



Georgia Dept of Early Care and Learning

BRIGHT FROM THE START

October 24, 2022

Greetings Happy Helpings Sponsors,

Organizations operating Happy Helpings, Georgia's Summer Food Service Program, during FY22 (May 2022- Aug 2022), must complete an Annual Year-End Reconciliation Form. The deadline to submit the reconciliation form **and** final bank statement or system-generated general ledger is **October 31, 2022**.

Per SFSP Policy 5, sponsors are required to submit year-end reconciliation documentation as well as the bank statement and/or system-generated general ledger supporting the ending balance on the reconciliation form.

Click [here](#) for the reconciliation form and [here](#) for instructions.

Submit the following:

- Annual Year End Reconciliation Form
- Supporting financial documentation
- Bank statement and/or system-generated general ledger supporting the ending balance on the reconciliation form
- Include the name of the institution and agreement number in the subject line
- Email to nutritionbudget@dec.al.ga.gov, as well as any questions about the budget process.

To review the Happy Helpings Budget Annual Year-End Reconciliation Training, click [here](#).

Regards,

Nutrition Services

Together, we can help feed Georgia's Children & Adults.

This institution is an equal opportunity provider.

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