



BRIGHT FROM THE START
Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive, SE, Suite 754, East Tower, Atlanta, Georgia 30334
(404) 656-5957

Nathan Deal
GOVERNOR

Bobby Cagle, MSW
COMMISSIONER

May 4, 2012

HAND DELIVERED AND CERTIFIED MAIL #7012 0470 0000 3550 5012

Ms. Rochelle Laurino
Registered Agent
Director
Children First Learning Center, Inc.
d/b/a Children First Learning Center
551 John Wesley Dobbs Avenue
Atlanta, Georgia 30312

REGULAR MAIL

Ms. Cynthia Stewart
Director
Children First Learning Center, Inc.
d/b/a Children First Learning Center
551 John Wesley Dobbs Avenue
Atlanta, Georgia 30312

RE: Notice of Revocation

Dear Ms. Laurino and Ms. Stewart:

Bright from the Start: Georgia Department of Early Care and Learning (Bright from the Start) has concluded an investigation at Children First Learning Center located at 551 John Wesley Dobbs Avenue, Atlanta, Georgia 30312. It was determined during the investigation that serious rule violations occurred which seriously affected the health and safety of the children in care, which is a flagrant abuse that constitutes shocking intentional misconduct in accordance with Rule 591-1-1-.38(c)5. This demonstrated an intentional and/or reckless disregard for the physical health and safety of the children in care. Specifically, the center employed individuals that they were aware had felony charges and or convictions rendering them unsatisfactory to be present in a child care facility while children were present. Further, after being instructed by Bright from the Start multiple times that one of the individuals could not be on the premises, the center continued to allow the individual to be there while children were present. Additionally, on March 22, 2012 and on multiple other occasions, school-age children were transported from their schools to the center without proper child restraints and in a vehicle that was overcrowded. On March 19 and 21, 2012, and on multiple other occasions, children, ages three years to school age, were transported home without proper child restraints in a vehicle that was overcrowded. The rule violations for which Bright from the Start is basing the revocation are marked as Exhibit "A" and the November 21, 2011, September 26, 2011, June 2, 2011, and March 4, 2010 visit reports are marked as Exhibits "B", "C", "D", and "E" respectively. All exhibits are incorporated in this Notice by reference.

Based on the facility's noncompliance with the rules, which subjected children to a potentially life-threatening situation, the licensee is hereby notified that the license to operate Children First Learning Center is revoked. Bright from the Start's legal authority for revoking the license is found in O.C.G.A. Sec. 20-1A-12(b)(3) and (5), 20-1A-12(c)(5), 20-1A-10(r), and 20-1A-39(b) and Bright from the Start's Rules for Child Care Learning Centers, Chapter 591-1-1 of the Official Compilation of the Rules and Regulation of the State of Georgia.

May 4, 2012
Ms. Laurino
Ms. Stewart
Page 2 of 6

In accordance with O.C.G.A. Sec. 20-1A-10(o), this revocation becomes effective thirty (30) days from receipt of this Notice. You have the right to appeal the decision to revoke the license by filing a written request for an administrative hearing before an Administrative Law Judge with the Office of State Administrative Hearings. The request must be made in writing within ten (10) days of receipt of this Notice and addressed to:

Ira Sudman
Interim Chief Legal Officer
Bright from the Start
Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, Suite 754, East Tower
Atlanta, Georgia 30334

A hearing request stays or suspends the revocation.

If the licensee does not appeal this action within ten (10) days of receipt of this Notice, the decision to revoke the license will be final. Licensure staff will conduct a follow-up visit to verify closure.

Sincerely,



Brenda Haynesworth
Child Care Services Director

Attachments

cc: Kay Hellwig
Ira Sudman
Kristie Lewis
Elisabetta Kasfir
Candy Prince
Vermisha Thompkins
Mireille Emanuels
Glenda McMillan
Monica Warren
Jackie Shivers
Meggan Hemans-Reese
Rhonda Parker
Elizabeth Holland
Jessica Grant
State File

List of Rule Violations for:

Children First Learning Center
551 John Wesley Dobbs Avenue
Atlanta, Georgia 30312

1. Rule 591-1-1-.09 requires the director and all other employees of the center to have a satisfactory criminal records check.

During an on-site visit for an investigation on March 22, 2012, it was determined that an individual with an unsatisfactory criminal background check was employed by the center as a driver in February and March of 2012. The center director was aware that the individual's criminal history was unsatisfactory based on a criminal background check obtained from a third party vendor that he submitted when he was hired that included felony convictions. A criminal records background check from local law enforcement obtained on March 26, 2012, confirmed that the individual's criminal history was unsatisfactory to be employed in a child care facility.

The failure of center staff to comply with criminal record check requirements placed the children at risk of harm.

2. Rule 591-1-1-.09 requires the director and all other employees of the center to have a satisfactory criminal records check.

During an on-site visit for an investigation on March 30, 2012, it was determined that an individual with an unsatisfactory criminal background check was employed by the center as a cook for the past five years. This individual did have contact with children, and was at the facility while children were present.

The failure of center staff to comply with criminal record check requirements placed the children at risk of harm.

3. Rule 591-1-1-.09 requires the director and all other employees of the center to have a satisfactory criminal records check.

During an on-site visit for an investigation on March 30, 2012, it was determined that an individual with no criminal background check was employed by the center as a staff member. This individual was employed for six months, working with children, with no criminal background check on file.

The failure of center staff to comply with criminal record check requirements placed the children at risk of harm.

4. Rule 591-1-1-.31(11) requires staff shall comply with all applicable laws and regulations.

Following an on-site visit for an investigation on March 22, 2012, it was determined that center staff did not comply with all applicable laws and regulations. The consultant advised the director on March 22, 27, and 28, 2012, that an individual could not be on the premises while children were present due to his unsatisfactory criminal background check. It was determined that the individual was present at the center during operating hours on March 27, 2012, after the consultant advised the center that he could not be present.

Additionally, in accordance with O.C.G.A. Sec. 20-1A-37(b), criminal record checks for all center employees must be obtained from local law enforcement. The center did not comply with this regulation when a criminal record check from a third party vendor was on file for one employee on March 22, 2012.

The failure of center staff to comply with all applicable laws and regulations placed the children at risk of harm.

5. Rule 591-1-1-.36(2)(f)1. requires that all children shall be secured in a child passenger restraining system or seat safety belt when being transported in accordance with state and federal laws and regulations.

During an on-site visit for an investigation, it was determined that on March 22, 2012, and on multiple other occasions, on the afterschool transportation route, multiple school-age children, under eight years of age, were not transported in an appropriate child passenger restraining system as required.

