



June 30, 2021

Registration for FY 2022 CACFP Renewal Training Opens July 15; Enrollment Opens August 1

Participating CACFP Sponsors and Institutions are required to meet annual renewal requirements by **September 30, 2021**. As a convenience, the Nutrition Division will open registration for the required annual training on **July 15, 2021**, and open enrollment for the application renewal will be available beginning **August 1**.

This adjustment will provide more time to complete the renewal updates and ensure that the FY 2022 applications are accurate and approved prior to the beginning of the new program year.

Step 1: Complete Annual Training Requirements

Registration for the CACFP Annual Training requirements opens on **July 15**.

These requirements include:

- Reviewing the CACFP 2022 Annual Training presentation in GA ATLAS
- Completing the CACFP 2022 Annual Training Test Assessment in GA ATLAS

Once the annual training assessment has been completed and submitted, you will receive access to the FY 2021-2022 CACFP application.

Step 2: Enroll in FY 2022 CACFP

Upon completion of the Annual Training and Assessment, the CACFP application for the associated program year will change the institution or sponsor's status to "Not Enrolled" and the "Enroll" button will be available.

- Enroll into FY 2022 on or after **August 1, 2021**.

Step 3: Submit your FY 2022 Application on or before **September 30**

Original or Annual Budgets and Budget Amendments must also be submitted on or before September 30, 2021.

Failure to complete the annual requirements by the specified deadline date will impact continued participation in the CACFP, which includes submission of monthly claims for reimbursement.

DATE	TASK
July 15	Registration Opens for required 2022 CACFP Annual Training
August 1	<ul style="list-style-type: none"> Enrollment Opens for FY 2022 Upon completion of Annual Training and Assessment, Sponsors & Institutions may enroll in FY 2022
September 15	<p>Deadline to submit any additional changes to the FY 2021 Application MUST be completed in GA ATLAS by September 15, 2021, to allow time for review and processing.</p> <p>Any FY 2021 changes including:</p> <ul style="list-style-type: none"> updates to the application management plan and budget the addition/termination of centers/homes
September 30	<ul style="list-style-type: none"> Deadline to complete 2022 CACFP Annual Training and Assessment Deadline to submit 2022 CACFP Application Deadline to submit original or annual budget and budget amendments.

If you have any questions or concerns, please contact your assigned Application Specialist:

Application Specialists	Institution Assignment	Email	Phone Number
Paula Lawrence	o (zero)-G	Paula.Lawrence@decal.ga.gov	(404) 463-2111
Shericka Blount	H-P	Shericka.Blount@decal.ga.gov	(404)656-6411
Kenya Taylor	Q-Z	Kenya.Taylor@decal.ga.gov	(404) 463-4040

Is Your Institution Required To Submit An Annual Budget?

Original or Annual Budgets and Budget Amendments must be submitted on or before **September 30, 2021**. At a minimum, annual budgets are required when:

- An Independent Center with an approved budget in FY 2021 intends to use FY 2022 reimbursement funds for new operating and/or administrative costs that require prior approval, specific prior written approval, or formal procurement.
- An Independent Center with an approved budget in FY 2021 with approved costs and the same costs in FY 2022, but new supporting documentation must be submitted for review and approval (e.g., lease agreements for center space, equipment rental, etc.).
- All Administrative, Center and DCH sponsoring organizations must submit an annual budget.

Please follow links below for budget related tools and references:

[Budget Guidance Manual](#)
[Budget Checklist](#)
[Budget Allocation Worksheet](#)

Shonda Franklin, Budget Compliance Supervisor, is no longer with DECAL. We extend our best wishes to her future endeavors. For the immediate future, please direct all budget

New Policy for Institutions of Affiliated and Unaffiliated Sites:

Monitoring Sponsored Centers Non-profit Food Service and Procurement Procedures.

Sponsoring organizations are responsible for reviewing the food service operations of their sponsored facilities to assess compliance with meal patterns, licensing/approval status, attendance at training, meal counts, recordkeeping (menu and meal records), the annual updating and content of enrollment forms (if the facility is required to have enrollment forms), and other Program requirements. Reviews must be made at least three times each year at each facility (unless the sponsoring organization has elected to use a review averaging system.)

