



BRIGHT FROM THE START

Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive, SE, Suite 754, East Tower, Atlanta, Georgia 30334
(404) 656-5957

Nathan Deal
GOVERNOR

Bobby D. Cagle, MSW
COMMISSIONER

April 27, 2012

CERTIFIED MAIL #7006 3450 0002 9419 2738 AND REGULAR MAIL

Ms. Gwinnis C. Satchell
Family Day Care Home
4412 Saddle Bend Trail
Snellville, Georgia 30039

RE: Notice of Revocation

Dear Ms. Satchell:

During a monitoring visit conducted on February 1, 2012 at your family day care home located at 4412 Saddle Bend Trail, Snellville, Georgia, 30084, it was determined that serious rule violations occurred which could seriously affect the health and safety of the children in care and demonstrated an intentional and reckless disregard for the physical and mental health and safety of the children in care. Bright from the Start has determined that correctable derelictions and deficiencies in the operation and management of the home were not corrected within a reasonable time after a Bright from the Start representative brought them to your attention both in writing and in person. Specifically, there was overcrowding with thirteen children in care on February 1, 2012 under the age of thirteen years and serious hazards were present on the outdoor play area. The rule violation for overcrowding was previously cited on November 3, 2011 and June 17, 2010. The rule violation for having more than twelve children under the age of thirteen years was cited previously cited on November 13, 2011. The rule violation for serious hazards was previously cited on November 13, 2011, June 13, 2011, December 31, 2010 and June 17, 2010. A civil penalty was issued on April 13, 2010 for repeated noncompliance of these rules. An office conference to discuss these rule violations with you was scheduled for November 17, 2011 at the Bright from the Start office, but you failed to attend. The office conference was rescheduled and conducted with you on January 6, 2012. During the January 6, 2012 office conference, these areas of noncompliance were discussed with you, including the specific steps you would take to correct the rule violations cited. Technical assistance was provided to you during a visit on February 14, 2011. The rule violations for which Bright from the Start is basing the revocation are marked as Exhibit "A" and the November 3, 2011, June 13, 2011, February 14, 2011, December 31, 2010 and June 17, 2010 visit reports are marked as Exhibits "B", "C", "D", "E", and "F" respectively; the April 13, 2010 civil penalty is marked as Exhibit "G"; and the office conference confirmation letter is marked as Exhibit "H. All exhibits are incorporated in this Notice by reference.

Based on your continued noncompliance with the Bright from the Start Rules for Family Day Care Homes, you are hereby notified that the registration to operate your family day care home is revoked. Bright from the Start's legal authority for revoking a registration is found in O.C.G.A. Section 20-1A-12(b)(3)(5), and Section 20-1A-12(c)(5), and the Bright from the Start: Georgia Department of Early Care and Learning's Rules for Family Day Care Homes, Chapter 290-2-3 of the Official Compilation of the Rules and Regulations of the State of Georgia.

April 27, 2012
Ms. Satchel
Page 2 of 3

In accordance with O.C.G.A. Section 20-1A-10(o) this revocation becomes effective thirty (30) days from receipt of this Notice. You have the right to appeal the decision to revoke your registration to operate a family day care home by filing a written request for an administrative hearing before an Administrative Law Judge with the Office of State Administrative Hearings. The request must be made in writing within ten (10) days of receipt of this Notice and addressed to:

Ira Sudman
Acting Chief Legal Officer
Bright from the Start
Georgia Department of Early Care and Learning
2 Martin Luther King Jr. SE, Suite 754, East Tower
Atlanta, Georgia 30334

A hearing request stays or suspends the revocation.

If you do not appeal this action within ten (10) days of this Notice, the decision to revoke your registration will be final. Licensure staff will conduct a follow-up visit to verify closure.

Sincerely,



Brenda Haynesworth
Child Care Services Director

Attachments

cc: Kay Hellwig
Kristie Lewis
Ira Sudman
Candy Prince
Vermisha Thompkins
Susan Boatwright
Kathleen Jayson
Sherry Smith
Taquella Austin
State File

List of Rule Violations for:

Gwinnis Satchel
Family Day Care Home
4412 Saddle Bend Trail
Snellville, Georgia 30039

- 1. Rule 290-2-3-.04(2) requires that any person that provides care for more than six children for pay shall make application to operate as either a Group Day Care Home or a Day Care Center.**

During a monitoring visit conducted on February 1, 2012, there were thirteen children present in the family day care home. Nine of the children were kept for compensation. The provider had not submitted an application for license as either a group day care home or a child care learning center.

This rule violation was previously cited on November 3, 2011 and June 17, 2010 and was included in the April 13, 2010 civil penalty for continued noncompliance on November 10, 2009, June 9, 2009, and April 29, 2009.

- 2. Rule 290-2-3-.13(2)(a) requires grounds and play areas to be kept clean and free of obvious hazards to the children's health and safety.**

During a monitoring visit conducted on February 1, 2012, there were hazards on the playground. Specifically, the black construction silt fence to the back left of the yard was torn and falling down and allowed access to the lawn mowers. A trapeze bar and chain were on the ground behind the wooden play set. A square post protruded up from the ground approximately three inches to the back left of the play set. A screw protruded approximately one-half inch from the front of the top horizontal beam over the slide on the wooden play set.

