

## How to Register for Navigating GA ATLAS

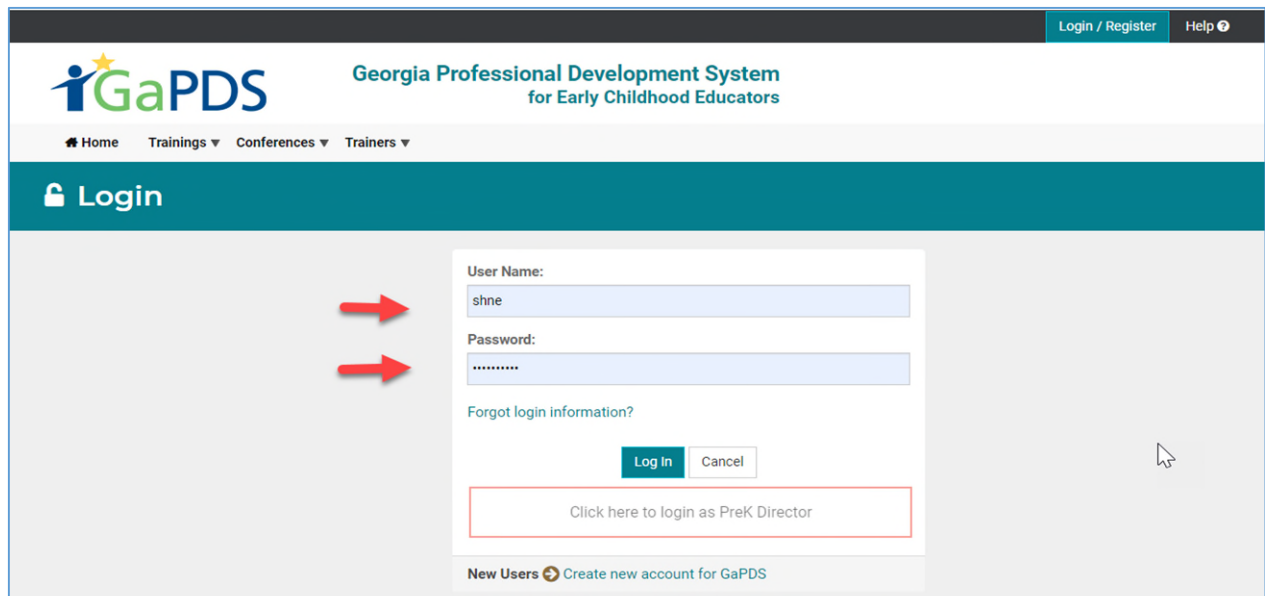
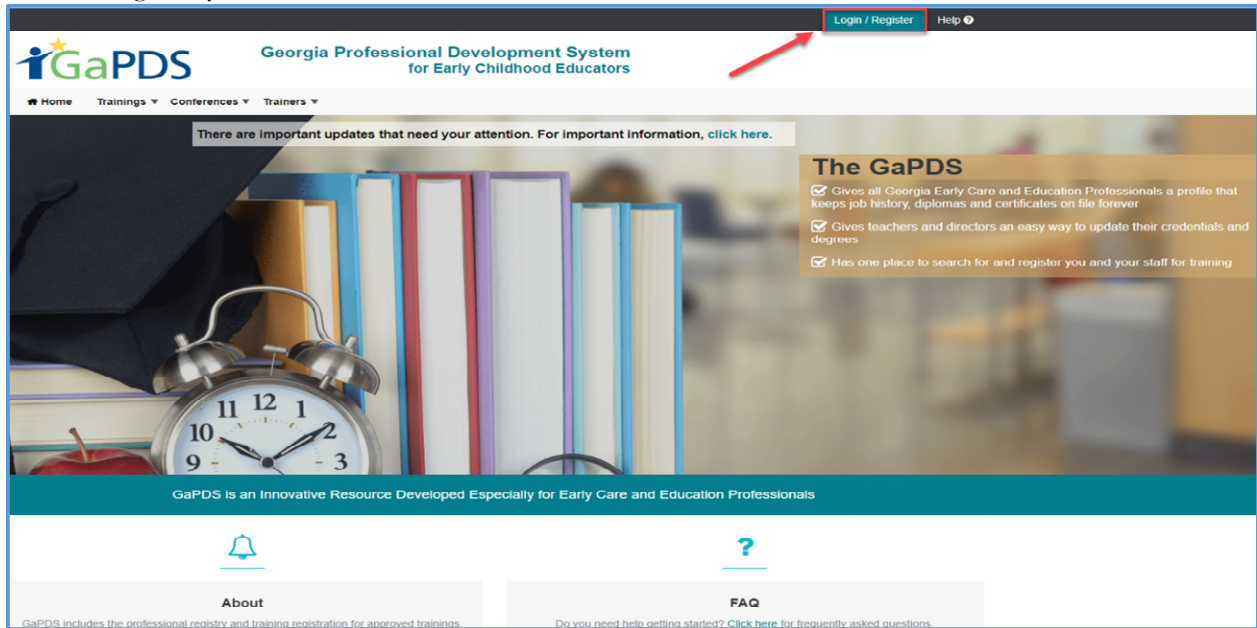
**Step 1:** To register for **Navigating GA ATLAS** training, go to [gapds.dec.state.ga.us](http://gapds.dec.state.ga.us)

