



## School-Age Help and Relief Effort (SHARE) Grant Application Guidance

The Georgia Department of Early Care and Learning (DECAL) School-Age Help and Relief Effort (SHARE) grant application is available for child care providers who care for and support school age children. This funding opportunity was made possible by funding provided through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). The funding is intended to help support providers caring for and supporting school-age children (ages 5–12 years) throughout the school year and those providing summer academic and social enrichment programs for school-age youth. It is recommended that prior to applying providers read all guidance and estimate their eligible funding to help them decide how they wish to allocate their budget. **For questions regarding the grant or grant process, you can contact the Georgia Statewide Afterschool Network at [grants@afterschoolga.org](mailto:grants@afterschoolga.org). For questions regarding any difficulties with submitting the application, you can contact the United Way of Greater Atlanta at [SHAREapplication@unitedwayatlanta.org](mailto:SHAREapplication@unitedwayatlanta.org). Please include your name and business name in your email and allow 24 hours for a response.**

### Section 1: General Application Information

- Eligible providers include:
  - DECAL licensed child care centers that serve school age children,
  - Family Child Care Learning Homes that serve school age children, and
  - License-exempt providers who have served at least one school age child since May 1, 2019 who is enrolled in the Childcare and Parent Services (CAPS) program.
- Eligible providers may access their application for each program site when logging into the United Way Portal at [uwga.fluxx.io/user\\_sessions](http://uwga.fluxx.io/user_sessions). (Chrome is the preferred browser)
- The DECAL school age grant application will be available beginning on May 27, 2021 and will close at 5:00PM on June 18, 2021. **Applicants are encouraged to register by June 16 to ensure there is enough time to get registration approved and complete the application process.**
- Grant amounts will be based on:
  - Licensed school-age capacity for licensed centers
  - School-age children served for license-exempt programs
  - Family Child Care Learning Homes will be eligible for a set grant amount
- No applications or amendments to applications will be accepted after the close date and time.
- Grant notifications will be sent by the United Way of Greater Atlanta by the week of July 12<sup>th</sup>.
- Grant payments will be disbursed by the United Way of Greater Atlanta by July 30, 2021.
- All grant applicants will be required to attend a virtual 2-hour training on best practices in school age care and development in order for their application to be reviewed.

### Section 2: Eligible Payment Amounts

Child care learning centers and family child care learning homes are eligible for the following grant tiers:

School-Age Capacity Range (Licensed & License-Exempt Centers)	Payment Tiers
1-25	\$800
26-50	\$1000
51-100	\$1300
101-200	\$1600

201 and greater	\$2000
<b>All Family Child Care Learning Homes</b>	<b>\$500</b>

### Section 3: School-Age Help and Relief Effort (SHARE) Grant Application

**A. Visit the United Way grants portal, [uwga.fluxx.io/user\\_sessions](http://uwga.fluxx.io/user_sessions). The preferred browser is Chrome.**

Step 1: Click on Register for School-Age Help and Relief Effort (SHARE) Grant, this will take you to a registration screen. Make sure you complete all fields. Click the ‘Submit Request’ button when you’re finished. **Please allow up to 48 hours to process your registration. Applicants are encouraged to register by June 16 to ensure there is enough time to get registration approved and complete the application process.** (Also, check your spam/junk mail)

Step 2: Once your registration is approved, you will receive an email to complete your profile including a username & password.

Step 3: Once you’ve entered the system, you will need to complete 2 forms for the grant application: Organization & Grant Application. Instructions will be located on the portal’s bulletin.

**B. After the collection of basic identifying information, the application will involve the following five steps:**

Step 1: Complete the attendance matrix asking how many school age children (5-12) are served

Step 2: Utilize the checkboxes to express what you perceive to be the greatest need(s) to support school age programming

Step 3: Provide a brief narrative answer for how you will be using the grant funds.

Step 4: Use the checkboxes to show what school-age training topics would be of most help to your organization.

Step 5: Answer if you are interested in being considered for various quality improvement supports. For context, the Georgia Statewide Afterschool Network will be working with a subset of grantees to provide small group virtual coaching sessions over the fall/winter to support program quality improvement and understanding and utilization of the Georgia Afterschool and Youth Development (ASYD) standards. An even smaller subset of programs will continue to work with a coach and/or trained quality assessor to measure the quality of their school age programming to inform future improvement efforts.

#### C. Acknowledgment of Term and Signature

- Prior to submitting the application, providers must acknowledge the School-Age Help and Relief Effort (SHARE) Grant requirements and enter an electronic signature.

#### D. Submitting the Application

- Once the application is complete, providers must click the submit button at the bottom.
- Providers will then receive an email detailing their submission.

### Section 4: Receiving Payment

You will need to provide the banking information affiliated with your center or family child care learning home. All payments will be made via an Electronic Funds Transfer.