This rule violation was previously cited on November 3, 2011, June 13, 2011 and June 17, 2010 and was included in the April 13, 2010 civil penalty for continued noncompliance on November 10, 2009, June 9, 2009 and April 29, 2009.

- 3. Rule 290-2-3-.13(2)(b) requires that non-portable climbing and swinging equipment be securely anchored and have a resilient surface beneath the equipment and the fall zone from such equipment and is adequately maintained by the family day care home to assure continuing resiliency.**

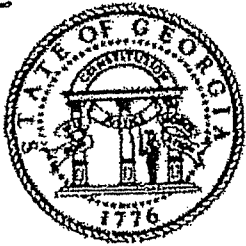
During a monitoring visit conducted on February 1, 2012, there was no resilient surface beneath the equipment and in the fall zones of the equipment on the playground.

This rule was previously cited on November 11, 2011, June 13, 2011, December 31, 2010 and June 17, 2010.

- 4. Rule 290-2-3-.07(8) requires that no more than 12 children under the age of 13 years be present in a family day care home regardless of whether they are present for compensation.**

During a monitoring visit conducted on February 1, 2012, thirteen children under the age of thirteen years were present in the family day care home.

This rule was previously cited on November 3, 2011.



Bright from the Start
Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562
www.dec.al.ga.gov

Date: 11/03/2011 Purpose: Monitoring Visit

SATCHELL, GWINNIS D
4412 SADDLE BEND TRAIL
SNELLVILLE, GA 30039
(770) 979-0358

Consultant
Melissa Davis, M.Ed.
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (770) 357-7056
Fax: (770) 357-7055
Melissa.Davis@dec.al.ga.gov

Mailing Address
Same

Inspection Date 11/03/2011	Arrival Time 03:05 PM	Departure Time 5:20	Purpose Monitoring Visit
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Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

Additional 2 Hours of Care:

Age Group	Staff	Children	M/NM NOTES
3mths-7yrs	2	18	NM

Total # Children this Date: 18

Comments:

A complaint investigation was conducted with today's monitoring visit.
A joint visit was conducted by Melissa Davis and Herline Ford.

Plan of Improvement: To Be Mailed 11/17/2011

I have read and understand the Rules and Regulations for Family Day Care Homes, 290-2-3. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

GWINNIS SATCHELL, Program Official
Date 11/3/2011

Melissa Davis, M.Ed., CCS Consultant
Date 11-3-11

EXHIBIT "B"

Date 11/3/11

Report Date - 11/03/2011

Summary

Not Met

290-2-3-.04 Registration Requirements

Finding

290-2-3-.04 (2) requires a person caring for more than six children for pay to make application for a license to operate a Group Day Care Home or a Day Care Center.

Sixteen children for pay were present during today's visit.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

.....

Correction Deadline - 11/03/2011

Finding

290-2-3-.05 (c) requires that the provider shall not make or condone false or misleading statements to the Department in connection with any authorized investigation or inspection being conducted by the Department.

When asked how many children were present, the provider stated that ten children were present today. When additional children were found in an upstairs bedroom, the provider stated that the children, ages three to seven, were friends of her daughter. Enrollment forms were observed for all of these children.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

.....

Correction Deadline - 11/03/2011

290-2-3-.11 and 290-2-3-.13 Physical Plant-Safe Environment

Partially Met

Finding

290-2-3-.11 (2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. Unsafe storage of materials dangerous to children were observed as follows: Exercise equipment, nail clippers, nail polish remover, adult scissors, and a power drill were present in an upstairs bedroom where children were present. Adult scissors and a stapler were present in the basement in the area where school age children were located.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

.....

Report Date - 11/03/2011

Summary

Correction Deadline - 11/03/2011

Not Met

290-2-3-.13 Playgrounds

Finding

290-2-3-.13(2)(b) requires climbing and swinging equipment that are not portable shall be securely anchored to eliminate accidents or injuries and have a resilient surface beneath the equipment and the fall zone from such equipment which is adequately maintained by the family day care home to assure continuing resiliency.

Wooden swing set with slide was observed to have inadequate, scattered resilient surface in that the ground and grass growth was visible throughout the area.

A second swing set with a raised platform (no slide) had scattered mulch directly under the set that did not extend to the fall zones. This set was not anchored and was not stable in that an anchor at the top left side of the horizontal monkey bars holding the swings was not connected.

A tall Step 2 slide had mulch contained at the bottom of the slide and not in the side fall zones.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/17/2011

Finding

290-2-3-.13 (2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water.

A black construction fencing material that partitioned off lawn equipment had fallen down.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/17/2011

Report Date - 11/03/2011

Summary

Dates of Previous Violations - 06/13/2011

Not Met

290-2-3-.11 Discipline

Finding

290-2-3-.11 (3)(a)8. prohibits a provider or a home's employees from force-feeding a child or withholding regularly scheduled meals/snacks.
The provider stated, "If your name is on the board, you don't get a treat" referring to snack and "You're not getting snack until you be good."

