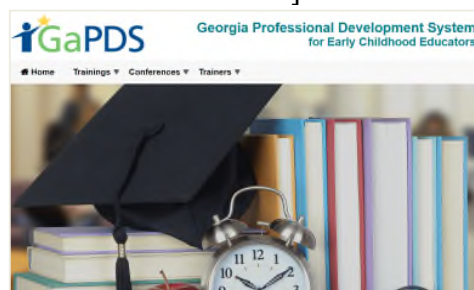# How to Register for CACFP Training

Easy Guide: How to Register for CACFP Training

Follow these simple steps to register for the Child and Adult Care Food Program (CACFP) training. This guide includes both eLearning and instructor-led training components.

Step 1: Complete the Introduction to CACFP eLearning Course

- Go to the GA Professional Development System (GA PDS) website
- Register for the course titled **'Introduction to the Child and Adult Care Food Program'** in the Online Learning Library Initiative (OLLI).
    - ✓ [Select **Instructions** for step-by-step guidance to register this course in OLLI]
- Complete the self-paced course covering:
    - What is CACFP
    - USDA CACFP Meal Patterns
    - CACFP Resources
- After completion, proceed to Step 2.

Step 2: Attend the Instructor-Led CACFP Orientation Training

- Contact Nutrition Services at 404-657-1779 to register.
- Attend the live session covering:
    - Free and Reduced-Price Policy
    - Recordkeeping
    - Program Payments
    - State Agency Monitoring Requirements
- Completion of this session is required for training credit.

Step 3: Complete the Navigating GA ATLAS eLearning Course

- Go to the GA Professional Development System (GA PDS) website
- Register for the course titled **'Navigating GA ATLAS'** in the Online Learning Library Initiative (OLLI).
    - ✓ [Select **Instructions** for step-by-step guidance to register this course in OLLI]
- Complete the self-paced course covering:
    - Overview of GA ATLAS
    - Institution Application
    - Board of Directors
    - Budget Assertions and Budget
    - Management Plan
    - Checklist Summary and Attachment List
    - Site Applications
    - Application Packet Error Processing and Saving Forms