i.e., license-exempt providers)?
- Yes.
 No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct FBI criminal background checks. *Enter Text*
- c. Does the Lead Agency conduct the FBI criminal background check with fingerprints for all individuals age 18 or older who reside in a family child care home?

- i. Yes.
- ii. No. If no, describe individuals age 18 or older who reside in a family child care home who do not receive an FBI criminal background check with fingerprints. *Enter Text*

5.7.3 National Crime Information Center (NCIC) National Sex Offender Registry (NSOR) name-based check

The majority of NCIC NSOR records are fingerprint records and are automatically included in the FBI fingerprint criminal background check. But a small percentage of NCIC NSOR records are only name-based records and must be accessed through the required name-based search of the NCIC NSOR.

- a. Does the Lead Agency conduct NCIC NSOR named based background checks with fingerprints for all child care staff members (including prospective staff members) of licensed, regulated, or registered child care providers, regardless of CCDF participation?
 - Yes.
 - No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct NCIC NSOR name-based background checks. *Enter Text*
- b. Does the Lead Agency conduct NCIC NSOR name-based background checks for all child care staff members (including prospective staff members) of all other child care providers eligible for CCDF participation (i.e., license-exempt providers)?
 - Yes.
 - No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct NCIC NSOR name-based background checks. *Enter Text*
- c. Does the Lead Agency conduct the NCIC NSOR name-based background check for all individuals age 18 or older who reside in a family child care home?
 - Yes.
 - No. If no, describe individuals age 18 or older who reside in a family child care home who do not receive a NCIC NSOR name-based background check. *Enter Text*

5.7.4 In-state sex offender registry (SOR) check

- a. Does the Lead Agency conduct in-state SOR checks for all child care staff members (including prospective staff members) of licensed, regulated, or registered child care providers, regardless of CCDF participation?
 - Yes.
 - No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct in-state SOR background checks. *Enter Text*
- b. Does the Lead Agency conduct in-state SOR background checks for all child care staff members (including prospective staff members) of all other child care providers eligible for CCDF participation (i.e., license exempt providers)?

Yes.

No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct in-state SOR background checks. [Enter Text](#)

- c. Does the Lead Agency conduct the in-state SOR background check for all individuals age 18 or older who reside in a family child care home?

Yes.

No. Describe individuals age 18 or older who reside in a family child care home who do not receive a SOR background check. [Enter Text](#)

5.7.5 In-state child abuse and neglect (CAN) registry check

- a. Does the Lead Agency conduct CAN registry checks with fingerprints for all child care staff members (including prospective staff members) of licensed, regulated, or registered child care providers, regardless of CCDF participation?

Yes.

No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct CAN registry checks. [Enter Text](#)

- b. Does the Lead Agency conduct CAN registry checks for all child care staff members (including prospective staff members) of all other child care providers eligible for CCDF participation (i.e., license-exempt providers)?

Yes

No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct CAN registry checks. [Enter Text](#)

- c. Does the Lead Agency conduct the CAN registry check for all individuals age 18 or older who reside in a family child care home?

Yes.

No. If no, describe individuals age 18 or older who reside in a family child care home who do not receive a CAN registry check. [Enter Text](#)

5.7.6 Interstate criminal history check

These questions refer to requirements for a Lead Agency to conduct an interstate check for a child care staff member (including prospective child care staff members) who currently lives in their State or Territory but has lived in another State, Territory or Tribal land within the previous 5 years.

- a. Does the Lead Agency conduct interstate criminal history background checks for any staff member (or prospective staff member) who resided in other state(s) in the past 5 years of licensed, regulated, or registered child care providers, regardless of CCDF participation?

Yes.

- No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct interstate criminal history background checks. *Enter Text*
- b. Does the Lead Agency conduct interstate criminal history background checks for any staff member (or prospective staff member) who resided in other state(s) in the past 5 years eligible for CCDF participation (i.e., license-exempt providers)?
- Yes.
- No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct interstate criminal history background checks. *Enter Text*
- c. Does the Lead Agency conduct interstate criminal history background checks for all individuals age 18 or older who reside in a family child care home and resided in other state(s) in the past 5 years.
- Yes.
- No. If no, describe why individuals age 18 or older that resided in other state(s) in the past 5 years who reside in a family child care home that do not receive an interstate criminal history background check. *Enter Text*

5.7.7 Interstate Sex Offender Registry (SOR) check

These questions refer to requirements for a Lead Agency to conduct an interstate check for a child care staff member (including prospective child care staff members) who currently lives in their State or Territory but has lived in another State, Territory, or Tribal land within the previous 5 years.