Additionally, it was determined that on March 19 and 21, 2012, and on multiple other occasions, three children, under eight years of age, were transported home without proper child passenger restraints. Evidence obtained indicated that seat belt sharing occurred among the children.

The failure of the center staff to use proper child passenger restraints placed the children at risk of harm. This rule was previously cited on March 4, 2010.

6. Rule 591-1-1-.36(2)(f)2. prohibits the center from exceeding the manufacturer's rated seating capacity for the vehicle.

During an on-site visit for an investigation on March 22, 2012, it was determined that the vehicle seating capacity of a station wagon used to transport children, was exceeded on multiple occasions. The vehicle had a seating capacity of seven. The seating capacity was observed to be exceeded on March 22, 2012, during afterschool transportation, when seven children and one driver occupied the vehicle.

Additionally, the vehicle seating capacity was exceeded on multiple occasions including March 19 and 21, 2012, during home transportation when five children and three adults occupied the vehicle.

The failure of center staff to comply with the manufacturer's rated seating capacity for the transportation vehicle placed the children at risk of harm.

7. Rule 591-1-1-.36(6)(d)1. requires that at the completion of every trip, two final checks must be made to assure that no child remains on the vehicle.

During an on-site visit for an investigation on March 22, 2012, it was determined that second final checks of the vehicle were not documented during afterschool transportation provided during the weeks of March 12 and 19, 2012. First and second final checks of the vehicle were not documented during home transportation provided on March 19 and 21, 2012. First and second final checks of the vehicle were not documented for one child transported from his school to the center on March 22, 2012.

The failure of the center staff to document checking the vehicle placed the children at risk of harm. This rule was previously cited on November 21, 2011 and September 26, 2011.

8. Rule 591-1-1-.36(6)(a) requires the center to maintain current transportation information for each child on the vehicle.

During an on-site visit for an investigation on March 22, 2012, it was determined that current information for one child was not maintained on the vehicle during afterschool transportation conducted on March 22, 2012. Additionally, transportation records demonstrated that the drop-off location for one child transported on March 19 and 21, 2012, was not on the checklist as required.

The failure of the center staff to maintain current information for each child placed the children at risk of harm.

9. Rule 591-1-1-.36(6)(b) requires the center to maintain emergency medical information on the vehicle for each child.

During an on-site visit for an investigation on March 22, 2012, it was determined that no emergency medical information was maintained on the vehicle for one child who was transported from his school to the center on March 22, 2012.

The failure of the center staff to maintain emergency medical information on the vehicle for each child transported placed the children at risk of harm. This rule was previously cited on March 4, 2010.

10. Rule 591-1-1-.36(6)(c) requires the center to maintain a passenger checklist on the vehicle.

During an on-site visit for an investigation on March 22, 2012, it was determined that a passenger checklist was not maintained on the vehicle during afterschool transportation provided for one child on March 22, 2012.

The failure of the center staff to maintain passenger checklists on the vehicle placed the children at risk of harm.

11. Rule 591-1-1-.36(2)(a) requires an annual vehicle inspection for all vehicles used for transporting children.

During an on-site visit for an investigation on March 22, 2012, it was determined that annual vehicle inspections were not on file for a red 15 passenger van, a blue station wagon, and a gray sedan that were used for transporting children.

The failure of the center staff to obtain annual vehicle inspections placed the children at risk of harm. This rule was previously cited on November 21, 2011 and March 4, 2010.

12. Rule 591-1-1-.36(2)(c) requires that vehicles be equipped with a fire extinguisher.

During an on-site visit for an investigation on March 22, 2012, it was determined that no fire extinguisher was present on two vehicles used to transport children.

The failure of the center staff to ensure that a fire extinguisher was present on each vehicle placed the children at risk of harm. This rule was previously cited on November 21, 2011 and September 26, 2011.

13. Rule 591-1-1-.36(6)(c)2. requires the director to designate either the driver of the vehicle or the additional person on the vehicle as the person responsible for completing the checklist.

During an on-site visit for an investigation on March 22, 2012, it was determined that no designee for completing the checklist was listed on the passenger checklists for afterschool transportation during the weeks of March 12 and 19, 2012, or for home transportation on March 19 and 21, 2012.

The failure of center staff to designate a person to complete the passenger checklist placed the children at risk of harm. This rule was previously cited on November 21, 2011 and September 26, 2011.

14. Rule 591-1-1-.36(6)(c)4. requires the responsible person on the vehicle to submit the passenger checklist to the director or designated staff person at the completion of every trip.

During an on-site visit for an investigation on March 22, 2012, it was determined that the name of the person to whom the checklist was submitted at the completion of every trip was not listed on the passenger checklists for afterschool transportation during the weeks of March 12 and 19, 2012, or home transportation on March 19 and 21, 2012.

The failure of center staff to designate a person to receive the passenger checklists at the completion of every trip placed the children at risk of harm. This rule was previously cited on November 21, 2011 and September 26, 2011.

15. Rule 591-1-1-.36(6)(c)3.a. requires the driver or other designated person immediately document in writing the time of departure, arrival, and return.

During an on-site visit for an investigation on March 22, 2012, it was determined that during afterschool transportation conducted during the weeks of March 12 and 19, 2012, the arrival times at the school and return times to the center were not properly documented. The return times to the center were listed instead of arrival times at the school and the arrival times at the school were not documented at all.

Additionally, during home transportation conducted on March 19 and 21, 2012, the times the vehicle returned to the center were not documented.

The failure of center staff to properly document arrival, departure, and return times placed the children at risk of harm. This rule was previously cited on November 21, 2011 and September 26, 2011.

16. Rule 591-1-1-.32(6) requires children be supervised at all times.

During an on-site visit for an investigation on March 22, 2012, it was determined that adequate oversight was not provided at approximately 2:00 p.m., on March 22, 2012, when the staff person assigned to the one-year-old classroom stood between the one and two-year-old classrooms and supervised both groups of children. After approximately one minute, the staff person who was assigned to the two-year-old classroom emerged from the kitchen and entered the two-year-old classroom and the other staff person stepped back into the one-year-old classroom.

The failure of center staff to provide adequate supervision placed the children at risk of harm. This rule was previously cited on November 21, 2011.

17. Rule 591-1-1-.32(2) allows the combining of children in mixed-age groups but requires that the staff to child ratio be based on the ages of the youngest children if more than 20% of the children in the group belong to younger age grouping(s).

During an on-site visit for an investigation on March 22, 2012, it was determined that one staff person cared for nine children in the one and two-year-old classrooms by standing between the two classrooms for approximately one minute at 2:00 p.m., on March 22, 2012. Four children were present in the one-year-old classroom and five children were present in the two-year-old classroom. A staff to child ratio of two to nine was required.

