# How to Register for Navigating GA ATLAS

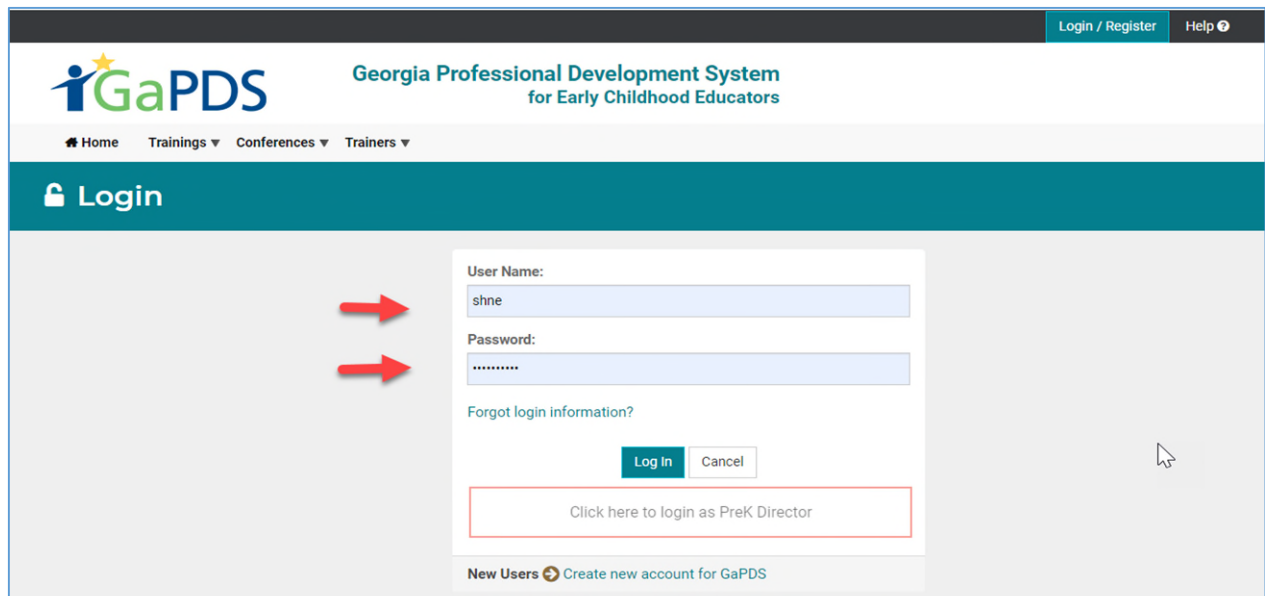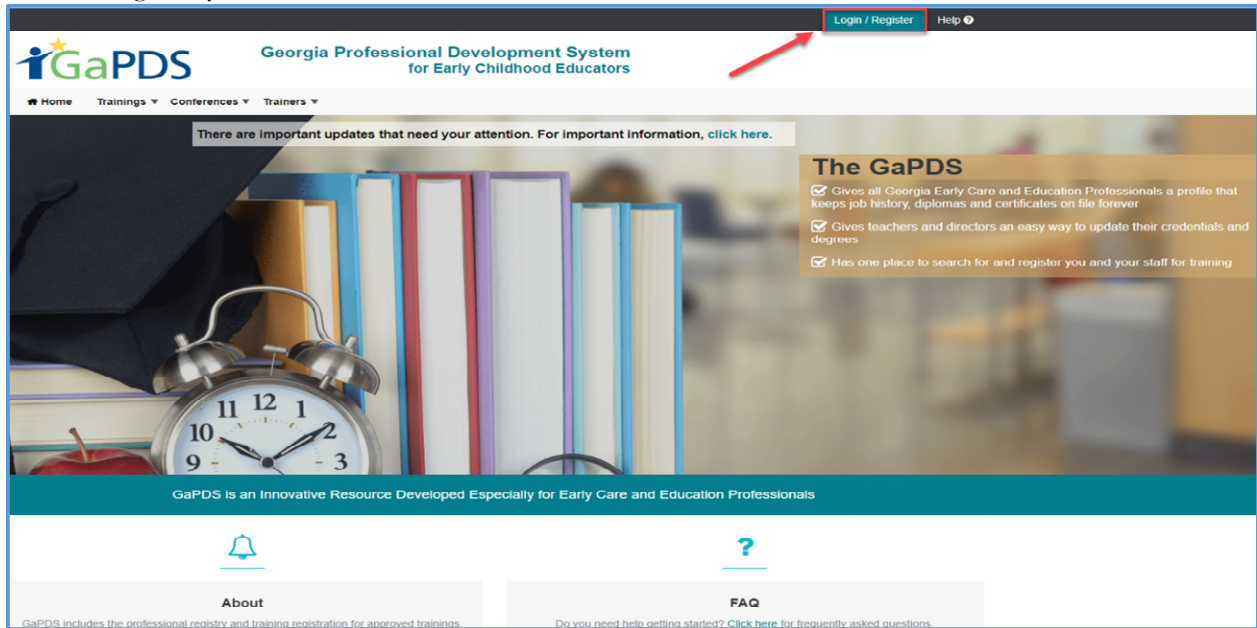**Step 1:** To register for **Navigating GA ATLAS** training, go to gapds.decal.ga.gov

