



## BRIGHT FROM THE START

Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive, SE, Suite 754, East Tower, Atlanta, Georgia 30334  
(404) 656-5957

**Nathan Deal**  
GOVERNOR

**Amy M. Jacobs**  
COMMISSIONER

April 9, 2015

Dear Child Care Provider:

The purpose of this letter is to inform you that a representative from your local public health department will visit your child care program sometime this year to review the immunization records for the children in your care. According to the Georgia Department of Public Health Rules (Chapter 290-5-4), any child attending a school or child care program must present proof that their immunization records are current. The proof is Certificate of Immunization (Form 3231), which must be kept on file and available for inspection by authorized health officials.

The Georgia Department of Early Care and Learning *Rules and Regulations for Child Care Learning Centers*, (Chapter 591-1-1), and *Group Day Care Homes*, (Chapter 290-2-1) also state the facility must have “evidence of age-appropriate immunizations or a signed affidavit against such immunizations shall be maintained for each child enrolled in the center” and “No child shall continue enrollment in the center for more than thirty (30) days without such evidence.”

On the basis of these rules, during the calendar year, a representative from the public health department will ask to see proof of immunization for all children registered at your child care program. Please give them your full cooperation.

If you have any questions, call Child Care Services at 404-657-5562 or the Georgia Immunization Program at 404-657-3158.

Sincerely,

Kristie Lewis  
Assistant Commissioner for Child Care Services  
Georgia Department of Early Care and Learning

Sheila Lovett  
Interim Director  
Georgia Immunization Program  
Georgia Department of Public Health