The failure of the center staff to maintain adequate ratios placed the children at risk of harm. This rule was previously cited on June 2, 2011.

18. Rule 591-1-1-.29(1)(c) requires the center to report to the Department within twenty-four hours or the next work day any child's death while in care; any serious illness/injury requiring professional medical attention; any fire; any structural disaster; and any emergency requiring temporary relocation of children.

During an on-site visit for an investigation on March 22, 2012, it was determined that the center failed to report to the Department that a one-year-old child sustained a bruise to her forehead on March 9, 2012, requiring professional medical care.

The failure of the center staff to properly report to the Department, an incident requiring professional medical care, placed the children at risk of harm.



Bright from the Start
Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562
www.dec.state.ga.gov

Date: 11/21/2011 Purpose: Licensing Study

Children First Learning Center

551 John Wesley Dobbs
Atlanta, GA 30312
(404) 653-0785

Consultant
Jessica Grant

2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (770) 359-5808
Fax: (404) 591-5814
Jessica.Grant@dec.state.ga.gov

Table with 4 columns: Inspection Date (11/21/2011), Arrival Time (08:30 AM), Departure Time (12:55 PM), Purpose (Licensing Study)

Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

25 Sq. Ft. Hours:

Table with 10 columns: Room, Age Group, Staff, Children, M/NM, 35 SF., M/NM, 25 SF., M/NM, NOTES. Rows include Building I-A, I-B, II-C, and II-D.

Total # Children this Date: 30

Total Capacity @35 sq. ft.: 93

Total Capacity @25 sq. ft.: 0

Comments:

The purpose of this visit is to conduct a licensing study and complaint investigation.

O.C.G.A. Section 42-1-12(l)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed/registered child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry

The Continuing License Remains in Effect: 11/21/2011

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Cynthia Stewart, Program Official

11/21/11 Date

Jessica Grant, CCS Consultant

11/21/11 Date

Exhibit "B"
(7 Pages)

Handwritten signature and date: Paul Pal November 21, 2011

Summary**591-1-1-.25 Physical Plant-Safe Environment****Partially Met****Finding**

591-1-1-.25 (3) requires that the center and surrounding premises be clean, free of debris and in good repair. The following areas/items were found to be noncompliant:

- A ceiling tile in the infant room was observed to have mildew present on it.
- The school age room was observed to have a light fixture hanging from the ceiling near the left entrance to the room.
- The consultant observed sheet covering in the school age room do be cluttered in a wardrobe area.
- The sink in the infant room was observed to not be working.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will replace the ceiling tile with the mildew present and fix the light fixture. The center will sort the sheets and label them accordingly.

Correction Deadline - 11/21/2011

Dates of Previous Violations - 06/02/2011

Finding

591-1-1-.25 (7) requires that rooms not approved for child care be latched or locked. The door to an unapproved space, the back blue door in the toddler was observed to not be latched/locked.

POI (Plan of Improvement)

The center will ensure the continued locking/latching of doors.

Correction Deadline - 11/21/2011

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds**Partially Met****Finding**

591-1-1-.26 (7) requires that a resilient surface be provided and maintained beneath the fall zone of climbing and swinging equipment. There was inadequate resilient surface beneath the green and brown climbing equipment.

POI (Plan of Improvement)

To ensure the adequacy of a protective surface beneath climbing and swinging equipment, the center will add surface. For equipment five feet high and over, including swings, six inches of resilient material is recommended and three inches of resilient material is recommended for equipment less than five feet high.

Correction Deadline - 12/05/2011

Dates of Previous Violations - 09/26/2011, 06/02/2011

Comment

Correction of previous citation observed.

Finding

591-1-1-.26 (8) requires the playground to be kept clean, free of litter and hazards. Vines was observed in the outdoor play area growing along the back fence.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will cut the vines from the fence.

Correction Deadline - 11/21/2011

591-1-1-.11 Discipline**Met****Comment**

Age-appropriate discussion and redirection observed. Staff stated they use time out as a form of discipline based on the age of the youngest child.

591-1-1-.36 Transportation**Partially Met****Finding**

591-1-1-0.3-.36(6)(c)(2) requires that the director designate either the driver of the vehicle or the additional person on the vehicle as the person responsible for completing the checklist. Requirements were not met in that the center did not designate a person in charge of the checklist on routine trips taken.

POI (Plan of Improvement)

The center will designate a person to be in charge of the checklist on each form.

Correction Deadline - 11/28/2011

Summary

Dates of Previous Violations - 09/26/2011, 09/26/2011, 09/26/2011

Finding

591-1-1-0.3-.36(6)(c)(3)(a)(i)-(iii) requires that the driver or other designated person document in writing the written time of arrival and departure i. each time the vehicle departs from the center, arrives at each school, and when the vehicle returns to the center; ii. each time the vehicle departs from the center, arrives at the location where a child or children are dropped off and when the vehicle returns to the center; iii. each time the vehicle leaves the center, arrives at the field trip destination, leaves the field trip destination, and when the vehicle returns to the center. Times of arrival and departure were not documented for all times on trips taken for school transportation during the week of 11/14/11-11/18/11. The center was missing the times for the loading of the children on the vehicle at the school. The times were not recorded for home trips during the week of 11/14/11-11/18/11. The center also had times typed in on the home trips for that week. Accurate times should be written in at each location.

POI (Plan of Improvement)

The center will record the accurate times at each location for each child.

Correction Deadline - 11/28/2011

Dates of Previous Violations - 09/26/2011, 09/26/2011, 09/26/2011

Finding

591-1-1-0.3-.36(6)(c)(4)a.-b. requires that the staff person on the vehicle responsible for keeping the checklist shall give the completed checklist to the Director or the Director's designated staff person at the center a) immediately upon return to the center at the completion of the trip once the vehicle has been checked and b) immediately upon arrival at the center on the next business day following completion of the trip if the vehicle did not return to the center at the end of the trip or if the center was closed when the vehicle returned. The checklist was not given to the Director as required when no one at the center was designated as the person responsible for the checklist.

POI (Plan of Improvement)

The center will designate a person at the center as being responsible for the checklist.

Correction Deadline - 11/28/2011

Dates of Previous Violations - 09/26/2011, 09/26/2011, 09/26/2011

Finding

591-1-1-0.3-.36(6)(d) requires that the vehicle be thoroughly checked by a staff person who was present on the vehicle during the trip and then a second check be conducted by the director or the director's designated staff person who was not on the trip. Requirements were not met when trips taken for home during the week of 11/14/11-11/18/11 did not have evidence of a second check being conducted of the vehicle.

POI (Plan of Improvement)

The center will ensure all trips have a second checks of the vehicle with staff signatures.

