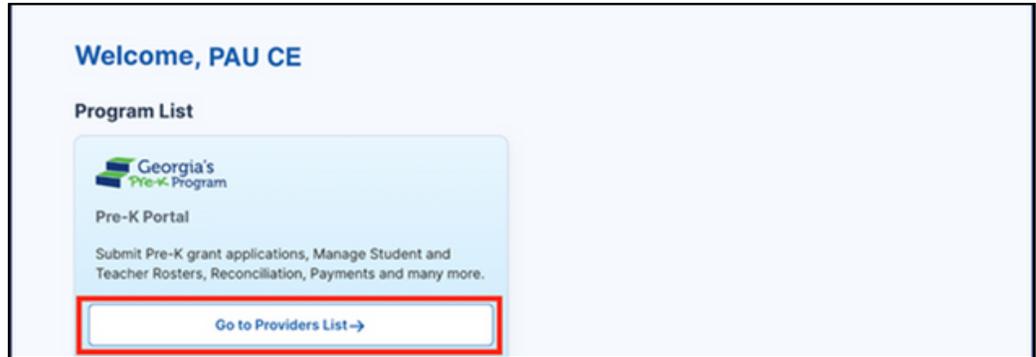


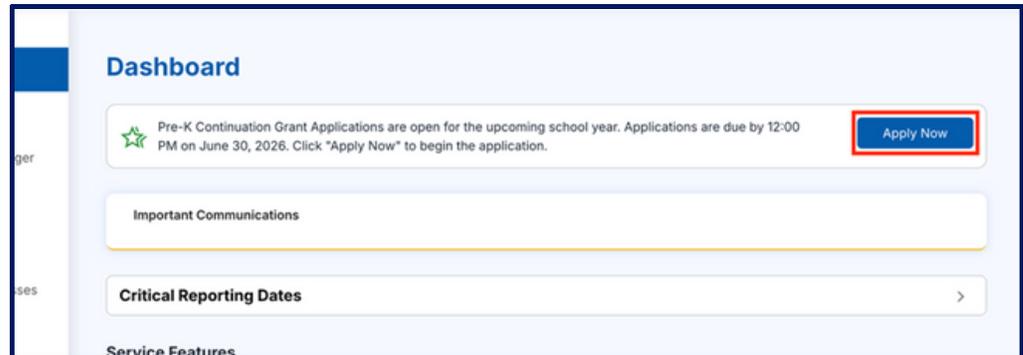
What is this?

This quick reference guide provides step-by-step instructions for programs who would like to continue their grant agreements (with no site or location changes) for the upcoming school year.

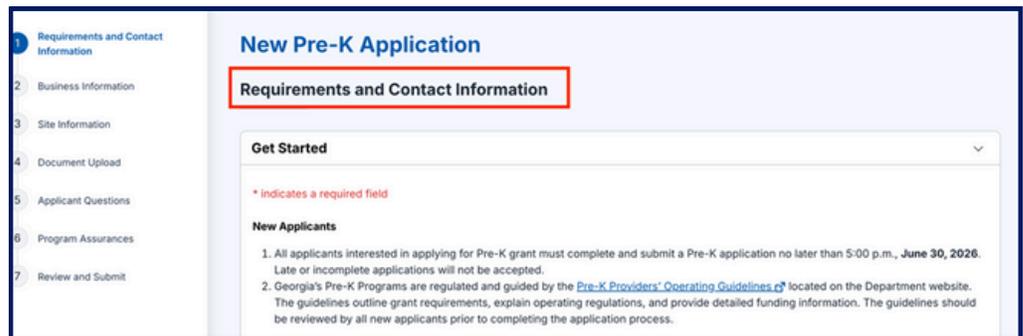
Login to the GAPREK Provider Portal (note: the Project Director/ Primary Authorized User roles must be used). On the Pre-K Portal tile, click "Go To Providers List".



On your Dashboard, click "Apply Now".