This **new memorandum** specifically applies to institutions of affiliated and unaffiliated sites and is designed to provide guidance to sponsoring organizations regarding the monitoring requirements of their sponsored centers non-profit food service and procurement procedures. **Sponsors of day care homes are exempt from meeting the requirements in the new memorandum.**

In addition to the new memorandum, the following forms/documents have been revised to capture the required non-profit food service and procurement assessment for sponsored sites:

- **Child Care Center Monitoring Form,**
- **Child Care Center Monitoring Form Instructions,**
- **Adult Day Care Center Monitoring Form ,** and
- **Adult Day Care Center Monitoring Form Instructions .**

For your reference, the general *Monitoring Requirements* policy memorandum has been updated and can be located [here](#).

Reminder: Review Your Online CACFP Applications for Accuracy

Institutions and Sponsors are required to review and ensure that all sections of their CACFP application in GA ATLAS are accurate at all times. Failure to maintain an accurate application could result in a finding(s) and/or an adverse action.

Click here to access CACFP application update procedures. If you have any questions or concerns, please contact your assigned Business Operations Representative.

Business Operations Representatives	Institution Assignment	Email	Phone Number
Temika Moore	o (zero)-M,	Temika.Moore@dec.al.ga.gov	(404) 463-1494
Edith Pierre	N-Z	Edith.Pierre@dec.al.ga.gov	(404)463-8314

What to do if you have Lost or Destroyed Records

In the event of a disaster (e.g., hurricane, tornado, flood, fire, earthquake, or other disaster type event), evidence of the following information is required but not limited to:

- enrollment records,
- eligibility documentation, and
- meal counts.

CACFP institutions and sponsored facilities/providers **must** keep these records even if they experience water, fire, or any other type of damage. If records are lost or destroyed, institutions **must** promptly notify DECAL on how to proceed and provide the following information:

- the circumstances that led to the loss;
- the dates of the losses and types;
- the approximate age of the records that were destroyed; and
- an official written record of the disaster or official documentation of the loss.

Acceptable documentation may include, but is not limited to, a valid insurance claim or police report. DECAL's Audits and Compliance Division will document the losses for future review purposes. For more information, please visit the DECAL memo, [Disaster Preparedness Information dated October 10, 2018](#)

Income Eligibility Guidelines for FY 2022 Now Available

The [FY 2021-2022 Income Eligibility Guidelines & WIC Fact Sheet & Income Guidelines](#) are now located on the website under [Nutrition Services > CACFP Participant Information > CACFP Eligibility Data](#).



Income Eligibility Guidelines (Effective from July 1, 2021 to June 30, 2022)

Household size	Free Meals					Reduced Price Meals				
	Annually	Monthly	Twice A Month	Every Two Weeks	Weekly	Annually	Monthly	Twice A Month	Every Two Weeks	Weekly
1	16,744	1,396	698	644	322	23,828	1,986	993	917	459
2	22,646	1,888	944	871	436	32,277	2,686	1,343	1,240	620
3	28,548	2,379	1,190	1,098	549	40,626	3,386	1,693	1,563	782
4	34,450	2,871	1,436	1,325	663	49,025	4,086	2,043	1,886	943
5	40,352	3,363	1,682	1,552	776	57,424	4,786	2,393	2,209	1,105
6	46,254	3,855	1,928	1,779	890	65,823	5,486	2,743	2,532	1,266
7	52,156	4,347	2,174	2,006	1,003	74,222	6,186	3,093	2,855	1,428
8	58,058	4,839	2,420	2,233	1,117	82,621	6,886	3,443	3,178	1,589
For each additional family member add	+5,902	+492	+246	+227	+114	+8,399	+700	+350	+324	+162

CACFP Resources:

The following documents were covered in previous newsletters:

How to file a CACFP Claim for Reimbursement

How to update your banking information

How to Exclude Cash-In-Lieu (CIL) When Calculating for CACFP Administrative Cost

How to Calculate Allowable Administrative Costs Each Month

How to submit a New Waiver Request

Guidance on Reimbursement for Meals and Snacks Served to Young Adults in the CACFP

Guidance on P-EBT for Schools and Childcare

FAQs Child Nutrition Program: Emergency Operational Costs Program

Get Informed: Upcoming Training Opportunities

Upcoming Training and Technical Assistance

July 7, 2021 – Grain Ounce Equivalents Webinar

Do you have the tools to transition to grain ounce equivalents? CACFP operators are required to use ounce equivalents for grains by

October 1, 2021.

