

# Ready, Set, **POWER ON!**



The **POWER** will be on **January 18 - February 18, 2022.**

## Get ready with this Checklist:



Applicants must be employed on or before December 1, 2021. This includes having a current satisfactory CRC on file before the hire date.



Verify that all current employees are accounted for and listed in KOALA prior to submitting any applications.



All identification methods submitted must be current and not expired. This includes Permanent Resident Cards and Employment Authorization Cards.



All Non- U.S citizens must submit proper lawful presence documentation. This includes a Permanent Resident Card and an Employment Authorization Card. A Limited Term Driver's License is not an acceptable form of documentation.



If an applicant's Permanent Resident Card or Employment Authorization Card is expired, they must upload the necessary documents from Homeland Security verifying they have applied for their new card. This documentation must be submitted with the expired card.



All paystub submissions must show the applicant worked the required 20 hours per week.