Requirements and Contact Information will be displayed.

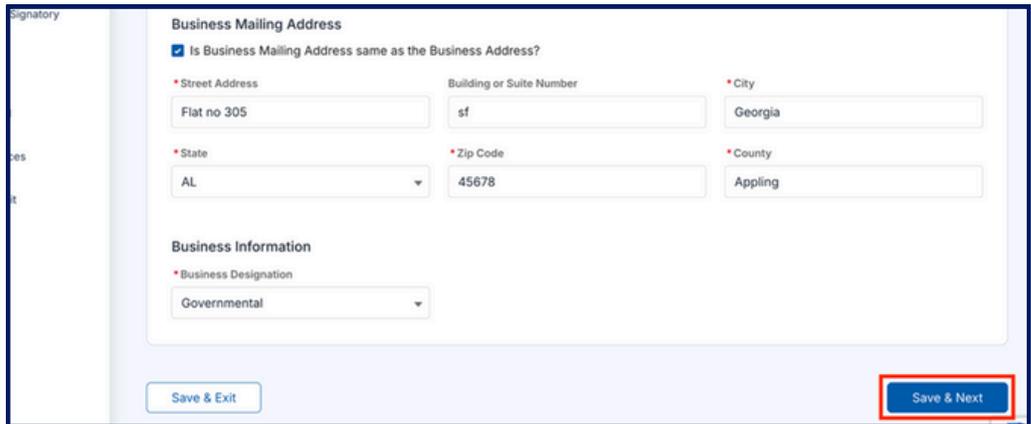


Read the instructions then click the "I affirm" checkbox.



I affirm that I have read and understood the instructions.

Review (and update if needed) the Contact Information, then click "Save & Next".



Business Mailing Address

Is Business Mailing Address same as the Business Address?

* Street Address: Flat no 305 Building or Suite Number: sf * City: Georgia

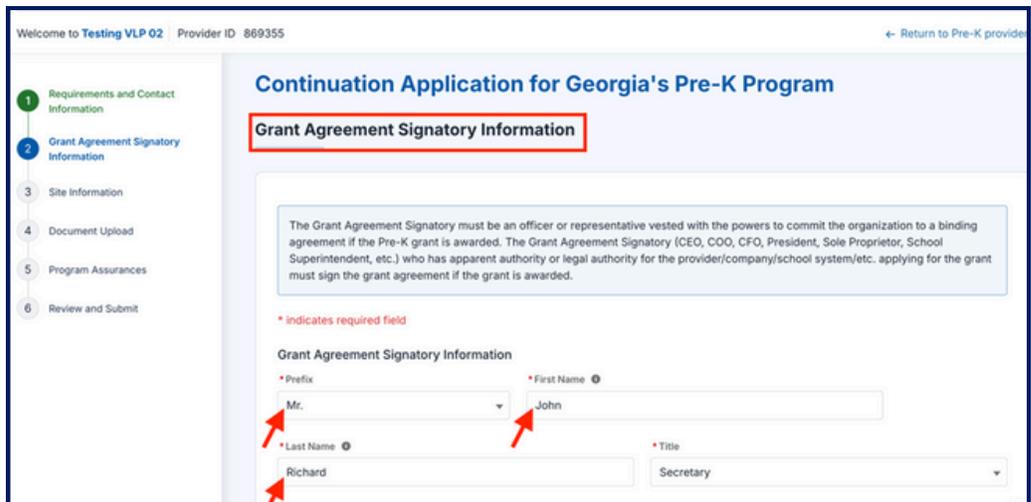
* State: AL * Zip Code: 45678 * County: Appling

Business Information

* Business Designation: Governmental

Save & Exit **Save & Next**

The Grant Agreement Signatory Page will be displayed. If changes need to be made, document here. Verification will be needed if any changes are made.