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 11/03/2011

Not Met

290-2-3-.11 Transportation

Finding

290-2-3-.11 (2)(j) requires that a child passenger restraining system be in place and used in accordance with the manufacturer's directions and state law for children being transported by the family day care home.

Provider stated that two children, ages six and seven, were transported and no booster seats were used.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 11/03/2011

Not Met

290-2-3-.07 Staff:Child Ratios

Finding

290-2-3-.07 (6) limits the total number of children present under the age of thirteen years to twelve and includes the provider's own children, other related children, children who reside in the home, children for whom no pay/compensation is received. The total number of children observed under the age of thirteen was 18 children, ages three months to seven years.
The provider's helper was present with 16 children until the provider arrived with two additional children.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Report Date - 11/03/2011

Summary

Correction Deadline - 11/03/2011

Not Met

290-2-3-.07 Supervision

Finding

290-2-3-.07 (5) requires that children be supervised at all times by at least one adult. Children were not supervised when seven children were present in an upstairs bedroom alone.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/03/2011

Not Met

290-2-3-.04 Criminal Records Check

Finding

290-2-3-.04 (2)(a) and 290-2-3-.08 (4) requires the provider prior to registration, employees prior to employment and all adults residing in the home to submit a criminal records check and retain copies on file. A criminal records check was not on file for the provider's helper.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/03/2011

Not Evaluated

290-2-3-.09 Activities

Technical Assistance

Please ensure age appropriate activities are provided for the school age children.
Please ensure all children are actively engaged and involved in appropriate activities.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Report Date - 11/03/2011

Summary

290-2-3-0.5 and 290-2-3-.12 Sleeping and Resting Equipment

Not Met

Finding

290-2-3-0.5 requires that crib mattresses be firm and tight fitting. The mattress in a crib assigned to an infant was not firm in that the mattress had soft texture.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/17/2011

Dates of Previous Violations - 06/13/2011

290-2-3-.11 Diapering Areas and Practices

Partially Met

Finding

290-2-3-.11 (1)(g) requires that the diaper changing surface be non-porous and cleaned between use with a disinfectant and dried with a single-use towel. The diaper changing surface was porous in that it had a stitched design and a hole in the surface.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 11/03/2011

Dates of Previous Violations - 06/13/2011

290-2-3-.08 and 290-2-3-.11 Children's Records

Partially Met

Finding

290-2-3-.08 (1) (j) Documentation that the child has been signed in and signed out of the family day care home at the time of each arrival and departure by the parent, guardian or person(s) authorized by the parent to drop off or pick up the child, which includes at least the following information: child's name, date, drop-off and pick-up times, and initials of parent, guardian or other authorized person, and which need not be filed in the child's individual record. The provider had no records documenting the arrival and departure of each child.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Report Date - 11/03/2011

Summary

Correction Deadline - 11/03/2011

Consultant: Melissa Davis, M.Ed.

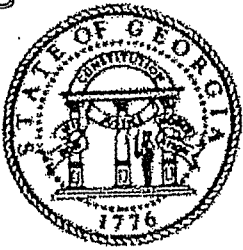
Date: 11/03/2011

Facility: SATCHELL, GWINNIS D

Address: 4412 SADDLE BEND TRAIL SNELLVILLE, GA 30039

SCOPE AND SEVERITY MATRIX

SEVERITY		SCOPE			
		Isolated	Pattern	Widespread	
Most Severe	4 Violation caused death, or emotional physical or emotional harm or pose imminent and serious threat or hazard to health/safety.	J	K	L	L
	3 Violations have direct adverse effect on Physical or emotional health/safety.	G 11/03/2011(MV) - .11(3)(a)8., .07(6), .04(2)	H	I	I
	2 Violations which indirectly or overtime have or are likely to have adverse effect.	D 11/03/2011(MV) - .11(2)(f), .07(5), .5, .13(2)(a), .04(2)(a), .08(4)	E	F	F
Low Severity	1 Substantial Compliance (Violations with potential only for minor negative impact.)	A 11/03/2011(MV) - .13(2)(b), .11(2)(f)	B	C	C



Bright From The Start
Georgia Department of Early Care and Learning

10 Park Place, Suite 600
 Atlanta, GA 30303
 Phone: (404) 657-5562
 www.dec.al.ga.gov

Date: 06/13/2011 Purpose: Monitoring Visit

SATCHELL, GWINNIS D
 4412 SADDLE BEND TRAIL
 SNELLVILLE, GA 30039
 (770) 979-0358

Consultant
 Taquella Austin, M.Ed.
 10 Park Place South Suite 600
 Atlanta, GA 30303
 Phone: (770) 357-4913
 Fax: (770) 357-4912
 Taquella.Austin@dec.al.ga.gov

Mailing Address
 Same

Inspection Date 06/13/2011	Arrival Time 10:40	Departure Time 1:15	Purpose Monitoring Visit
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Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

Additional 2 Hours of Care:

Age Group	Staff	Children	M/NM	NOTES
1-4 years	1	5	M	Centers, Diapering, Puzzles

Total # Children this Date: 5

Comments:

A MV/TA follow up was conducted on this date
 DCFS: N/A
 Food Program: N/A
 Children Present: 6 (1 provider's own)

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Family Day Care Homes, 290-2-3. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

GWINNIS SATCHELL, Program Official

Date

Taquella Austin, M.Ed., CCS Consultant

Date

EXHIBIT "C"

Summary**290-2-3-.11 and 290-2-3-.13 Physical Plant-Safe Environment**

Met

Comment

No hazards observed accessible to children on this date.