Join this webinar session to learn:

- simple steps on determining creditable grains using ounce equivalents,
- resources and tools on calculating grain ounce equivalents.



July 19, 2021 - Memo Monday!

Regulations are constantly changing and interpreting all the policies and memorandums can be a challenge. Therefore, Nutrition Services will discuss procedure updates when requesting a waiver using the USDA Waivers feature in GA ATLAS during our July *Memo Monday*.

August 3-4, 2021 – STAR: Sponsor Training & Advanced Resources

Do you want to stay current on the core CACFP administrative principles? Join this mandatory 2-day webinar to learn:

- CORE's practical sponsor-focused training modules,
 - new requirements for monitoring a sponsored center's non-profit food service account & procurement practices, and
 - new revisions on the monitoring forms and instructions
-

In Case You Missed It:

Memo Monday!

Memo Monday webinars provide an overview of new and/or revised policy memorandums for the Child and Adult Care Food Program (CACFP) and/or the Summer Food Service Program (SFSP).

If you missed a *Memo Monday*, please visit the [Training and Technical Assistance](#) webpage for previously recorded webinars. The [May Memo Monday](#) webinar discussed how to be successful with COVID-19 waiver(s) implementation and financial recordkeeping requirements.

Training Resources

Training Tools for Using Grain Ounce Equivalents

Team Nutrition has provided recorded webinars that highlight training tools and strategies that can be used to train Child and Adult Care Food Program (CACFP) operators on using grain ounce equivalents. CACFP operators are required to use ounce equivalents for grains by **October 1, 2021**.

WIC Food List to Identify Grains for the CACFP

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides lists of foods that can be purchased with WIC benefits. This list is called the WIC Authorized Foods List (WIC List) and includes specific brands and product names of foods. Each State has its own WIC List. In some States, it may be called the “Approved WIC Foods Shopping Guide” or a similar name. You may download the WIC List in English and Spanish using the link above.

Creditable Snack Recipes

The National CACFP Sponsor Association publishes a Creditable Foods Blog on their website. The blog shares creditable snack suggestions. You may also submit your #CACFPcreditable meal or snack to be featured on the blog!

Join Today! Team Nutrition CACFP Organization Network

Sponsoring organizations and independent centers that participate in the **Child and Adult Care Food Program** (CACFP) are invited to sign up as a Team Nutrition CACFP Organization, and join an important network working towards healthier nutrition and physical activity environments.

Joining the network is free and easy and members can request free nutrition resources. Team Nutrition CACFP Organizations will be able to request free printed copies of the following material:

- **Child and Adult Care Food Program Trainer’s Tool: Serving Milk** bingo-style training, available in English and Spanish;
- **Make Today a Try-Day! Stickers**; and
- Discover New Foods Decals, which include decals for **Dairy, Fruits, Grains, Proteins**, and **Vegetables**.

Questions and Answers for Child Nutrition Program Operations in School Year 2021-2022

On June 11, 2021, USDA issued the memorandum, *Questions and Answers for Child Nutrition Program Operations in School Year 2021-2022*. This guidance compliments the set of USDA waivers issued April 20, 2021 (*Responses #84 through #96*) and provides clarification on questions related to Child Nutrition Programs, including the Child and Adult Care Food Program (CACFP) for the upcoming school year.

Information outlined in this memorandum includes, but is not limited to the following:

- the Summer Food Service Program (SFSP) has not been extended for school food authorities (SFAs) or non-school sponsors in 2021-2022. Instead, schools will operate the National School Lunch Seamless Summer Option (NSLP SSO);
- FNS issued a **targeted** meal pattern waiver;
- the non-congregate meal service, meal times requirements, and parent/guardian pick-up waivers have been extended;
- allows At-Risk Afterschool Care Centers, regardless of their location, to claim CACFP meals and snacks at a free rate; and
- day care homes are eligible to receive the tier I reimbursement rates.

