

# World Café Tool Kit Resources

## List of Materials:

- Round 30" to 36" diameter folding tables ( 4 or 5 people to a table)
- 4 or 5 chairs per table
- Tablecloth for each table (usually red and white check plastic)
- Flip chart paper for group graphics and one or more sheets on each table for participant drawing/notes/doodles
- Flower vase and flowers (small) for each table
- Votive candle and holder for each table
- Markers- thin or medium felt tip water based pens in a variety of darker colors for each table
- Roll of mural paper (for harvesting and posting collective insights)
- Artist tape (sticks but easily comes off without tearing the paper)
- Push pins (for graphic recording or displaying table graphics or signs if allowed)
- Bell or chime to alert participants of timing or to get their attention
- Coffee, tea, water
- CD's (mellow music) and CD player, speakers
- Variety of sizes of post-it notes (especially 3 x 5 or 4 x 6 unlined)
- Rolling white boards, flip chart tripods or flat wall space for the mural paper or posting table doodle sheets.
- Microphones- portable hand held style