290-2-3-.13 Playgrounds*Partially Met***Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water.

Consultant observed the swings to be worn.

Consultant observed the infant pool at the bottom of the slide to pose a tripping hazard.

Consultant observed several tall weeds in the mulch around and under the play structure.

POI (Plan of Improvement)

To ensure the health and safety of children, the home provider will correct all the items listed above.

Correction Deadline - 06/27/2011

Dates of Previous Violations - 06/17/2010

Technical Assistance

290-2-3-.13(2)(b) requires that not nonportable climbing and swinging equipment be securely anchored and have a resilient surface beneath the equipment and the fall zones from such equipment which is adequately maintained by the family daycare home to assure continuing resiliency.

Consultant observed that there was no mulch in the fall zones of the tall plastic slide.

Correction Deadline - 7/1/2011

290-2-3-.11 Discipline

Met

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.07 Staff:Child Ratios

Met

Comment

Home observed to maintain appropriate staff:child ratios.

290-2-3-.07 Supervision

Met

Comment

Adequate supervision observed on this date.

290-2-3-.04 Criminal Records Check

Met

Comment

Observed documentation of criminal record checks.

290-2-3-0.5 and 290-2-3-.12 Sleeping and Resting Equipment*Not Met***Finding**

290-2-3-0.5 requires that crib mattresses be firm and tight fitting. The mattress(s) for infant crib(s) did not meet these requirements.

Consultant observed two cribs to have mattresses that are not tight fitting.

POI (Plan of Improvement)

The mattress(s) will be replaced with a mattress that is firm and tight fitting. Consultant observed provider to not have any infants enrolled at this time.

Correction Deadline - 06/27/2011

290-2-3-.07 and 290-2-3-.13 Swimming Pools and Water-related Activities

Not Evaluated

Comment

Summary

Home does not provide swimming activities.

290-2-3-.11 Diapering Areas and Practices

Partially Met

Finding

290-2-3-.11 (1)(g) requires that the diaper changing surface be non-porous and cleaned between use with a disinfectant and dried with a single-use towel. The diaper changing surface was porous/not cleaned and disinfected as required.

Consultant observed the provider to not disinfect the diaper changing table after diapering a child.

POI (Plan of Improvement)

The home provider will ensure appropriate practices are followed.

Correction Deadline - 06/13/2011

290-2-3-.11 Medications

Not Evaluated

Comment

No medication given at this time.

290-2-3-.08 and 290-2-3-.11 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Comment

Correction of previous citation observed.

Consultant: Taquella Austin, M.Ed.

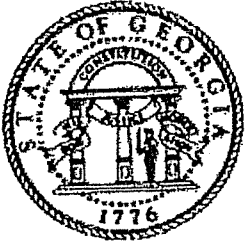
Date: 06/13/2011

Facility: SATCHELL, GWINNIS D

Address: 4412 SADDLE BEND TRAIL SNELLVILLE, GA 30039

SCOPE AND SEVERITY MATRIX

		J	K	L
SEVERITY	Most Severe	4 Violation caused death, or emotional physical or pose imminent and serous threat or harzard to health/safety.		
	Severe	3 Violations have direct adverse effect on Physical or emotional health/safety.	H	I
	Minimal Severity	2 Violations which indirectly or overtime have or are likely to have adverse effect.	E	F
	Low Severity	1 Substantial Compliance (Violations with potential only for minor negative impact.)	A	B
		Isolated		C 06/13/2011(MV) - .13(2)(a)
		Pattern		Widespread
		SCOPE		



Bright From The Start
Georgia Department of Early Care and Learning

10 Park Place, Suite 600
Atlanta, GA 30303
Phone: (404) 657-5562
www.dec.al.ga.gov

Date: 02/14/2011 Purpose: Technical Assistance

SATCHELL, GWINNIS D
4412 SADDLE BEND TRAIL
SNELLVILLE, GA 30039
(770) 979-0358

Consultant:
Taquella Austin, M.Ed.
10 Park Place South Suite 600
Atlanta, GA 30303
Phone: (770) 357-4913
Fax: (770) 357-4912
Taquella.Austin@dec.al.ga.gov

Mailing Address

Same

Inspection Date	Arrival Time	Departure Time	Purpose
02/14/2011			Technical Assistance

Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

Additional 2 Hours of Care:

Age Group Staff Children M/NM NOTES

Total # Children this Date:

Comments:

A TA Plan was developed on this date

Plan of Improvement: To Be Mailed 02/28/2011

I have read and understand the Rules and Regulations for Family Day Care Homes, 290-2-3. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

GWINNIS SATCHELL, Program Official

Date Taquella Austin, M.Ed., CCS Consultant

Date

EXHIBIT "D"

Summary

290-2-3-.04 Registration Requirements

Met

Technical Assistance

Requires a person caring for more than six children for pay to make application for a license to operate a Group Day Care Home or a Day Care Center.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.13 Physical Plant-Structural/Mechanical

Met

Technical Assistance

Goal: To ensure that all hazardous items, equipment, materials and supplies are inaccessible to children at all times.