**Step 2:** The home page displays.

A. Select **Login/Register**.

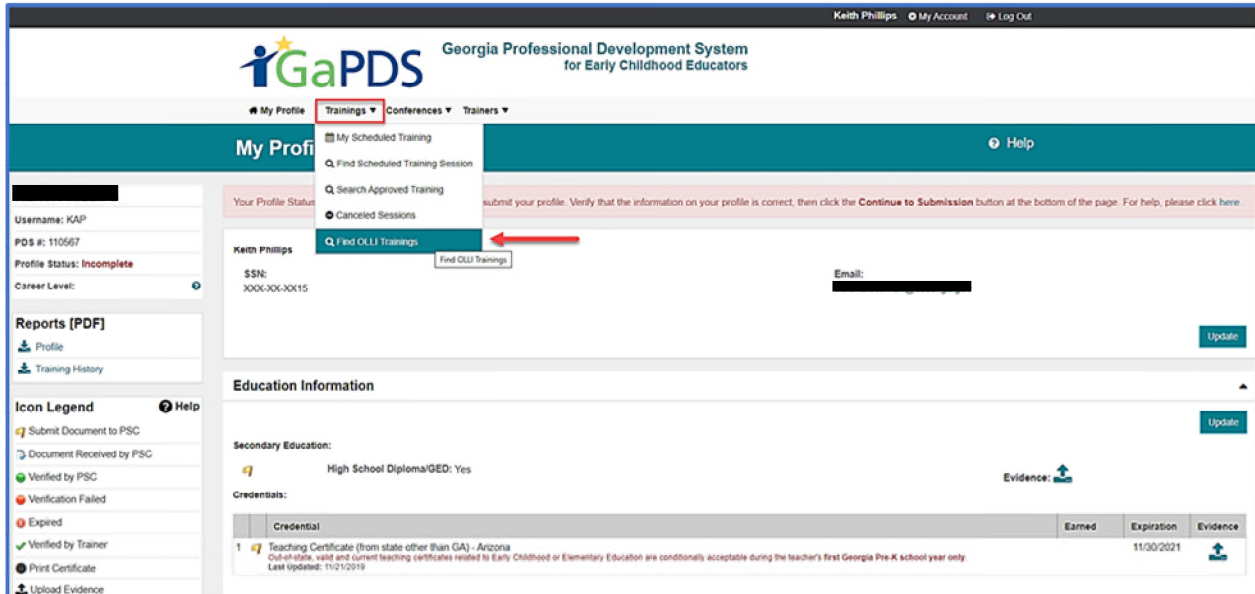
**Step 3:** The Log in screen displays.

A. Log into your GaPDS account.



**Step 4:** The default screen for your account displays.

- A. Hover over the **Trainings** tab.
- B. Select **Find OLLI Trainings**.



Keith Phillips My Account Log Out

**iGaPDS** Georgia Professional Development System for Early Childhood Educators

My Profile Trainings Conferences Trainers Help

My Scheduled Training

Find Scheduled Training Session

Search Approved Training

Canceled Sessions

Find OLLI Trainings

Find OLLI Trainings

submit your profile. Verify that the information on your profile is correct, then click the **Continue to Submission** button at the bottom of the page. For help, please click [here](#).