A copy of the guidance can be found [here](#) and see also the section below, *Update on Nationwide Waivers During COVID-19*. Further guidance on how to apply for the USDA waivers for the upcoming program year is forthcoming.

Update on Nationwide Waivers During COVID-19

In light of the exceptional circumstances of the current public health emergency, the Food and Nutrition Service (FNS) has extended Nationwide Waivers to support access to nutritious meals while minimizing potential exposure to the novel coronavirus.

For any waiver-related questions, please contact [Sonja Adams](#).

NATIONWIDE WAIVERS

DECAL Participation of Nationwide Waivers due to COVID-19

For full details on the CACFP waivers below, please click on the links to read the actual waiver memo or [click here](#) for more information on DECAL's website.

CACFP

Area Eligibility in the Afterschool Programs & for Family Day Care Home Providers in School Year 2021-2022 **New!**

This waiver allows schools and at-risk afterschool care centers, regardless of their location, to claim all National School Lunch Program, Afterschool Snack Service and Child and Adult Care Food program At-Risk Afterschool meals and snacks at the free rate. This waiver also allows day care homes participating in the CACFP to claim all meals served to enrolled children at the Tier 1 rate, regardless of their location. . ****Waiver in effect until June 30, 2022****

Reimbursement for Meals & Snacks served to Young Adults in the CACFP **New!**

This waiver allows emergency shelters to claim reimbursement for meals and snacks served to individuals under the age of 25. ****Waiver in effect until the COVID-19 public health emergency is lifted.**

Parent Pick-Up:

Under this waiver, Program operators in a State with an approved waiver allowing non-congregate meal distribution during COVID-19 related operations may distribute meals to a parent or guardian to take home to their eligible children. ****Waiver extended to June 30, 2022****

Specific Meal Pattern Flexibility

This waiver allows program operators to serve meals that do not meet specified meal pattern requirements during the public health emergency. ****Waiver in effect until June 30, 2022****

Meal Times Waiver:

The requirement that meals must follow meal service time requirements is waived during the public health emergency. ****Waiver extended until June 30, 2022****

Non-Congregate Feeding:

The requirement that meals be served in a congregate setting and must be consumed by participants on site is waived during the public health emergency. ****Waiver extended to June 30, 2022****

Onsite Monitoring Requirements

FNS waives, for all CACFP sponsoring organizations, that CACFP monitoring requirements included at 226.16(d)(4)(iii) be conducted onsite. To ensure Program integrity during this time, sponsoring organizations should, to the maximum extent practicable, continue monitoring activities of Program operations offsite (e.g., through a desk audit). ****Waiver remains in effect until 30 days after the end of the public health emergency.****

Consolidation Appropriations Act, 2021: Effect on Child Nutrition Programs

Policy Memo: [SP 11-2021, CACFP 10-2021, SFSP 06-2021 – Consolidation Act, 2021: Effect on Child Nutrition Programs](#) was released on May 5, 2021.

This USDA policy memo prohibits child nutrition program funds made available by the Appropriations Act from being used to procure raw or processed poultry products from the People's Republic of China. This policy memo extends the current prohibition through **September 30, 2021**. You may review the policy memo [here](#) or click on the link above.

Farmers Resource List

We have added a new vendor list to our procurement resources. The Farmers Resource List is posted [here](#). The list identifies farms and farmers throughout Georgia who are able to support local food purchases. The Farmers Resource List also designates farms and farmers classified as small, black and/or minority owned and operated.

Coffee & Conversation

You are invited to attend “**Coffee & Conversation**” on Wednesday, **July 8** at 10:00 a.m.

This will be a virtual conversation about challenges with incorporating local food into meal service, how to engage farmers, where to purchase local foods in your region and more. Our first “Coffee & Conversation” will be with our TA Region #1. Bring your coffee and/or tea and join DECAL staff for a morning chat!

If you are interested in attending, please register via Zoom: [“Nutrition Services: Coffee & Conversation”](#)

Local Sourcing Spotlight

It's Tomato Season!