Citation Dates: 11/10/09

Action Steps 2/14/11

- Provider will review the hazard rule.
- Provider will designate an area where items will be stored and/or will place locks on all cabinets/doors where items will be stored and made inaccessible to children.
- Provider will review Hazardous Handbag and Indoor/Outdoor Hazards Handout to familiarize herself with examples of hazards.
- Provider will conduct a daily walk-through, prior to the children's arrival and through-out the day, to check for hazards.
- Provider will check all children's bags, including diaper bags and book bags if they are made accessible to the children.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.13 Playgrounds

Met

Technical Assistance

Goal: To maintain playground so that hazards are inaccessible to children in care. This includes fencing and equipment; hazards; resilient surface maintained; and playground be kept clean and free from hazards to children in care.

Citation Dates: 11/10/09, 6/17/10

Action Steps 2/14/11

- Provider will complete a daily playground maintenance checklist. The provider may use the sample that is on Bright

Summary

as pine cones, sticks, branches, debris etc...

- Provider will attend a training related to playgrounds as part of her required 10 hours of training.
- The provider will provide a barrier that is at least four feet tall and enclosed on all sides for the designated play area. The provider must provide the consultant with a day of when the barrier will be installed and will submit photos to the consultant.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.11 Discipline

Met

Technical Assistance

Goal: The center will ensure that disciplinary actions are not detrimental to the physical or mental health of any child.

Citation Dates: 11/10/09

Action Steps 2/14/11

- The center director will review all discipline rules with staff and have them sign off on the discipline acknowledgement form.
- The center director will conduct classroom observations and provide feedback to staff.
- Staff, director and owner will attend a discipline training class as part of their required 10 hours of training within the next six months. The director can locate trainings on the BFTS website.
- The teachers and school-aged children will work together to create and implement classroom rules regarding discipline.
- The center director will contact Quality Care for Children to request assistance from an Inclusion Coordinator if center is dealing with children with behavioral issues.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.07 Supervision

Met

Summary

Technical Assistance

Goal: To increase staff knowledge of proper supervision and to maintain this rule.

Citation Dates: 11/10/09

Action Steps 2/14/11

- Provider will prep in advance and store all food that will be served to the children, in the downstairs area where the children are housed. This will eliminate the possibility of children being left unsupervised on a different level of the home.
- Provider will maintain a microwave and refrigerator downstairs to store the food or will bring all children upstairs, together to eat. If the provider brings the children upstairs to eat, she will ensure that she has a helper to assist her to prevent from leaving some children downstairs as she brings the others upstairs.
- The provider will house her own children that are not self sufficient with the daycare children. This will eliminate the possibility of children being left unsupervised on a different level of the home.
- Provider will post a sign on the front door, directing visitors to the lower level entrance. This will eliminate the possibility of children being left unsupervised on a different level of the home.
- The provider will place all FDCH documents, first aid kit, and fire extinguisher in the area of the home where they can easily be reached by the provider, but inaccessible to the children. This will prevent the provider from leaving the children unsupervised.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.04 Criminal Records Check

Met

Technical Assistance

Requires the provider prior to registration, employees prior to employment and all adults residing in the home to submit a criminal records check and retain copies on file. A criminal records check was not on file for all individuals for whom this was required.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-0.5 and 290-2-3-.12 Sleeping and Resting Equipment

Met

Technical Assistance

Goal: To increase infant staff knowledge of infant sleep requirements including: placed on back to sleep; use of infant blanket; positioning devices; mattress requirements; and use of pillow, quilts, bumpers, stuffed toys, etc.

Citation Dates: 11/10/09

Summary

- The consultant will provide a copy of the SIDS rules and handouts.
- The provider will attend a SIDS training class as part of her required 10 hours of training within the next six months. The provider can locate trainings on the BFTS website.
- The provider will check all sheets and blankets throughout the day to ensure that they meet the requirements.
- The provider will create a SIDS information packet to share with all parents that enroll infants into her program.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Bright From The Start Georgia Department of Early Care and Learning

10 Park Place, Suite 600
Atlanta, GA 30303
Phone: (404) 657-5562
www.dec.al.ga.gov

Date: 12/31/2010 Purpose: Licensing Study

SATCHELL, GWINNIS D
4412 SADDLE BEND TRAIL
SNELLVILLE, GA 30039
(770) 979-0358

Consultant
Taquilla Austin, M.Ed.
10 Park Place South Suite 600
Atlanta, GA 30303
Phone: (770) 357-4913
Fax: (770) 357-4912
Taquilla.Austin@dec.al.ga.gov

Mailing Address

Same

Inspection Date 12/31/2010	Arrival Time	Departure Time	Purpose Licensing Study
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Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

Age Group Staff Children M/NM NOTES

Additional 2 Hours of Care:

Total # Children this Date:

Comments:

A LS was conducted on this date

DCFS: N/A

Food Program: N/A

No Children were present on this date

Bright from the Start is working to provide exceptional customer service. We are particularly interested in the experience you had with your childcare consultant during today's visit. Please go to the following link to provide your feedback and help us evaluate how we are doing. All responses are anonymous.

www.dec.al.ga.us

When you get to the Bright from the Start home page, click on Child Care. Under the Main Menu column on the left side of the page, click on Surveys under the Child Development heading.