**Step 2:** The home page displays.

    A.   Select **Login/Register.**
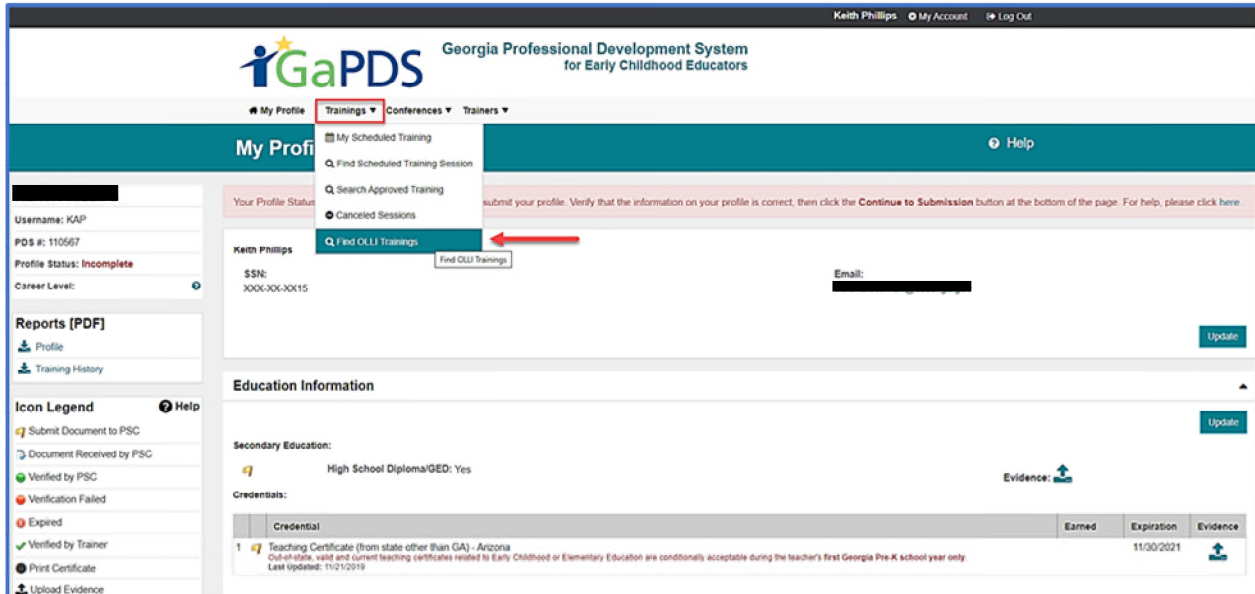
**Step 3:** The Log in screen displays.

    A.   Log into your GaPDS account.

*Bright from the Start: Georgia Department of Early Care and Learning*

**Step 4:** The default screen for your account displays.

    A.  Hover over the **Trainings** tab.
    B.  Select **Find OLLI Trainings**.

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**Step 5:** The Find OLLI Scheduled Training Session page displays.