## School-Age Help and Relief Effort (SHARE) Grant FAQ

### The Grant

#### **What is the School-Age Help and Relief Effort (SHARE) grant?**

The School-Age Help and Relief Effort (SHARE) grants come from a portion of Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funding disbursed to Georgia's Department of Early Care and Learning (DECAL). The funding is intended to help support providers caring for and supporting school-age children (ages 5–12 years) throughout the school year and those providing summer academic and social enrichment programs for school-age youth.

#### **What is the size of the SHARE grant?**

Applicants will receive funding based on pre-determined funding tiers. Family Child Care Learning Homes will be eligible for \$500 grants. Grants to licensed and eligible license exempt centers will range from \$800 to \$2,000 based upon licensed school age capacity.

#### **What can SHARE grant funds be used for?**

SHARE grant funds may be used to support school-age programming. This may include equipment, materials, and curriculum designed specifically for children 5 to 12 years old.

### Eligibility

#### **Who is eligible to receive a SHARE grant?**

The grants are available to DECAL licensed child care programs that serve school age children and Family Child Care Learning Homes that serve school age children. License-exempt providers who have served at least one school age child since May 1, 2019 who is enrolled in the Childcare and Parent Services (CAPS) program are also eligible.

#### **If a program has more than one location, can they apply for multiple grants?**

You may apply for a grant for every eligible program site that has a separate license or license exempt ID number.

#### **Can you qualify for a grant if you received a PPP loan/grant?**

Yes, receiving PPP funding does not preclude an eligible provider from receiving a school age grant.

#### **Does your center have to be located in Greater Atlanta to apply?**

No, your center does not have to be in Atlanta to be eligible. All licensed child care centers across Georgia that serve school-age children (5-12) are eligible, as well as license-exempt providers who have served school-age children receiving CAPS within the past two years.

### Requirements

#### **Is there anything required from me to receive the grant?**

All grant applicants must attend a 2-hour training on Best Practices in School Age Care and Development. This virtual training will be offered live during the application window, and be available for on-demand viewing following the first session and until the application deadline. The live trainings are scheduled for June 1 at 2pm and June 9 at 12pm and June 18 at 9am. Registration for the webinars can be found:

- Live on June 1, 2021 2:00-4:00 pm ([Register here](#))
- Live on June 9, 2021 10:00 am – 12:00 ([Register here](#))
- Live on June 18, 2021 9:00-11:00 am (Register here <https://bit.ly/3g58Bj2> )
- On-demand recording will be available starting June 2<sup>nd</sup> (Register [here](#)) You **must** register to get access to the On-demand recording.

### **We are applying for more than one site, who needs to attend the training?**

One participant must attend the training from each site applying for the SHARE grants and include the license or license-exempt number of the center in the training registration. The training is intended for program directors and school-age professionals.

### **Is the training Bright From The Start Approved and will I receive clock hours for attendance?**

Yes, the live training of Best Practices in School-Age Care has been approved by Bright From The Start for 2 clock hours. On-demand viewing of the training is not available for clock hours, but does meet the requirement for SHARE grant eligibility.

### Application Process

#### **How can I apply for the grant?**

To access the application, log on to United Way’s Portal at [uwga.fluxx.io/user\\_sessions](http://uwga.fluxx.io/user_sessions) The application is best supported in the Chrome browser.

#### **What information do I need to access the application?**

To access the application, have the following items ready:

- Organization/Center Name
- License Number/Exemption Number
- Tax ID
- Address
- Primary Contact Information

#### **What do I need to do to complete the organization profile?**

To complete the organization profile, you will need to download and complete the following documents:

- Verification of Lawful Presence
- IRS Form W-9

#### **Do I need to complete Part A or Part B of the Verification of Lawful Presence form?**

If you have previously applied for a public benefit through DECAL, complete Part A of the form. If you have not previously applied for a public benefit through DECAL, complete Part B of the form.

#### **What are acceptable forms of verification?**

For a complete list of acceptable forms of verification, see [Secure and Verifiable Documents Under O.C.G.A. § 50-36-2](#).

#### **How do I complete the IRS Form W-9?**

Specific instructions on how to complete [IRS Form W-9](#) can be found on pages 3 – 5 of the document.

#### **What information do I need to submit the application?**

To submit the application, you will need to provide the banking information affiliated with your center or family child care learning home.

**How long do I have to apply?**

The application will be open and available to eligible providers from May 27 until June 18 at 5:00PM. **However, we strongly encourage you to register by June 16 in order to allow time for your application to be processed.**

Payments

**When will I be notified that I have received the SHARE grant?**

Grant recipients should expect to receive notification by the week of July 12, 2021.

**When will I receive the SHARE grant funds?**

Disbursement of grant funds will begin mid July 2021 and occur throughout the rest of the month.

**How will I receive the SHARE grant funds?**

All payments will be made via an Electronic Funds Transfer.

Training and Coaching Supports

**What other trainings will be available to grantees?**

The trainings will be offered in July and August. These trainings may include, but are not limited to Introduction to ASYD Quality Standards, School-Age Activities at Your Fingertips, and Addressing Trauma and Building Resiliency in Youth.

**How do I access these trainings?**

Registration links for trainings will be shared by the Georgia Statewide Afterschool Network.