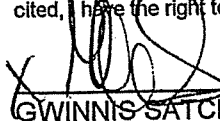
Password: CS8CCCLC

The survey remains anonymous when you hit the Done button at the end of the survey.
the

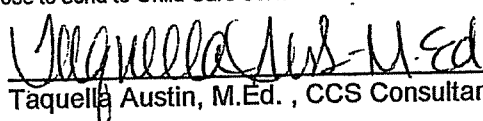
The Continuing License Remains in Effect: 12/31/2010

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Family Day Care Homes, 290-2-3. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.


GWINNIS SATCHELL, Program Official

Date


Taquilla Austin, M.Ed., CCS Consultant

Date

12/31/10

EXHIBIT "E"

Summary

290-2-3-.11 and 290-2-3-.13 Physical Plant-Safe Environment

Met

Comment

No hazards observed accessible to children on this date.

290-2-3-.13 Playgrounds

Partially Met

Technical Assistance

290-2-3-.13(2)(b) requires that not nonportable climbing and swinging equipment be securely anchored and have a resilient surface beneath the equipment and the fall zones from such equipment which is adequately maintained by the family daycare home to assure continuing resiliency.

Consultant observed the swinging and sliding wooden structure to not have resilient surfacing underneath and in the fall zones.

Correction Deadline - 2/11/2011

290-2-3-.07 Staff:Child Ratios

Not Observed

Comment

No Children were present on this date.

290-2-3-.08 and 290-2-3-.11 Children's Records

Partially Met

Finding

290-2-3-.08 (1)(c) and 290-2-3-.11 (1)(b) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The home did not have such evidence for 1 of 7 enrolled children.

POI (Plan of Improvement)

The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

Correction Deadline - 01/14/2011

Facility: SACHELL, GWINNIS D

Address: 4412 SADDLE BEND TRAIL SNELLVILLE, GA 30039

Consultant: Taquella Austin, M.Ed.

Date: 12/31/2010

SCOPE AND SEVERITY MATRIX

SEVERITY		SCOPE		
		Isolated	Pattern	Widespread
Most Severe	4 Violation caused death, or emotional physical or imminent and serious threat or hazard to health/safety.	J	K	L
	3 Violations have direct adverse effect on Physical or emotional health/safety.	G	H	I
	2 Violations which indirectly or overtime have or are likely to have adverse effect.	D	E	F
	1 Substantial Compliance (Violations with potential only for minor negative impact.)	A	B	C
Low Severity				

SEVERITY

SCOPE



Bright From The Start
Georgia Department of Early Care and Learning

10 Park Place, Suite 600
Atlanta, GA 30303
Phone: (404) 657-5562
www.dec.ga.gov

Date: 06/17/2010 Purpose: Monitoring Visit

SACHELL, GWINNIS D

4412 SADDLE BEND TRAIL
SNELLVILLE, GA 30039
(770) 979-0358

Consultant

Rukiya Thomas
10 Park Place South
Atlanta, GA 30303
Phone: (770) 357-7046
Fax: (770) 357-7045
Rukiya.Thomas@dec.ga.gov

Mailing Address

Same

Inspection Date 06/17/2010	Arrival Time 12:28 PM	Departure Time 2:45 PM (21)	Purpose Monitoring Visit
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Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

Additional 2 Hours of Care: N/A

Age Group	Staff	Children	M/NM	NOTES
10 mos-3 yrs	1	3	NM	Lunch

Total # Children this Date: 3

Comments:

The purpose of this visit was to follow-up to the licensing study.

The provider was given a plan of improvement notice to be completed and returned by July 1, 2010.

Plan of Improvement: To Be Mailed 07/01/2010

I have read and understand the Rules and Regulations for Family Day Care Homes, 290-2-3. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, where required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

GWINNIS SACHELL, Program Official

Date: 6/17/10

Rukiya Thomas, CCS Consultant

Date: 6/17/10

EXHIBIT "F"

Renee Parker

Summary

Not Met

290-2-3-.04 Registration Requirements

Finding

290-2-3-.04 (2) requires a person caring for more than six children for pay to make application for a license to operate a Group Day Care Home or a Day Care Center. It was observed that the provider had eight children for pay in care.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 06/17/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 06/09/2009

290-2-3-.13 Physical Plant-Structural/Mechanical

Met

Comment

The previous citation was observed to be corrected.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.11 and 290-2-3-.13 Physical Plant-Safe Environment

Met

Comment

Correction of previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Technical Assistance

The consultant discussed potential hazards in the bathroom.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Summary

290-2-3-.13 Playgrounds

Not Met

Finding

290-2-3-.13 (2)(b) requires that non-portable climbing and swinging equipment be securely anchored and have a resilient surface beneath the equipment and the fall zone from such equipment which is adequately maintained by the family day care home to assure continuing resiliency.