Correction Deadline - 11/28/2011

Dates of Previous Violations - 09/26/2011, 09/26/2011, 09/26/2011

Finding

591-1-1-0.3-.36(6)(d)(1)a.-d. and (e)5.a.i.-iv. require that the responsible person on the vehicle shall, immediately upon unloading the last child at any location, a) physically walk through the vehicle; b) visually inspect all seat surfaces, under all seats and in all compartments or recesses; c) sign the passenger checklist with their full name indicating all children have exited the vehicle; and d) give the checklist to the director or designated staff person at the center. The person responsible for checking the vehicle did not sign the checklist for home trips taken during the week of 11/14/11-11/18/11.

POI (Plan of Improvement)

The designated person will sign the checklist to verify that all children have exited the vehicle.

Correction Deadline - 11/28/2011

Dates of Previous Violations - 09/26/2011, 09/26/2011, 09/26/2011

Finding

591-1-1-.36 (2)(c) requires that a vehicle be equipped with a fire extinguisher that is inaccessible to children. The center's vehicle did not meet this requirement in that the fire extinguisher was observed to be on empty.

POI (Plan of Improvement)

The center will provide a fire extinguisher that is not accessible to children.

Correction Deadline - 11/21/2011

Finding

591-1-1-.36 (2)(b) requires that the vehicle's interior be clean, in safe repair, and free of hazardous objects or non-essential items which could impede access/egress or cause injury in the case of collision. The center's vehicle did not meet requirements in that

Summary

- Seats on the vehicle were observed to be torn with foam exposed.
- The interior door handle was observed to be missing from the inside of the door in the rear passenger entrance of the vehicle.

POI (Plan of Improvement)

The center will make the interior of the vehicle clean and safe.

Correction Deadline - 12/05/2011

Finding

591-1-1-.36 (2)(a) requires an annual vehicle safety check for vehicles used for transporting children. Documentation shall be maintained in the vehicle. The center did not have documentation to verify the annual inspection.

POI (Plan of Improvement)

The center will secure the safety check and keep the documentation in the vehicle.

Correction Deadline - 12/05/2011

Dates of Previous Violations - 09/26/2011

591-1-1-.14 First Aid Kit**Partially Met****Finding**

591-1-1-.14 (2) requires each building of the center and any vehicle used for transporting children to have a first aid kit which contains the following items: 1) scissors; 2) tweezers; 3) gauze pads; 4) adhesive tape; 5) thermometer; 6) syringe of ipecac (to be used only upon the advise of the physician or the poison control center) 7) band-aids of assorted sizes; 8) anti-bacterial ointment; 9) insect-sting preparation; 10) an antiseptic cleansing solution; 11) triangular bandages; 12) rubber gloves; 13) cold pack; and 14) instruction manual to be with the kit. The following was not included: adhesive tape; cold pack were observed to be missing from the center kit. The vehicle was observed to be missing adhesive tape, cold pack, and face mask.

POI (Plan of Improvement)

The center will add the item(s) missing.

Correction Deadline - 12/05/2011

591-1-1-.13 Field Trips**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.32 Staff:Child Ratios and Group Size**Partially Met****Finding**

591-1-1-.32 (3) requires that children under three years old be housed in separate physical areas from older children except during early morning arrival and late afternoon departure times. Children under three years old were combined with older children at a time other than arrival/departure. Upon arrival the consultant observed one year-old children to be mixed with three year-old children in the toddler classroom.

POI (Plan of Improvement)

The center will maintain separation of these children under three years old.

Correction Deadline - 11/21/2011

591-1-1-.32 Supervision**Not Met****Finding**

591-1-1-.32 (6) requires that children be supervised at all times. Children were not supervised in that the consultant observed one staff to have children separated in two different rooms in building two. The staff present was observed walking back and forth between the rooms. Staff was informed to house the children in one room to provide adequate supervision.

POI (Plan of Improvement)

The center will provide additional staff to monitor the children to ensure that children are supervised at all times.

Correction Deadline - 11/21/2011

591-1-1-.09 Criminal Records Check**Not Evaluated****Comment**

The consultant did not observe record checks due to Director not being present to obtain staff files.

591-1-1-.14 First Aid and CPR**Not Evaluated**

Summary**Comment**

The consultant did not observe documentation due to Director not being present to obtain staff files.

591-1-1-.24 Personnel Records

Not Evaluated

Comment

The consultant did not observe records due to Director not being present to obtain staff files.

591-1-1-.31 Staff**Partially Met****Finding**

591-1-1-.31 (1)(a) requires that in the director's absence, during any hours of operation, there be an officially designated person on site to assume responsibility of the center. No one was designated to be in charge in the director's absence.

POI (Plan of Improvement)

To ensure that someone is officially designated as responsible in the director's absence, the center will designate a person in charge during the Director's absence.

Correction Deadline - 11/21/2011

591-1-1-.33 Staff Training

Not Evaluated

Comment

The consultant did not observe staff training due to Director not being present to obtain staff files.

591-1-1-.03 Activities**Partially Met****Finding**

591-1-1-.03(2) requires that current lesson plans be kept on site and reflect appropriate instruction practices and activities to support children's development. The center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. The center did not have lesson plans for all of the classrooms.

POI (Plan of Improvement)

The center will have staff complete lesson plans and post them in the classrooms.

Correction Deadline - 11/21/2011

591-1-1-.12 Equipment and Toys**Partially Met****Finding**

591-1-1-.12 (1)(2) requires that equipment be free from hazardous conditions such as, but not limited to, sharp, rough edges, or toxic paint; balloons and toys that launch projectiles are prohibited. Televisions in room C and D were observed to not be properly anchored.

POI (Plan of Improvement)

The center will ensure the safety of equipment by obtaining straps to secure the televisions to the stand.

Correction Deadline - 11/21/2011

591-1-1-.30 and 591-1-1-.45 Sleeping and Resting Equipment**Not Met****Technical Assistance**

Discussed the placement of the blankets in accordance to the SIDS rule.

Finding

591-1-1-.45 requires that cribs have a tight-fitting bottom sheet and prohibits the use of pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys or other soft items in the crib. An infant was observed in a crib being used for sleeping.

POI (Plan of Improvement)

To ensure the safety of infants in care, the item(s) will be removed and staff provided training.

Correction Deadline - 11/21/2011

591-1-1-.35 Swimming Pools and Water-related Activities

Not Evaluated

Comment

The consultant did not observe documentation due to Director not being present to obtain staff files.

591-1-1-.10 Diapering Areas and Practices

Met

Summary**Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene**Met****Comment**

Proper hand washing observed throughout the center.

Comment

Please ensure lids remain on trash containing organic waste.