It's tomato season! Not typically grown outdoors in many states, [Georgia](#), however is an ideal climate to grow tomatoes minus a greenhouse.

Did you know this miscategorized vegetable is actually a fruit? It's a berry! High in vitamins but low in fat and calories, tomatoes are available throughout most of the year and grown in highest number in Southwest Georgia.

Are you looking to purchase locally grown tomatoes? Visit [Burnell Farms](#) in Royston, GA. This local producer has a wide selection of local fruits and vegetables grown throughout the spring and summer.

For questions regarding procurement, please contact [LaMonika Jones](#) Procurement Compliance Officer.

Nutrition Ed Nook

A Tasteful Menu Addition of Terrific Tomatoes

Tomatoes are tender and ripe this month as our June Harvest of the Month ([English](#) and [Spanish](#))

spotlight!

According to the Georgia Department of Agriculture, tomatoes are grown in southwest Georgia and are one of the state's top cash crops. This makes tomatoes an optimal produce item to source from your local farmers!

When sourcing fresh tomatoes, choose ones that are smooth, ripe, and blemish free. As a versatile and fresh vegetable, tomatoes can be added in a variety of ways to your menu. Serve them on top of fresh sandwiches, chopped up on salads, made into salsa for tacos, diced in omelets, or sliced as a vegetable side.



Looking for multicultural connections? Introduce your children to the history of tomatoes! The tomato is native to the Peru, Bolivia, and Ecuador area of the Andes Mountains, and was introduced to Central America and Mexico by prehistoric migrations of Indians.



Integration:

- **Jollof Rice**
- **Jerk Fish Wrap**
- **Bean Burrito Bowl**
- **Chicken Flatbread Pizza**
- **Black Beans with Plantains**
- **Breakfast Burrito with Salsa**
- **Arroz Con Pollo (Rice with Chicken)**

Education:

- *Grow* tomatoes in containers or raised beds via direct seed or transplants. Have children help plant, water, care for, and harvest the tomatoes. When children are part of the growing process, they are more likely to try them while also fostering an appreciation for growing their own food!
- *Make* a variety of cultural dishes that include tomatoes to share various meals from across the world with your children. Try some of the recipes above in your program!
- *Read* different books themed around tomatoes. Examples include *Bear and Bunny Grow Tomatoes* by Bruce Koscielniak or *Chicks and Salsa* by Aaron Reynolds. Find more tomato-themed book recommendations [here!](#)

Conversation:

- What size tomatoes have your children tried? Large beefsteak tomatoes, medium roma tomatoes, or small cherry tomatoes? Maybe all of the above! *Bonus:* do a taste test with various sizes and colors of tomatoes.
- What other red fruits or vegetables do your children enjoy eating?
- Have your children eaten tomatoes before? How do they like them prepared?

Share your summer Harvest of the Month stories and menu integration of tomatoes with Nutrition Health Educator, Diana Myers, MS, RD, LD at diana.myers@decal.ga.gov!

October Farm to School Month

Sign Up Today to Receive Access to an Online Toolkit



Are you ready to start livin' la vida okra with us!?
The sign-up for this year's October Farm to School Month campaign is now open!

Sign up today to receive access to our online toolkit filled with okra-themed easy activities, standards-based lessons, recipes, and more. The first 300 individuals to sign up can choose to be mailed seeds, washable tattoos, and our school garden planting and harvest calendar.

To find out more and sign up, visit bit.ly/livinlavidakra.
#livinlavidakra #farmentoschool @GeorgiaOrganics.

Strategic Plan for Growing Farm to School and Early Care and Education in Georgia



The Georgia Farm to Early Care and Education (ECE) Coalition (Coalition) and Georgia Farm to School Alliance (Alliance) engaged 53 partner organizations including K-12 school staff, ECE professionals, non-profits, health systems, universities, and state agencies (stakeholders) to create the 2021-2025 strategic plans.

In addition to independent strategic plans for each entity, the Coalition and Alliance stakeholders agreed on joint goals and key measures of success to document collective achievement of the plans.