It was observed that the right side of the swing set was not securely anchored. It was observed that there was approximately one inch of resilient surface beneath the swings and slide.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 07/01/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 11/10/2009

Finding

290-2-3-.13 (2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water.

It was observed that there was a broken stroller in the outside play area.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Correction Deadline - 07/01/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 06/09/2009

290-2-3-.11 Discipline

Met

Comment

Appropriate discipline techniques were used.

POI (Plan of Improvement)

Summary

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11 (1)(k) requires that animals be properly vaccinated and documentation of vaccinations maintained. A pet observed at the family day care home did not have documentation of vaccinations for her dog.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 07/29/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 11/10/2009

290-2-3-.07 Staff:Child Ratios

Met

Comment

The consultant observed appropriate staff:child ratio on this date.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.07 Supervision

Met

Comment

Adequate supervision was observed on this date.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Summary

290-2-3-.04 Criminal Records Check

Met

Comment

The consultant observed the provider's fingerprint clearance and criminal records checks for other adults.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

290-2-3-.07 First Aid and CPR

Met

Comment

Correction to previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

290-2-3-.09 Activities

Met

Comment

Correction of previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

290-2-3-.12 Equipment and Supplies

Met

Summary

Comment

Correction of previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.11 Children's Health and Hygiene

Not Met

Finding

290-2-3-.11(1)(i) requires if used, toilet potty chairs shall after each use be emptied by disposal in a flush toilet, cleaned with a disinfectant, and stored in the bathroom. If a sink is used, it shall be disinfected after each use.

It was observed that two of three potty chairs were not emptied after use.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 06/17/2010

290-2-3-.11 Diapering Areas and Practices

Met

Technical Assistance

The consultant discussed the use of changing pads.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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290-2-3-.11 Medications

Not Evaluated

Comment

The provider stated that she is not administering medication at this time.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

Summary

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290-2-3-.08 and 290-2-3-.11 Children's Records

Not Met

Finding

2902-3-.08 (1)(a) requires the family day care home to maintain a file for each child that includes the child's name, birth date, parents name, home and business addresses and telephone numbers. The provider did not have this information completed for two of four reviewed records.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 06/17/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 11/10/2009

Finding

290-2-3-.08 (1)(b) requires that the record for each child contain the names(s), address(es) and telephone number(s) of person(s) to contact in emergencies when the parent cannot be reached. The provider did not have this information completed for three of four reviewed records.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 06/17/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 11/10/2009

290-2-3-.08 Parental Authorization

Met

Comment

Correction of previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Summary

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290-2-3-.10 Food Service and Nutrition

Not Met

Finding

290-2-3-10 (2) requires that meals and snacks be nutritious, well balanced, and varied. It was observed and the provider stated that children were not given milk for lunch.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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Correction Deadline - 06/17/2010

Dates of Previous Violations - 11/10/2009, 11/10/2009, 11/10/2009

290-2-3-.10 Kitchen Operations

Met

Comment

Correction of previous citation observed.

POI (Plan of Improvement)

Describe your plan for correction and how the center will maintain compliance.

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BRIGHT FROM THE START
Georgia Department of Early Care and Learning
10 Park Place, Suite 200, Atlanta, Georgia 30303
(404) 656-5957

Sonny Perdue
GOVERNOR

Holly A. Robinson, Ed.D.
COMMISSIONER

April 13, 2010

CERTIFIED MAIL #7007 2680 0000 9817 1749 AND REGULAR MAIL

Ms. Gwinnis Satchell
Family Day Care Home
4412 Saddle Bend Trail
Snellville, Georgia 30039

RE: Notice of Intent to Impose Civil Penalty

Dear Ms. Satchell:

On November 10, 2009, a licensing study was conducted at your family day care home located at 4412 Saddle Bend Trail, Snellville, Georgia 30039. It was determined that rule violations occurred which jeopardized the health and safety of children in care. These rule violations were previously cited on June 9, 2009 and April 29, 2009 and an office conference was conducted with you on June 16, 2009 to discuss the violations and improvement actions. The rule violations for which Bright from the Start: Georgia Department of Early Care and Learning (Bright from the Start) is imposing a civil penalty is attached as Exhibit "A" and incorporated in this Notice by reference. The November 10, 2009, June 9, 2009 and April 29, 2009 visits are attached as Exhibits "B", "C", and "D" respectively and incorporated in this Notice by reference.

Based on your continued noncompliance with Rules for Family Day Care Homes as set forth in this Notice, you are hereby notified of the intent of Bright from the Start to impose a civil penalty in the amount of \$299.00. Bright from the Start's legal authority for imposition of a civil penalty is found in O.C.G.A. Sec. 20-1A-4(2) and (5), and 20-1A-11(b)(1)(A), and Bright from the Start's Rules for Family Day Care Home, Chapter 290-2-3 of the Official Compilation of the Rules and Regulation of the State of Georgia.

You are also advised that the failure to correct and maintain compliance with these rules may result in further adverse action, which could include the revocation of the Certificate of Registration to operate your family day care and could also include the imposition of daily fines for each day the violations continue. Licensure staff will conduct a follow-up visit to determine compliance with the rules and regulations.