Username: KAP

PDS #: 110567

Profile Status: **Incomplete**

Career Level:

Reports (PDF)

Profile

Training History

Icon Legend

Submit Document to PSC

Document Received by PSC

Verified by PSC

Verification Failed

Expired

Verified by Trainer

Print Certificate

Upload Evidence

Keith Phillips

SSN: XXX-XXX-XXXX

Email:

Update

Education Information

Update

Secondary Education:

High School Diploma/GED: Yes

Credentials:

Credential	Earned	Expiration	Evidence
1 Teaching Certificate (from state other than GA) - Arizona Out-of-state, valid and current teaching certificates related to Early Childhood or Elementary Education are conditionally acceptable during the teacher's first Georgia Pre-K school year only. Last Updated: 11/21/2019		11/30/2021	Upload

**Step 5:** The Find OLLI Scheduled Training Session page displays.

- Type the Training Name: **Navigating GA ATLAS**.
- Click on Search to display the results.
- Select the **title** of the training you want to enroll “Navigating GA ATLAS.”

## Find OLLI Scheduled Training Session

### Quick Search

Full Search

Click on Full Search to explore more detailed search options.

Training Name:

Training Code:

Keyword:

Language:

Welcome to OLLI  
The Online Learning Library Initiative (OLLI) provides free online trainings to Georgia's early learning workforce. Topics include a variety of content areas and are available to anyone with a GaPDS account. All trainings are BFTS approved to count toward Georgia's annual licensing requirements.

Click on the **Class Title** to view additional details and schedule for the selected class.

### Navigating GA ATLAS

The goal of the **Navigating GA ATLAS** course is to give providers step-by-step instructions on how to complete the GA ATLAS application packet, including tips and best practices.  
... >>

Upcoming Schedule:

Online

Format:	Hours:	Language:
Online	4.00	English

**Step 6:** The Training Schedule page displays.

- A. Scroll down to the **Upcoming Scheduled Dates** section.
- B. Choose the session you would like to attend and select **Register**.

## Training Schedule

### Training Details

#### Navigating GA ATLAS

The goal of the **Navigating GA ATLAS** course is to give providers step-by-step instructions on how to complete the GA ATLAS application packet, including tips and best practices.

Audience: Beginner      Training Format: Online      Clock Hours: 4.00  
Language: English      Division: Nutrition

**Focus:**

- Administration

**\*Workforce Knowledge and Competencies:**

ADM

ADM-2 - To plan and implement administrative systems that provide effective education and support programs.

**Prerequisites:**

N/A

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Select a Session

Submit Enrollment

#### Upcoming Scheduled Dates:

	Session Info			Status	Seat Capacity	
1	Training Date	Deadline Date/Days	Location	Open	Total: 6000 Open: 5999	Register
	Dec 31, 2026      Online (Self Paced)					

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**Step 7:** The Training Registration page displays.

- Read the cancellation statement.
- Check the box indicating you read and agree to the Cancellation Statement.
- Select **Submit Enrollment**.

### Training Registration



**Training Details**

Navigating GA ATLAS

Training Date	Deadline Date/Days	Location
Dec 31, 2026		Online (Self Paced)

Seats	Available
Open Seats	5999

[More Information...](#)

Select a Session   Submit Enrollment

PDS #	Last Name ▲	First Name	Email	Phone #
1				

☐ Read the following and check the box indicating that you have read and agree to abide by the statements below.

Cancellation Statement:  
NA

[Back](#)   [Submit Enrollment](#)

**Step 8:** Once you have registered successfully, a registration confirmation email will be sent to the email on file detailing the training information.

**Step 9:** Go to My Scheduled Training under Trainings tab from GaPDS home screen, find “Navigating GA ATLAS.” Select Attend Training.

## Scheduled Trainings

Once an OLLI Training is completed, please allow approximately 15 minutes for your profile to be updated and to view your certificate.

Training Information						
Training Name ▲	Session Info			Status	Confirmation #	Action
1 Getting Started: Georgia Farm to Early Care and Education [GFECE]	Training Date	Deadline Date/Days	Location	Registered	1891208	<a href="#">Attend Training</a>
		Dec 31, 2025	Online (Self Paced)			
2 Navigating GA ATLAS [ATLAS]	Training Date	Deadline Date/Days	Location	Registered	1891209	<a href="#">Attend Training</a>
		Dec 31, 2026	Online (Self Paced)			