591-1-1-.20 Medications**Not Met****Finding**

591-1-1-.20 (1) requires parental authorization for dispensing prescription or non-prescription medication. The authorization shall include the date, child's name, medication, prescription number, dosage, dates and times to be given, and parent's signature. The center had no authorization to dispense Albuteral passed dates that were given. Dates were given for 11/8/11 and 11/9/11. The staff recorded the medication was dispensed 11/8-11/14/11. The form also stated as needed for the medication.

POI (Plan of Improvement)

To ensure that medication is safely administered, the center will ensure they follow the instructions given to dispense medication. The center will specify when to administer medication and not state as needed.

Correction Deadline - 11/21/2011

591-1-1-.27, 591-1-1-.42 and 591-1-1-.43 Posted Notices**Partially Met****Finding**

591-1-1-.27 (f) requires the center to post for public viewing near the front entrance the names of persons responsible for the administration of the center in the director's absence. The director's designee(s) was not posted.

POI (Plan of Improvement)

The center will post the list as required.

Correction Deadline - 11/21/2011

Finding

591-1-1-.27 (g) requires the center to post the current week's menus for meals and snacks for public viewing near the front entrance. The menus for meals and snacks were not posted.

POI (Plan of Improvement)

The center will post the menus as required.

Correction Deadline - 11/21/2011

591-1-1-.08 Children's Records**Not Evaluated****Comment**

The consultant did not observe forms due to Director not being present to obtain files.

591-1-1-.15 Food Service and Nutrition**Met****Comment**

Breakfast and lunch observed meets USDA guidelines.

CCLC/GDCH ANNUAL COMPLIANCE DETERMINATION WORKSHEET

DATE: 11/21/11 CONSULTANT NAME: Jessica Grant
 FACILITY NAME: Children First Learning Center FACILITY ADDRESS: 551 John Wesley Dobbs Atlanta, GA 30312

Instructions: Enter visit(s) date and type in the grid below. Place an "X" in the box for any core rule category cited, at the appropriate risk level. When multiple risk levels are cited under one category, only the highest level of risk for that category should be listed on the grid below. Total the number of categories cited at each risk level at the bottom. Then list the total number of "Low", "Medium", "High", and "Extreme" from all visits in the appropriate boxes below. Using the guidelines listed below, determine the facility's compliance, and fill it in the box labeled "Annual Compliance Determination". Any non-core rule violations issued due to an injury or serious incident will be equivalent to a high-risk core rule category citation, and will be treated in the same way when determining a facility's compliance. Please note these instances in the comment section.

Core Rules	Visit date/type: 9/26/11 MV				Visit date/type: 11/21/11 CIVLS				Visit date/type:				Visit date/type:			
	Low	Med	High	Extreme	Low	Med	High	Extreme	Low	Med	High	Extreme	Low	Med	High	Extreme
Diapering-.10																
Discipline-.11																
Hygiene-.17																
Infant Sleep Safety-.45						X										
Medication-.20						X										
Physical Plant-.25(13)																
Playgrounds-.26						X										
Staff:Child Ratios-.32(1) & (2)																
Supervision-.32(6)							X									
Swimming-.35																
Transportation-.36						X										
Field Trips-.13																
TOTALS	2				2	3										

TOTAL LOW: TOTAL MEDIUM: TOTAL HIGH:

ANNUAL COMPLIANCE DETERMINATION:

COMPLIANCE DETERMINATION CRITERIA FOR ONE TO THREE (1-3) VISITS:


Compliant = 0-5 core rule categories of Low risk, and /or No more than 2 core rule categories of Medium risk, or 1 Medium and 1 High risk

Not Compliant = 6 or more core rule categories of Low and/or 3 or more Medium risk, and /or 3 or more core rule categories of High risk

COMPLIANCE DETERMINATION CRITERIA FOR FOUR OR MORE (4+) VISITS:

Compliant = 0-7 core rule categories of Low risk, and /or No more than 3 core rule categories of Medium risk, or 2 Medium and 1 High

Not Compliant = 8 or more Low Risk, 4-7 or more core rule categories of Medium risk, and /or 2 or more core rule categories of High risk

COMMENTS:  11/21/11



Bright from the Start Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562
www.dec.state.ga.gov

Date: 09/26/2011 Purpose: Monitoring Visit

Children First Learning Center

551 John Wesley Dobbs
Atlanta, GA 30312
(404) 653-0785

Consultant Jessica Grant

2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (770) 359-5808
Fax: (404) 591-5814
Jessica.Grant@dec.state.ga.gov

Inspection Date	Arrival Time	Departure Time	Purpose
09/26/2011	01:15 PM	3:05 PM	Monitoring Visit

Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

25 Sq. Ft. Hours:

Room	Age Group	Staff	Children	M/NM	35 SF.	M/NM	25 SF.	M/NM	NOTES
Building I - A	0-2 yrs (1:6)	2	12	M	16	M	0		Nap
Building I - B	1-3 Year (1:8)			NA	21	NA	0		Not in use
Building II - C	School age			NA	29	NA	0		Not in use
Building II - D	3 - School age Yea			NA	27	NA	0		Not in use

Total # Children this Date: 12

Total Capacity @35 sq. ft.: 93

Total Capacity @25 sq. ft.: 0

Comments:

The purpose of this visit is to conduct a monitoring visit.

O.C.G.A. Section 42-1-12(l)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed/registered child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Cynthia Stewart
Cynthia Stewart, Program Official

Date

Jessica Grant
Jessica Grant, CCS Consultant

Date

Exhibit "C"

(5 Pages)

Summary**591-1-1-.25 Physical Plant-Safe Environment**

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds*Partially Met***Finding**

591-1-1-.26 (4) requires that fence gates be kept closed except when persons are entering or exiting the area. A fence gate was observed open.

POI (Plan of Improvement)

The center will remind all staff to keep gates closed.

Correction Deadline - 09/26/2011

Dates of Previous Violations - 06/02/2011

Finding

591-1-1-.26 (7) requires that a resilient surface be provided and maintained beneath the fall zone of climbing and swinging equipment. There was inadequate resilient surface beneath the swinging and climbing equipment.

POI (Plan of Improvement)

To ensure the adequacy of a protective surface beneath climbing and swinging equipment, the center will add surface underneath the equipment. For equipment five feet high and over, including swings, six inches of resilient material is recommended and three inches of resilient material is recommended for equipment less than five feet high.

Correction Deadline - 10/10/2011

Dates of Previous Violations - 06/02/2011

591-1-1-.11 Discipline

Met

Comment

Age-appropriate redirection observed.

591-1-1-.36 Transportation*Partially Met***Finding**

591-1-1-0.3-.36(6)(c)(2) requires that the director designate either the driver of the vehicle or the additional person on the vehicle as the person responsible for completing the checklist. Requirements were not met in that no staff was designated as being responsible for completing the checklist.