   A. Type the Training Name: **Navigating GA ATLAS**.
   B. Click on Search to display the results.
   C. Select the **title** of the training you want to enroll "Navigating GA ATLAS."

## Q Find OLLI Scheduled Training Session

**Quick Search**

[Full Search]

Click on Full Search to explore more detailed search options.

Training Name:

Navigating GA ATLAS

Training Code:

Keyword:

Language:

Select –>

Welcome to OLLI
The Online Learning Library Initiative (OLLI) provides free online trainings to Georgia's early learning workforce. Topics include a variety of content areas and are available to anyone with a GaPDS account. All trainings are BFTS approved to count toward Georgia's annual licensing requirements.

Click on the **Class Title** to view additional details and schedule for the selected class.

**Navigating GA ATLAS**

The goal of the **Navigating GA ATLAS** course is to give providers step-by-step instructions on how to complete the GA ATLAS application packet, including tips and best practices.
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| Format: | Hours: | Language: |
| Online | 4.00 | English |

**Upcoming Schedule:**

Online

**Step 6:** The Training Schedule page displays.

  A. Scroll down to the **Upcoming Scheduled Dates** section.
  B. Choose the session you would like to attend and select **Register.**

## Training Schedule

### Training Details

**Navigating GA ATLAS**

The goal of the **Navigating GA ATLAS** course is to give providers step-by-step instructions on how to complete the GA ATLAS application packet, including tips and best practices.

**Audience:** Beginner          **Training Format:** Online          **Clock Hours:** 4.00

**Language:** English          **Division:** Nutrition

**Focus:**

  • Administration

  **\*Workforce Knowledge and Competencies:**

| ADM |
| --- |
| ADM-2 - To plan and implement administrative systems that provide effective education and support programs. |

**Prerequisites:**

N/A

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Select a Session          Submit Enrollment

**Upcoming Scheduled Dates:**

| Session Info | | | Status | Seat Capacity | |
| --- | --- | --- | --- | --- | --- |
| 1 | | | Open | Total: 6000 Open: 5999 | Register |
| | Training Date | Deadline Date/Days | Location | | |
| | | Dec 31, 2026 | Online (Self Paced) | | |

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**Step 7:** The Training Registration page displays.

   A. Read the cancellation statement.
   B. Check the box indicating you read and agree to the Cancellation Statement.
   C. Select **Submit Enrollment.**

## Training Registration

### Training Details ▲

**Navigating GA ATLAS**

| Training Date | Deadline Date/Days | Location | | Seats | Available |
|---|---|---|---|---|---|
| | Dec 31, 2026 | Online (Self Paced) | | Open Seats | 5999 |

More Information...

✓ **Select a Session** — ○ **Submit Enrollment**

| | PDS # | Last Name ▲ | First Name | Email | Phone # |
|---|---|---|---|---|---|
| 1 | ▓▓▓▓ | | | | |

☐ Read the following and check the box indicating that you have read and agree to abide by the statements below.

**Cancellation Statement:**
NA

Back    **Submit Enrollment**

**Step 8:** Once you have registered successfully, a registration confirmation email will be sent to the email on file detailing the training information.

**Step 9:** Go to My Scheduled Training under Trainings tab from GaPDS home screen, find "**Navigating GA ATLAS**." Select Attend Training.

## Scheduled Trainings

Once an OLLI Training is completed, please allow approximately 15 minutes for your profile to be updated and to view your certificate.

ⓘ Training Information

| | Training Name ▲ | Session Info | | | Status | Confirmation # | Action |
|---|---|---|---|---|---|---|---|
| 1 | Getting Started: Georgia Farm to Early Care and Education [GFECE] | Training Date | Deadline Date/Days | Location | Registered | 1891208 | Attend Training ⓘ |
| | | | Dec 31, 2025 | Online (Self Paced) | | | |
| 2 | Navigating GA ATLAS [ATLAS] | Training Date | Deadline Date/Days | Location | Registered | 1891209 | Attend Training ⓘ |
| | | | Dec 31, 2026 | Online (Self Paced) | | | |

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