

GAPREK DOWNLOAD

Dear Georgia's Pre-K Program Directors,

As I reflect on this school year, I want to extend our deepest gratitude for your unwavering dedication and hard work. Your commitment to providing quality education to our youngest learners is truly inspiring.

This year has been particularly significant as we rolled out the new GAPREK system. I understand that this transition came with its fair share of challenges that have required your patience and perseverance. Your adaptability has been crucial, and we cannot thank you enough for your efforts. In this newsletter, you will find important upcoming dates, exciting new improvements to the GAPREK system, and quick tips to help you navigate and make the most of the system. We hope these resources will support you in your invaluable work and make your tasks a bit easier.

Once again, thank you for your exceptional service and dedication.
In appreciation,

Susan Adams
Deputy Commissioner
Pre-K & Instructional Supports

The GAPREK team is always working to make the system better. We want to hear what you think!

Share with us at
GAPREK.Support@decal.ga.gov

AS PART OF OUR COMMITMENT TO KEEPING YOU INFORMED AND ENGAGED, WE'RE EXCITED TO BRING YOU THIS QUARTERLY UPDATE. EACH EDITION WILL CONTAIN THE LATEST NEWS, UPCOMING EVENTS, AND HELPFUL TIPS AND TRICKS TO MAKE SURE YOU'RE ALWAYS IN THE LOOP.

THANK YOU FOR BEING A PART OF OUR GAPREK JOURNEY!



What's new in GAPREK?

We continue to create resources to help you successfully manage your Georgia's Pre-K Program! All of these resources are available on the [GAPREK Webpage](#).

To support you every step of the way, we've developed helpful Quick Reference Guides to accompany our webinars and tutorial videos. You can also access the GAPREK Online Access Agreement, which is used to update Project Director and Primary Authorized User information.

We're always working to expand our support materials. Coming soon, we'll be adding resources on:

- Uploading documents
- Adding a multiple substitute
- Resolving attendance overlaps
- Entering student data

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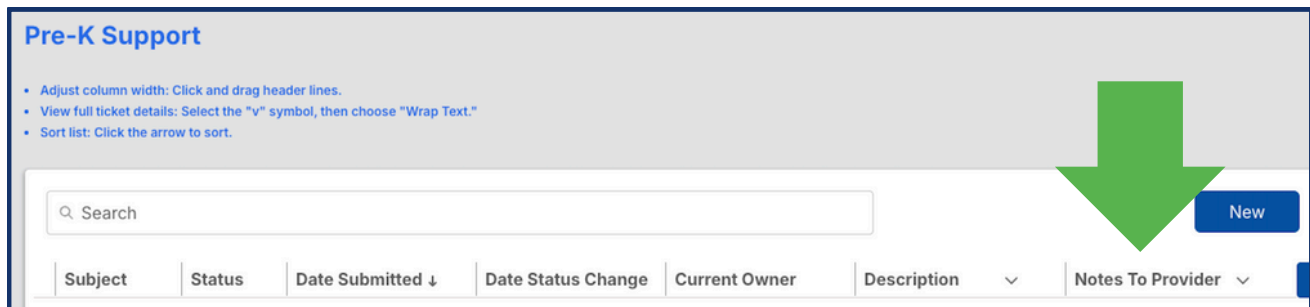
PROVIDER QUICK TIP

We've received questions about Help Ticket follow-up—here's a quick tip!

You can easily check for updates and notes directly on your submitted ticket. Just log into the Help Desk Ticket section and scroll to the "Notes to Provider" column (see screenshot below). This is where you'll find all updates and feedback related to your ticket.

Plus, when an update is made, you'll receive a bell notification in the GAPREK portal to alert you.

Once a ticket is submitted, it's routed to the appropriate department, and the right person will respond as soon as possible. We appreciate your patience as we work to answer your questions.



IN THE WORKS

As we continue to improve your experience with the GAPREK portal, below is a list of updates you can expect in April.

- Enhanced Visit Reports: Providers have reported issues accessing visit reports. This update will ensure that your recent visits will show under the visit tab. Remember that in order for a Site Director to view visit reports, they first have to be acknowledged by the Project Director.
- Improved Data Visibility: Sites, classes, teachers, and students may not always be visible to providers. Providers will be able to consistently see all of this important information.

Stay tuned— Director training will be available this summer. More updates are in the works!