POI (Plan of Improvement)

The Director will designate a person responsible for the checklist.

Correction Deadline - 9/26/2011

Finding

591-1-1-0.3-.36(6)(c)(3)(a)(i)-(iii) requires that the driver or other designated person document in writing the written time of arrival and departure **i. each time the vehicle departs from the center, arrives at each school, and when the vehicle returns to the center; ii. each time the vehicle departs from the center, arrives at the location where a child or children are dropped off and when the vehicle returns to the center; iii. each time the vehicle leaves the center, arrives at the field trip destination, leaves the field trip destination, and when the vehicle returns to the center.** Times of arrival and departure were not documented for routine trips taken.

POI (Plan of Improvement)

The designated person will document the times at each location.

Correction Deadline - 9/26/2011

Finding

591-1-1-0.3-.36(6)(c)(3)(b) requires that the checklist include the initials of the driver or other designated person to verify the arrival and departure times at each location. The checklist did not include initials to verify arrival and departure times

POI (Plan of Improvement)

The Director will initial at each location to verify the times.

Correction Deadline - 9/26/2011

Finding

591-1-1-0.3-.36(6)(c)(4)a.-b. requires that the staff person on the vehicle responsible for keeping the checklist shall give

Summary

the completed checklist to the Director or the Director's designated staff person at the center a) immediately upon return to the center at the completion of the trip once the vehicle has been checked and b) immediately upon arrival at the center on the next business day following completion of the trip if the vehicle did not return to the center at the end of the trip or if the center was closed when the vehicle returned. The checklist was not given to the Director as required when a staff person was not designated at the center to receive the checklist.

POI (Plan of Improvement)

The center will designate a staff person at the center to receive the checklist.

Correction Deadline - 9/26/2011

Finding

591-1-1-0.3-.36(6)(d) requires that the vehicle be thoroughly checked by a staff person who was present on the vehicle during the trip and then a second check be conducted by the director or the director's designated staff person who was not on the trip. Requirements were not met when there was no second person designated to complete the required second check.

POI (Plan of Improvement)

The Director will designate a second person at the center to complete the required check at the completion of each trip.

Correction Deadline - 9/26/2011

Finding

591-1-1-0.3-.36(6)(d)(1)a.-d. and (e)5.a.i.-iv. require that the responsible person on the vehicle shall, immediately upon unloading the last child at any location, a) physically walk through the vehicle; b) visually inspect all seat surfaces, under all seats and in all compartments or recesses; c) **sign the passenger checklist with their full name indicating all children have exited the vehicle; and d) give the checklist to the director or designated staff person at the center.** The person responsible for checking the vehicle did not sign the checklist or designate a staff person in charge of the checklist.

POI (Plan of Improvement)

The person designated in charge of the checklist will sign it with their full name and give it to the designated person at the center.

Correction Deadline - 9/26/2011

591-1-1-.13 Field Trips

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.32 Staff:Child Ratios and Group Size

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision

Met

Comment

Adequate supervision observed on this date.

591-1-1-.30 and 591-1-1-.45 Sleeping and Resting Equipment

Met

Comment

Discussed SIDS and infant sleeping position.

591-1-1-.35 Swimming Pools and Water-related Activities

Met

Comment

Swimming activities provided off site.

591-1-1-.17 Hygiene

Met

Comment

Proper hand washing followed.

591-1-1-.20 Medications

N/A

Comment

The center does not dispense medication.

Summary**591-1-1-.18 Kitchen Operations*****Partially Met*****Finding**

591-1-1-.18 (2) makes the following requirements for the food preparation areas: 1) center must have a designated space that is separate from rooms used by children; 2) food preparation area is not also used for diaper-changing; 3) area is kept clean and free of accumulated dust, dirt, food particles and grease deposits; 4) ventilation is provided either by mechanical or natural means; 5) food preparation surfaces are nonporous with no unsealed cracks or seams; and 6) kitchen lights are shielded. The center did not meet requirements in that several dead bugs were observed around the refrigerator area.

POI (Plan of Improvement)

To ensure that safety and sanitation standards for the food preparation area are met, the center will have someone spray the building for bugs.

Correction Deadline - 10/10/2011

CCLC / GDCH ANNUAL COMPLIANCE DETERMINATION WORKSHEET

DATE: 9/26/11

FACILITY NAME: Children First Learning Center

CONSULTANT NAME: Jessica Grant

FACILITY ADDRESS: 551 John Wesley Dobbs Atlanta, GA 30312

Instructions: Enter visit(s) date and type in the grid below. Place an "X" in the box for any core rule category cited, at the appropriate risk level. When multiple risk levels are cited under one category, only the highest level of risk for that category should be listed on the grid below. Total the number of categories cited at each risk level at the bottom. Then list the total number of "Low", "Medium", "High", and "Extreme" from all visits in the appropriate boxes below. Using the guidelines listed below, determine the facility's compliance, and fill it in the box labeled "Annual Compliance Determination". Any non-core rule violations issued due to an injury or serious incident will be equivalent to a high-risk core rule category citation, and will be treated in the same way when determining a facility's compliance. Please note these instances in the comment section.

Core Rules	Visit date/type: 9/26/11 MV				Visit date/type:				Visit date/type:			
	Low	Med	High	Extreme	Low	Med	High	Extreme	Low	Med	High	Extreme
Diapering- .10												
Discipline- .11												
Hygiene- .17												
Infant Sleep Safety- .45												
Medication- .20												
Physical Plant- .25(13)												
Playgrounds- .26				X								
Staff:Child Ratios- .32(1) & (2)												
Supervision- .32(6)												
Swimming- .35												
Transportation- .36				X								
Field Trips- .13												
TOTALS				2								

TOTAL LOW: TOTAL MEDIUM: TOTAL HIGH:

ANNUAL COMPLIANCE DETERMINATION:

COMPLIANCE DETERMINATION CRITERIA FOR ONE TO THREE (1-3) VISITS:

Compliant = 0-5 core rule categories of Low risk, and /or No more than 2 core rule categories of Medium risk, or 1 Medium and 1 High risk

Not Compliant = 6 or more core rule categories of Low and/or 3 or more Medium risk, and / or 3 or more core rule categories of High risk

COMPLIANCE DETERMINATION CRITERIA FOR FOUR OR MORE (4+) VISITS:

Compliant = 0-7 core rule categories of Low risk, and / or No more than 3 core rule categories of Medium risk, or 2 Medium and 1 High

Not Compliant = 8 or more Low Risk, 4-7 or more core rule categories of Medium risk, and / or 2 or more core rule categories of High risk

