Sponsor Name and/or Logo

Street Address

City, State, Zip

Phone

Email

Date

Provider Name

Street Address

City, State, Zip

Email Address

VIA: Select Method of Notice Delivery

RE: Notice of Proposed Termination and Disqualification – Required Corrective Action Not Acceptable

Dear Provider Name**:**

This letter concerns the Date [The date the Notice of Serious Deficiency was issued.] Notice that you are seriously deficient in your operation of the Child and Adult Care Food Program (CACFP).

On Date [The date your organization received corrective actions from the provider.],we received the documentation detailing the actions taken to correct the serious deficiency(ies). Based on our review of the documentation, we have determined that you have not fully and permanently corrected the serious deficiency(ies) stated in the Notice.

**PROPOSED TERMINATION AND DISQUALIFICATION**

As a result, effective Date [The effective date for the termination/disqualification must be after the deadline for requesting an appeal], we propose to:

• Terminate your agreement to participate in the CACFP for cause, and

• Disqualify you from future CACFP participation.

If you voluntarily terminate your agreement after receiving this letter, we will propose to disqualify you from future CACFP participation. If disqualified, youwill be placed on the National Disqualified List (NDL). While on the NDL, you will not be able to participate in the CACFP as a day care home provider. In addition, you will not be able to serve as a principal in any CACFP institution or facility.

You will remain on the NDL until USDA’s Food and Nutrition Service, in consultation with the Georgia Department of Early Care and Learning, determines that the serious deficiencies have been corrected, or until seven years after your disqualification. However, if any debt relating to the serious deficiencies has not been repaid, you will remain on the list until the debt has been repaid.

These actions are being taken pursuant to 7 CFR 226.16(l).

**STATUS OF SERIOUS DEFICIENCY(IES)**

The following paragraphs detail each serious deficiency, and its status based on our review of the corrective action documentation.

**Findings:**

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

1. **Select the Serious Deficiency where inadequate corrective action was received*.***

Insert discussion of the serious deficiency and the reasons why the corrective action for this specific serious deficiency was inadequate (the corrective action may be adequate for some items and not for others; make sure you specify the status of the corrective action for this specific serious deficiency

**APPEAL OF PROPOSED TERMINATION AND DISQUALIFICATION**

The proposed termination of your agreement for cause and your disqualification may be appealed. A copy of the appeal procedures is enclosed. If you choose to appeal the proposed actions, follow the appeal procedures exactly as failure to do so may result in the denial of your request for an appeal.

**SUMMARY**

You have not fully and permanently corrected the serious deficiencies identified in the Serious Deficiency Notice. For this reason, Sponsor Nameis proposing to terminate your CACFP agreement for cause and to disqualify you from future Program participation.

If you appeal the proposed termination and disqualification, the actions will not take effect until the hearing official issues a decision. If you do not make a timely request for an appeal, your agreement will be terminated for cause. You will be disqualified from future CACFP participation effective Date [The effective date for the termination/disqualification must be after the deadline for requesting an appeal. This date is the same as the effective date entered above]and placed on the NDL.

You may continue to participate in the CACFP until termination/disqualification effective dateor, if you appeal the proposed actions, until the hearing official issues a decision on the appeal. We will pay any valid claims for reimbursement submitted by you for this period. You must submit the claims by the normal deadline.

COMMENTS

Sincerely,

Sponsor Employee Name and Title

Sponsoring Organization Name

Enclosure: Appeal Procedures

cc: GA DECAL