You have the right to appeal the decision to impose the civil penalty by filing a written request for an administrative hearing before an Administrative Law Judge with the Office of State Administrative Hearings. You also have the opportunity to show in writing why this civil penalty should not be imposed. The request for a hearing and/or statement as to why the civil penalty should not be imposed must be made in writing within ten (10) days of receipt of this Notice and addressed to:

J. Ashley Peacock
Chief Legal Officer
Bright from the Start
Georgia Department of Early Care and Learning
10 Park Place, Suite 200
Atlanta, Georgia 30303

EXHIBIT "G"

A hearing request stays or suspends the imposition of the civil penalty.

If you do not appeal this action within ten (10) days of receipt of this Notice, the decision to impose a civil penalty will be final. Payment of the civil penalty, by certified check or money order, would then be expected within thirty (30) days of receipt of this Notice. The certified check or money order should be made payable to Bright from the Start: Georgia Department of Early Care and Learning and mailed to me at the above address. Complete the enclosed Request for Taxpayer Identification Number and Certification and return the form with your certified check or money order. If you do not pay the penalty as finally determined by Bright from the Start, (1) the license or registration to operate the facility may be revoked; (2) a civil lawsuit to collect the penalty may be brought against you by the Attorney General or his designee; or (3) another civil penalty may be imposed.

Sincerely,



Kay K. Hellwig
Division Director Child Care Services

Attachments

cc: Justine Strickland
J. Ashley Peacock
Candy Prince
Glenda McMillan
Meggan Hemans-Reese
Renee Parlier
Sherry Smith
Rukiya Thomas
State File

List of Rule Violations for:

Ms. Gwinnis Satchell
Family Day Care Home
4412 Saddle Bend Trail
Snellville, Georgia 30039

- 1. Rule 290-2-3-.04(2) requires a person caring for more than six children for pay to apply for a license to operate a Group Day Care Home or a Day Care Center.**

During a licensing visit conducted on November 10, 2009, the consultant observed eight children present in care at the family day care home. The provider exceeded the maximum capacity of the family day care home by two children. A review of sign-in sheets determined that the provider also exceeded the capacity for a family day care home on October 30, 2009, when there were seven children in care. The provider would not allow the consultants to view all parts of the home to confirm that no more than eight children were present.

This rule violation was previously cited on June 9, 2009 and April 29, 2009.

The continued overcrowding of the home by the provider placed children at serious risk of potential harm.

- 2. Rule 290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water.**

During a licensing visit conducted on November 10, 2009, it was determined that children had access to hazards in the outside play area such as bug spray.

This rule violation was previously cited on June 9, 2009 and April 29, 2009.

- 3. Rule 290-2-3-.08(1)(a-j) requires the family day care home to maintain a current and updated individual record for each child that includes all required information.**

and

- 4. Rule 290-2-3-.08(4) requires the family day care home to maintain documentation for the care of children for whom no pay is received to include a notarized statement from the parents attesting to the non-pay status.**

During a licensing visit conducted on November 10, 2009, it was determined that the provider did not have an immunization record for one of five children enrolled and did not have a notarized statement from the parents attesting to the no-pay status for one child in care.

This rule violation was previously cited on June 9, 2009 and April 29, 2009.



BRIGHT FROM THE START
Georgia Department of Early Care and Learning
10 Park Place South, SE, Suite 200, Atlanta, Georgia 30303
(404) 656-5957

Nathan Deal
GOVERNOR

Bobby Cagle, MSW
COMMISSIONER

January 13, 2012

Ms. Gwinnis Satchell
Family Day Care Provider
4412 Saddle Bend Trail
Snellville, Georgia 30039

Dear Ms. Satchell:

The purpose of this letter is to confirm the office conference that was held on January 6, 2012, with you, Kathleen Jayson, Regional Director, Melissa Davis, Lead Consultant, and Herline Ford, Child Care Consultant. As a result of the findings of a recent complaint investigation and monitoring visit conducted at your home on November 3, 2011, we requested you attend an office conference to discuss your program's noncompliance with the Rules and Regulations for Family Day Care Homes.

During the conference, we discussed the complaint investigation and monitoring visit, the plan of correction you submitted, and reiterated the need for your program to come into compliance with all rules and regulations. Particular areas of noncompliance were discussed with you, including the specific steps you will take to correct the deficiencies cited, the dates on which the corrections are to be made, and the steps taken to maintain compliance on an ongoing basis. You were afforded an opportunity to discuss any concerns you had regarding the citations made during the visit on November 3, 2011.

Your plan of correction was accepted. All corrections were to be made by January 9, 2012. Your program will be monitored to assure corrections are made according to the plan and will continue to be monitored relative to compliance with all rules and regulations.

If you have any questions concerning this letter or its contents, please call Kathleen Jayson, Regional Director, at 404-657-5582 or Herline Ford, at 770-357-7024.

Thank you for your time and cooperation in this matter.

Sincerely,

Kathleen Jayson, Regional Director
Child Care Services

cc: Melissa Davis
Herline Ford
State File

EXHIBIT "H"