- a. Does the Lead Agency conduct interstate SOR checks for any staff member (or prospective staff member) who resided in other state(s) in the past 5 years of licensed, regulated, or registered child care providers, regardless of CCDF participation?
- Yes.
- No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct interstate SOR checks. *Enter Text*
- b. Does the Lead Agency conduct interstate SOR checks for any staff member (or prospective staff member) who resided in other state(s) in the past 5 years eligible for CCDF participation (i.e., License-exempt providers)?
- Yes.
- No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct interstate SOR checks. *Enter Text*
- c. Does the Lead Agency conduct the interstate SOR checks for all individuals age 18 or older who resided in other state(s) in the past 5 years who reside in a family child care home?
- i. Yes.

- ii. No. If no, describe individuals age 18 or older that resided in other state(s) in the past 5 years who reside in a family child care home that do not receive an interstate SOR check. *Enter Text*

5.7.8 Interstate child abuse and neglect (CAN) registry check

These questions refer to requirements for a Lead Agency to conduct an interstate check for a child care staff member (including prospective child care staff members) who currently lives in their State or Territory but has lived in another State, Territory, or Tribal land within the previous 5 years.

- a. Does the Lead Agency conduct interstate CAN registry checks for any staff member (or prospective staff member) that resided in other state(s) in the past 5 years of licensed, regulated, or registered child care providers, regardless of CCDF participation?

Yes.

No. If no, describe any categories of licensed, regulated, or registered child care providers for whom you do not conduct CAN registry checks. *Enter Text*

- b. Does the Lead Agency conduct CAN registry checks for any staff member (or prospective staff member) who resided in other state(s) in the past 5 years eligible for CCDF participation (i.e., license-exempt providers)?

Yes.

No. If no, describe any categories of child care providers eligible for CCDF participation for whom you do not conduct interstate CAN registry checks. *Enter Text*

- c. Does the Lead Agency conduct the interstate CAN registry checks for all individuals age 18 or older who resided in other state(s) in the past 5 years who reside in a family child care home?

Yes.

No. If no, describe individuals age 18 or older that resided in other state(s) in the past 5 years who reside in a family child care home that do not receive interstate CAN registry checks. *Enter Text*

5.7.9 Disqualifications for child care employment

The Lead Agency must prohibit employment of individuals with child care providers receiving CCDF subsidy payment if they meet any of the following disqualifying criteria:

- Refused to consent to a background check.
- Knowingly made materially false statements in connection with the background check.
- Are registered, or are required to be registered, on the State/Territory sex offender registry or repository or the National Sex Offender Registry.
- Have been convicted of a felony consisting of murder, child abuse or neglect, crimes against children (including child pornography), spousal

abuse, crimes involving rape or sexual assault, kidnapping, arson, physical assault, or battery.

- Have a violent misdemeanor committed as an adult against a child, including the following crimes: child abuse, child endangerment, sexual assault, or any misdemeanor involving child pornography.
- Convicted of a felony consisting of a drug-related offense committed during the preceding 5 years.

- a. Does the Lead Agency disqualify the employment of child care staff members (including prospective staff members) by child care providers receiving CCDF subsidy payment for CCDF-identified disqualifying criteria?

Yes.

No. If no, describe the disqualifying criteria: *Enter Text*

- b. Does the Lead Agency use the same criteria for licensed, regulated, and registered child care providers regardless of CCDF participation?

Yes.

No. If no, describe any disqualifying criteria used for licensed, regulated, and registered child care providers: *Enter Text*

- c. How does the Lead Agency use results from the in-state child abuse and neglect registry check?

Does not use them to disqualify employment.

Uses them to disqualify employment. If checked, describe: *When an applicant appears on the Georgia Child Abuse and Neglect Database (Known in Georgia as IONS) for deprivation, abuse, or neglect, the Lead Agency initially disqualifies the applicant from being present in a child care facility. If the applicant appeals the initial disqualification, the matter is submitted to the Georgia Office of State Administrative Hearings (OSAH) for review. If affirmed by the court, the applicant will remain disqualified from working in a child care facility.*

- d. How does the Lead Agency use results from the interstate child abuse and neglect registry check?

Does not use them to disqualify employment.