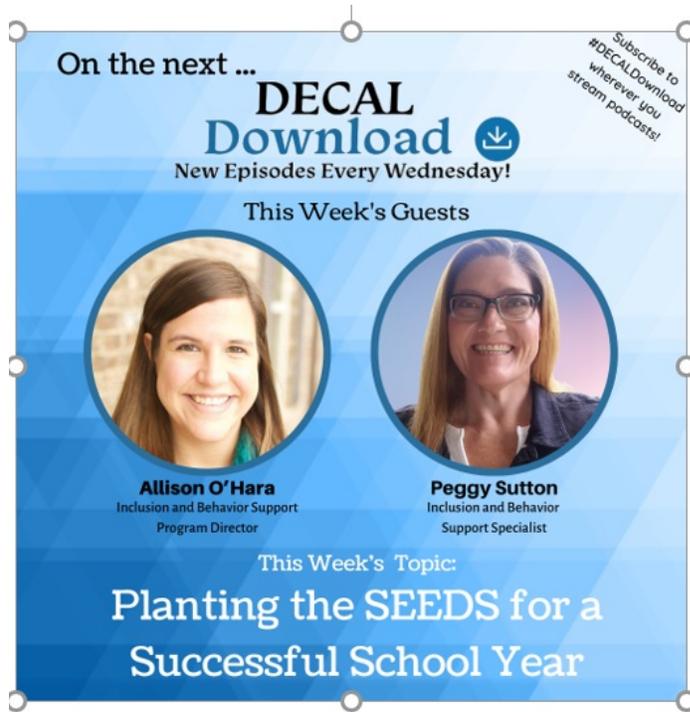
Access the document [here](#).

Dates to Remember

DATE	
July 7	<ul style="list-style-type: none"> Grain Ounce Equivalents Webinar
July 8	<ul style="list-style-type: none"> Coffee & Conversation
July 15	<ul style="list-style-type: none"> Registration Opens for required 2022 CACFP Annual Training
July 19	<ul style="list-style-type: none"> Memo Monday: Procedure updates when requesting a waiver
August 1	<ul style="list-style-type: none"> Enrollment Opens for FY 2022 Upon completion of Annual Training and Assessment, Sponsors & Institutions may enroll in FY 2022
August 3 & 4	<ul style="list-style-type: none"> STAR: Sponsor Training & Advanced Resources
September 15	<ul style="list-style-type: none"> Deadline to submit any additional changes to the FY 2021 Application MUST be completed in GA ATLAS
September 30	<ul style="list-style-type: none"> Deadline to complete 2022 CACFP Annual Training and Assessment Deadline to submit 2022 CACFP Application Deadline to submit original or annual budget and budget amendments.
October 1	<ul style="list-style-type: none"> CACFP operators are required to use ounce equivalents for grains Farm to School Month

Join Us for a NEW DECAL Download!

Planting SEEDS for a Successful School Year



On the next ...

DECAL Download

New Episodes Every Wednesday!

This Week's Guests



Allison O'Hara
Inclusion and Behavior Support
Program Director



Peggy Sutton
Inclusion and Behavior
Support Specialist

This Week's Topic:

Planting the SEEDS for a Successful School Year

Subscribe to #DECALDownload wherever you stream podcasts!

While it seems like school just ended, here in Georgia school starts back beginning in late July and August.

Our Inclusion and Behavioral Support Team wants to help families and teachers get ready with tips, strategies, and tools to promote social-emotional learning and minimize challenging behaviors, especially after a pandemic.

The campaign is called “Planting SEEDS for a Successful School Year” using our SEEDS for Success Program, which stands for Social-Emotional Early Development Standards.

Joining us to talk about Planting SEEDS for a Successful School Year

is Allison O'Hara, Inclusion and Behavior Support Program Director, and Peggy Sutton, Inclusion and Behavior Support Specialist.

<https://decaldownload.buzzsprout.com/211637>



**Georgia Dept
of Early Care
and Learning**
BRIGHT FROM THE START

Nutrition Division

Marketing & Outreach Team

Cindy Kicklighter

This institution is an equal opportunity provider.

Nondiscrimination Statement: English

Nondiscrimination Statement: Spanish

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