COMMENTS:

Rochelle Lavinio 09.26.11

Jessica Grant 9/26/11



Bright From The Start
Georgia Department of Early Care and Learning

10 Park Place, Suite 600
 Atlanta, GA 30303
 Phone: (404) 657-5562
 www.dec.al.ga.gov

Date: 06/02/2011 Purpose: Licensing Study

Children First Learning Center

551 John Wesley Dobbs
 Atlanta, GA 30312
 (404) 653-0785

Consultant

Wakisha L. Carswell
 10 Park Place South, SE Suite 600
 Atlanta, GA 30303
 Phone: (404) 591-5813
 Fax: (770) 359-5807
 wakisha.carswell@dec.al.ga.gov

Inspection Date 06/02/2011	Arrival Time 09:00 AM	Departure Time 1:00 PM	Purpose Licensing Study
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Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

25 Sq. Ft. Hours:

Room	Age Group	Staff	Children	M/NM	35 SF.	M/NM	25 SF.	M/NM	NOTES
Building I - A	0-2 yrs (1:6)	1	8	NM	16	M	0	NA	Outside
Building I - B	1-3 Year (1:8)			NA	21	NA	0		Not in use
Building II - C	School age			NA	29	NA	0	NA	Not in use
Building II - D	3 - School age Yea	1	20	NM	27	M	0	NA	

Total # Children this Date: 28

Total Capacity @35 sq. ft.: 93

Total Capacity @25 sq. ft.: 0

Comments:

The purpose of this visit is to conduct a licensing study.

O.C.G.A. Section 42-1-12(l)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed/registered child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

The Continuing License Remains in Effect: 06/02/2011

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Cynthia Stewart, Program Official Date Wakisha L. Carswell, CCS Consultant

Exhibit "D"

(5 Pages)

Summary**591-1-1-.06 Bathrooms****Partially Met****Finding**

591-1-1-.06 (6) requires that bathrooms be supplied with soap, toilet tissue and single-use towels or cloth towels. A bathroom in Building 2 area was missing toilet tissue.

POI (Plan of Improvement)

The center will provide all necessary items and monitor the bathrooms to ensure supplies are complete.

Correction Deadline - 06/02/2011

591-1-1-.25 Physical Plant-Safe Environment**Partially Met****Finding**

591-1-1-.25 (3) requires that the center and surrounding premises be clean, free of debris and in good repair. The following areas/items were found to be noncompliant:

- * The air condition in bldg 2 was observed to be inoperable.
- * A toilet in bldg 2 was observed to be covered with duct tape.
- * The purple shelf in bldg 2 was observed to be peeling paint.
- * The sleeping mats was observed to be torn and covered with duct tape.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will repair hazardous items.

Correction Deadline - 06/02/2011

591-1-1-.26 Playgrounds**Partially Met****Finding**

591-1-1-.26 (4) requires that fence gates be kept closed except when persons are entering or exiting the area. A fence gate was observed open.

POI (Plan of Improvement)

The center will remind all staff to keep gates closed.

Correction Deadline - 06/02/2011

Finding

591-1-1-.26 (7) requires that a resilient surface be provided and maintained beneath the fall zone of climbing and swinging equipment. There was no/inadequate resilient surface beneath the swinging equipment.

POI (Plan of Improvement)

To ensure the adequacy of a protective surface beneath climbing and swinging equipment, the center will add more resiliency. For equipment five feet high and over, including swings, six inches of resilient material is recommended and three inches of resilient material is recommended for equipment less than five feet high.

Correction Deadline - 06/16/2011

591-1-1-.11 Discipline**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.36 Transportation**Not Evaluated****Comment**

Director will fax information to consultant no later than 5:00 p.m Friday 6-3-11.

591-1-1-.13 Field Trips**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.32 Staff:Child Ratios and Group Size**Not Met****Finding**

591-1-1-.32 (2) allows the combining of children in mixed-age groups but requires that the staff:child ratio be based on

Summary

the ages of the youngest children if more than 20% of the children in the group belong to younger age grouping(s).

*A mixed grouping of children ages infant- 1 year required a staff:child ratio of 1:6. A ratio of 1:8 was observed.

*A mixed grouping of children ages 3 years - School Age required a staff:child ratio of 1:15. A ratio of 1:20 was observed.

POI (Plan of Improvement)

To ensure adequate staff:child ratios, the center will have adequate number of staff.

Correction Deadline - 06/02/2011

591-1-1-.32 Supervision Met**Comment**

Adequate supervision observed on this date.

591-1-1-.14 First Aid and CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Evaluated**Comment**

Director will fax information to consultant no later than 5:00 p.m Friday 6-3-11.

591-1-1-.30 and 591-1-1-.45 Sleeping and Resting Equipment Met**Comment**

Staff stated knowledge of infant sleeping position.

591-1-1-.35 Swimming Pools and Water-related Activities Met**Comment**

Swimming activities provided off site. Observed appropriate documentation.

591-1-1-.10 Diapering Areas and Practices *Partially Met***Finding**

591-1-1.10 (3)(a) requires that the diaper changing surface be smooth, non-porous, and cleaned between use with a disinfectant and dried with a single-use towel. Staff were not cleaning and disinfecting the diaper changing surface as required.

* The consultant observed staff diaper three infants without disinfecting the changing table.

POI (Plan of Improvement)

The center will provide training to staff.

Correction Deadline - 06/02/2011

591-1-1-.17 Hygiene Met**Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications N/A**Comment**

Per director, no medication is dispensed.

591-1-1-.08 Children's Records *Partially Met***Finding**

591-1-1-.08 (a)-(f) requires the center to maintain a file for each child that includes the following information: (1) child's name, birth date, sex, address, living arrangement, and name of school; (2) names of both parents, home and work addresses, and home and work telephone numbers; (3) name(s) and addresses of the person(s) to whom the child may be released; (4) name(s) and telephone number(s) of person(s) to contact in emergencies when the parent cannot be reached; (5) name and telephone number of the child's primary source of health care; and (6) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. The center did not have a complete file for all children.

* 2 of 4 files observed was missing complete release person's address.

Summary

* 1 of 4 files observed was missing complete home address.

POI (Plan of Improvement)

The center will secure the missing information, and to ensure that children's records are completed for future enrollees, the center will add missing information.

Correction Deadline - 06/02/2011

591-1-1-.15 Food Service and Nutrition**Partially Met****Finding**

591-1-1-.15 (3) requires that baby bottles and formula meet the following requirements: 1) be clearly labeled with the child's name and current date; 2) only the current day's dated formula be served; 3) bottles be refrigerated at 45 degrees Fahrenheit or less; and 4) only commercially prepared, ready to-eat formula be used if provided by the center. The center did not meet baby bottle and formula requirements as follows: bottles were not clearly labeled with the child's name and current date.