Uses them to disqualify employment. If checked, describe: *The Lead Agency only uses interstate child abuse and neglect registry information received from another state, if that state offers appeal rights, to challenge their placement on the registry.*

5.7.10 Privacy

Lead Agencies must ensure the privacy of prospective staff members by notifying child care providers of the individual's eligibility or ineligibility for child care employment based on the results of the comprehensive background check without revealing any documentation of criminal history or disqualifying crimes or other related information regarding the individual.

Does the Lead Agency certify they ensure the privacy of child care staff members (including prospective child care staff member) when providing the results of the comprehensive background check?

Yes.

No. If no, describe the current process of notification: *Enter Text*

5.7.11 Appeal's process for background checks

Lead Agencies must provide for a process that allows child care provider staff members (and prospective staff members) to appeal the results of a background check to challenge the accuracy or completeness of the information contained in the individual's background check report.

Does the appeals process:

- i. Provide the affected individual with information related to each disqualifying crime in a report, along with information/notice on the opportunity to appeal.
 Yes.
 No.
- ii. Provide the affected individual with clear instructions about how to complete the appeals process for each background check component if they wish to challenge the accuracy or completeness of the information contained in such individual's background report.
 Yes.
 No.
- iii. Ensure the Lead Agency attempts to verify the accuracy of the information challenged by the individual, including making an effort to locate any missing disposition information related to the disqualifying crime.
 Yes.
 No.
- iv. Get completed in a timely manner.
 Yes.
 No.
- v. Ensure the affected individual receives written notice of the decision. In the case of a negative determination, the decision must indicate (1) the Lead Agency's efforts to verify the accuracy of information challenged by the individual, (2) any additional appeals rights available to the individual, and (3) information on how the individual can correct the federal or State records at issue in the case.
 Yes.
 No.
- vi. Facilitate coordination between the Lead Agency and other agencies in charge of background check information and results (such as the Child Welfare office and the State Identification Bureau), to ensure the appeals process is conducted in accordance with the Act.
 Yes.
 No.

5.7.12 Provisional hiring of prospective staff members

Lead Agencies must at least complete and receive a qualifying result for either the FBI criminal background check or a fingerprint-based in-state criminal background check where the individual resides before prospective staff members may provide services or be in the vicinity of children.

Until all the background check components have been completed, the prospective staff member must be supervised at all times by someone who has already received a qualifying result on a background check within the past five years.

Check all background checks for which the Lead Agency requires a qualifying result before prospective child care staff member begins work with children.

a. FBI criminal background check.

Yes.

No. If no, describe. *Enter Text*

b. In-state criminal background check with fingerprints.

Yes.

No. If no, describe. *Enter Text*

c. In-state Sex Offender Registry.

Yes.

No. If no, describe. *Enter Text*

d. In-state child abuse and neglect registry.

Yes.

No. If no, describe. *Enter Text*

e. Name-based national Sex Offender Registry (NCIC NSOR).

Yes.

No. If no, describe. *Enter Text*

f. Interstate criminal background check, as applicable.

Yes.

No. If no, describe. *A provisional employee is permitted to begin working in a child care facility, for a period of no more than forty five days, while an interstate criminal record check is in process, so long as the provisional employee is supervised by a staff member who has a satisfactory comprehensive background check.*

g. Interstate Sex Offender Registry check, as applicable.

Yes.

No. If no, describe. *A provisional employee is permitted to begin working in a child care facility, for a period of no more than forty five days, while an interstate sex offender record check is in process, so long as the provisional employee is supervised by a staff member who has a satisfactory comprehensive background check.*

- h. Inter-state child abuse and neglect registry check, as applicable.
- Yes.
 - No.
- i. Does the Lead Agency require provisional hires to be supervised by a staff member who received a qualifying result on the comprehensive background check while awaiting results from the provisional hire's full comprehensive background check?
- Yes.
 - No. If no, describe the policy: *Enter Text*

5.7.13 Completing the criminal background check within a 45-day timeframe.

The Lead Agency must carry out a request from a child care provider for a criminal background check as expeditiously as possible, and no more than 45 days after the date on which the provider submitted the request.

- a. Does the Lead Agency ensure background checks are completed within 45 days (after the date on which the provider submits the request)?
- Yes.
 - No. If no, describe the timeline for completion for categories of providers, including which background check components take more than 45 days. *Enter Text*
- b. Does the Lead Agency ensure child care staff receive a comprehensive background check when they work in your State but reside in a different State?
- Yes.
 - No. If no, describe the current policy: *Enter Text*

5.7.14 Responses to interstate background check requests

Lead Agencies must respond as expeditiously as possible to requests for interstate background checks from other States/Territories/Tribes in order to meet the 45-day timeframe.