Welcome to Testing VLP 02 Provider ID: 869355 ← Return to Pre-K provider

Continuation Application for Georgia's Pre-K Program

Grant Agreement Signatory Information

The Grant Agreement Signatory must be an officer or representative vested with the powers to commit the organization to a binding agreement if the Pre-K grant is awarded. The Grant Agreement Signatory (CEO, COO, CFO, President, Sole Proprietor, School Superintendent, etc.) who has apparent authority or legal authority for the provider/company/school system/etc. applying for the grant must sign the grant agreement if the grant is awarded.

* indicates required field

Grant Agreement Signatory Information

* Prefix: Mr. * First Name: John

* Last Name: Richard * Title: Secretary

Review the details in the Grant Agreement Signatory Business Address, and Mailing Address sections, then click “Save & Next”.

The screenshot shows two sections: "Grant Agreement Signatory Business Address" and "Grant Agreement Signatory Business Mailing Address". Both sections have a red border. The "Business Address" section contains fields for Street Address (325709 Park Avenue), Building or Suite Number, City (Duluth), State (AK), and Zip Code (30137). The "Mailing Address" section has a checkbox for "Same as the Grant Agreement Signatory Business Address" which is unchecked, and the same address fields as the business address. At the bottom right, the "Save & Next" button is highlighted with a red box.

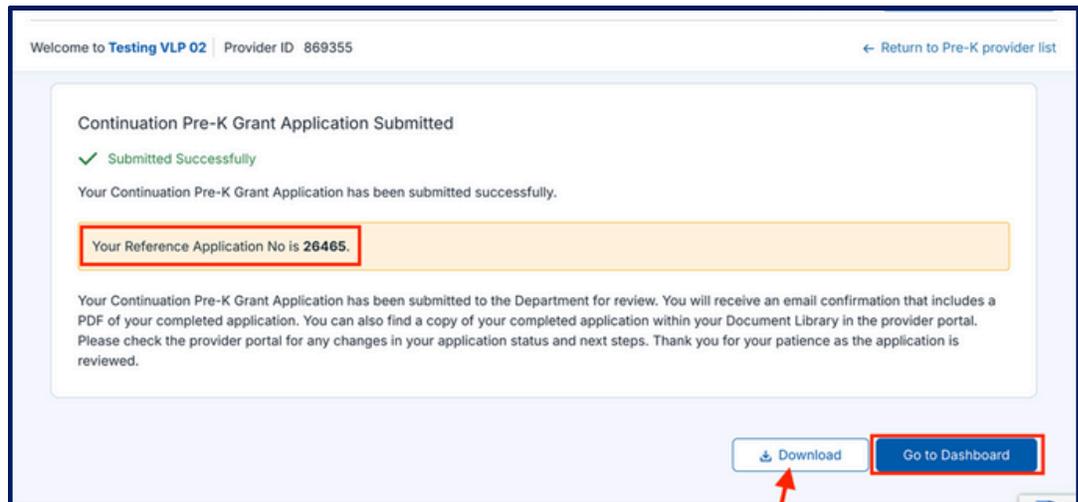
Select the checkboxes to affirm the Program Assurance, enter the Name, then click the “Save & Next” button.

The screenshot shows the "Program Assurances" section. It includes an "I agree:" section with three checkboxes, all of which are checked. Below this is the "Signature of Grant Agreement Signatory" section, which has fields for Name (Paresh D), Title (Secretary), and Date of signature (Dec 16, 2024). The "Submit" button at the bottom right is highlighted with a red box.

Review the information provided in the previous sections, then click the “Submit” button.

This screenshot is identical to the previous one, showing the "Program Assurances" section with all checkboxes checked and the signature information entered. The "Submit" button at the bottom right is highlighted with a red box.

Upon successful submission, the Reference Application Number will be displayed along with the “Submitted Successfully” status.



What if I still have questions?

If you have additional questions, please contact your Georgia’s Pre-K Specialist or GAPREK.support@dec.al.ga.gov.