Provider's Name: _____

Provider's Address: _____

_____

290-2-3-.08(1) and 290-2-3-.08(9) – The Home must maintain arrival and departure records for each child while the child is in care and for one (1) year thereafter.

Date	Child's Name (please print)	Age	Parent/Guardian Signature or Initials	Sign In Time	Sign Out Time	Parent/Guardian Signature or Initials