- a. Does your State participate in the National Crime Prevention and Privacy Compact or National Fingerprint File programs?
- Yes.
 - No.
- b. Describe how the State/Territory responds to interstate criminal history, Sex Offender Registry, and Child Abuse and Neglect Registry background check requests from another state. *The Lead Agency's website, found at [Criminal Records Check - State Contacts \(ga.gov\)](#), contains detailed instructions on how to obtain Georgia Child Abuse and Neglect information as well as Georgia Sex Offender Registry information. The website informs applicants that no criminal history is required from Georgia because Georgia participates in the National Fingerprint File program.*

c. Does your State/Territory have a law or policy that prevents a response to CCDF interstate background check requests from other States/Territories/Tribes? *Click or tap here to enter text.*

- Yes. If yes, describe the current policy. *Enter Text*
- No. *Enter Text*

5.7.15 Consumer education website links to Interstate background check processes

Lead Agencies must include on their consumer education website and the website of local Lead Agencies if the CCDF program is county-run, the policies and procedures related to comprehensive background checks. This includes the process by which a child care provider or other State or Territory may submit a background check request.

a. Provide the direct URL/website link that contains instructions on how child care providers and other States and Territories should initiate background check requests for prospective and current child care staff members: [Criminal Records Check \(ga.gov\)](#)

Check to certify that the required elements are included on the Lead Agency's consumer and provider education website for each interstate background check component.

b. Interstate criminal background check:

- i. Agency name
- ii. Address
- iii. Phone number
- iv. Email
- v. Website
- vi. Instructions
- vii. Forms
- viii. Fees
- ix. Is the State a National Fingerprint File (NFF) State?
- x. Is the State a National Crime Prevention and Privacy Compact State?
- xi. If not all boxes above are checked, describe: *As Georgia is an NFF state and part of the National Crime Prevention and Privacy Compact, it is not necessary for another state, territory, or tribe to contact local law enforcement.*

c. Interstate sex offender registry (SOR) check:

- i. Agency name
- ii. Address
- iii. Phone number
- iv. Email
- v. Website
- vi. Instructions
- vii. Forms
- viii. Fees
- ix. If not all boxes above are checked, describe: *Enter Text*

- d. Interstate child abuse and neglect (CAN) registry check:
- i. Agency name
 - ii. Is the CAN check conducted through a county administered registry or centralized registry?
 - iii. Address
 - iv. Phone number
 - v. Email
 - vi. Website
 - vii. Instructions
 - viii. Forms
 - ix. Fees
 - x. If not all boxes above are checked, describe: *The Georgia Child Abuse and Neglect website requires the user to send an e-mail, by using a link on their webpage, to obtain any information about whether the subject has a substantiated incident.*

5.7.16 Background check fees

The Lead Agency must ensure that fees charged for completing the background checks do not exceed the actual cost of processing and administration.

Does the Lead Agency certify that background check fees do not exceed the actual cost of processing and administering the background checks?

- Yes.
- No. If no, describe what is currently in place and what elements still need to be implemented. *Enter Text*

5.7.17 Renewal of the comprehensive background check. Renewal of comprehensive background check

Does the State or Territory conduct the background check at least every 5 years for all components?

- Yes.
- No. If no, what is the frequency for renewing each component? *Enter Text*

5.8 Exemptions for Relative Providers

Lead Agencies may exempt relatives (defined in CCDF regulations as grandparents, great-grandparents, siblings if living in a separate residence, aunts, and uncles) from certain health and safety requirements. This exception applies only if the individual cares only for relative children.

5.8.1 Exemptions for relative providers

Does the Lead Agency exempt any federally defined relative providers from licensing requirements, the CCDF health and safety standards, preservice/orientation training, ongoing training, inspections, or background checks?

- a. No.
- b. Yes. If yes, which type of relatives do you exempt, and from what requirements (licensing requirements, CCDF health and safety standards, preservice/orientation training, ongoing training, inspections, and/or

background checks) do you exempt them from? *Relative providers are exempt from a portion of monitoring and enforcement requirements in that informal caregivers receive a monitoring visit to evaluate compliance with health and safety standards between 90 and 120 days after enrolling in the CAPS program and once per federal fiscal year (October 1 through September 30) thereafter.*