POI (Plan of Improvement)

To ensure that baby bottles and formula meet all requirements, the center will add dates to the bottles.

Correction Deadline - 06/02/2011

591-1-1-.18 Kitchen Operations**Met****Technical Assistance**

Please remember to keep the kitchen door closed to ensure that children do not enter the kitchen.

CCLC / GDCH ANNUAL COMPLIANCE DETERMINATION WORKSHEET

DATE: 6-2-11
FACILITY NAME: Children's First Learning Center
CONSULTANT NAME: Wakisha Carswell
FACILITY ADDRESS: 551 John Wesley Dobbs

Instructions: Enter visit(s) date and type in the grid below. Place an "X" in the box for any core rule category cited, at the appropriate risk level. When multiple risk levels are cited under one category, only the highest level of risk for that category should be listed on the grid below. Total the number of categories cited at each risk level at the bottom. Then list the total number of "Low", "Medium", "High", and "Extreme" from all visits in the appropriate boxes below. Using the guidelines listed below, determine the facility's compliance, and fill it in the box labeled "Annual Compliance Determination". Any non-core rule violations issued due to an injury or serious incident will be equivalent to a high-risk core rule category citation, and will be treated in the same way when determining a facility's compliance. Please note these instances in the comment section.

	Visit date/type: 3/23/11 MV				Visit date/type: 6-2-11 LS				Visit date/type:				Visit date/type:			
	Low	Med	High	Extreme	Low	Med	High	Extreme	Low	Med	High	Extreme	Low	Med	High	Extreme
Core Rules																
Diapering- .10				X												
Discipline- .11																
Hygiene- .17																
Infant Sleep Safety- .45																
Medication- .20																
Physical Plant- .25(13)																
Playgrounds- .26																
Staff:Child Ratios- .32(1) & (2)	X															
Supervision- .32(6)																
Swimming- .35																
Transportation- .36																
Field Trips- .13																
TOTALS																

TOTAL LOW: 3 TOTAL MEDIUM: 1 TOTAL HIGH: 0

ANNUAL COMPLIANCE DETERMINATION: Compliant

COMPLIANCE DETERMINATION CRITERIA FOR ONE TO THREE (1-3) VISITS:

Compliant = 0-5 core rule categories of Low risk, and /or No more than 2 core rule categories of Medium risk, or 1 Medium and 1 High risk

Not Compliant = 6 or more core rule categories of Low and/or 3 or more Medium risk, and / or 3 or more core rule categories of High risk

COMPLIANCE DETERMINATION CRITERIA FOR FOUR OR MORE (4+) VISITS:

Compliant = 0-7 core rule categories of Low risk, and / or No more than 3 core rule categories of Medium risk, or 2 Medium and 1 High

Not Compliant = 8 or more Low Risk, 4-7 or more core rule categories of Medium risk, and / or 2 or more core rule categories of High risk

COMMENTS:



Bright From The Start
Georgia Department of Early Care and Learning

10 Park Place, Suite 600
 Atlanta, GA 30303
 Phone: (404) 657-5562
 www.dec.state.ga.us

Date: 03/04/2010 Purpose: Monitoring Visit

Children First Learning Center

551 John Wesley Dobbs
 Atlanta, GA 30312
 (404) 653-0785

Consultant
 Carley Ross

10 Park Place South SE
 Atlanta, GA 30303
 Phone: (770) 357-1953
 Fax: (770) 357-1954
 Carley.Ross@dec.state.ga.us

Inspection Date 03/04/2010	Arrival Time 08:30 AM	Departure Time 10:40 AM	Purpose Monitoring Visit
--------------------------------------	---------------------------------	-----------------------------------	------------------------------------

Compliance Codes

M = Met NM = Not Met NA = Not Applicable NO = Not Observed

Ratios/License Capacity

25 Sq. Ft. Hours:

Room	Age Group	Staff	Children	M/NM	35 SF.	M/NM	25 SF.	M/NM	NOTES
Building I - A	0-2 yrs (1:6)	1	5	M	16	M	0	M	Feeding
Building I - B	1-3 Year (1:8)			NA	21	NA	0	NA	Not in use
Building II - C	School age	1	6	M	29	M	0	M	Snack
Building II - D	3-4 Years (1:15)	1	7	M	27	M	0	M	Snack

Total # Children this Date: 18

Total Capacity @35 sq. ft.: 93

Total Capacity @25 sq. ft.: 0

Comments:

The purpose of the visit was to conduct the monitoring visit.

Plan of Improvement: Developed This Date

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.


 Cynthia Stewart, Program Official Date 3/4/10


 Carley Ross, CCS Consultant Date 3/4/10

Exhibit "E"
 (6 Pages)

 3-4-10

Summary**591-1-1-.06 Bathrooms**

Met

Comment

Please ensure all bathrooms are properly stocked with necessary supplies.

591-1-1-.25 Physical Plant-Structural/Mechanical**Partially Met****Finding**

591-1-1-.25 (5) requires approval from the Department, local zoning authorities, fire safety agencies and local building authorities for any structural changes to an existing center or for construction of a new center.

The center did not obtain approval as required from the City of Atlanta.

REPEAT CITATION

POI (Plan of Improvement)

The center will fax documentation of application for the special use permit to the consultant by March 11, 2010. The center will secure the required approval by the deadline date.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 12/08/2009

Finding

591-1-1-.25 (10) requires the center's compliance with applicable fire safety requirements including a certificate of occupancy prior to caring for children.

The center did not have a certificate of occupancy and there was no documentation to show that the owner and/or center had applied for an inspection.

REPEAT CITATION

POI (Plan of Improvement)

The center will fax the application requesting that the local jurisdiction complete the inspection by March 11, 2010. The center will secure a certificate of occupancy by the deadline date.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 12/08/2009

591-1-1-.25 Physical Plant-Safe Environment**Partially Met****Finding**

591-1-1-.25 (8) requires protective caps on all unused electrical outlets within children's reach. Outlets were not covered in the school age room (building II c).

POI (Plan of Improvement)

Protective caps will be added.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 03/20/2009

591-1-1-.26 Playgrounds**Partially Met****Finding**

591-1-1-.26 (8) requires the playground to be kept clean, free of litter and hazards.

- Several panels were observed missing on one of the storage sheds in the outdoor play area.
- Several pieces of litter were observed scattered throughout the playground.

REPEAT CITATION

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will remove the litter and repair the storage shed.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 12/08/2009, 08/13/2009, 03/20/2009

591-1-1-.11 Discipline

Met

Comment

Staff stated they use redirection as a means of discipline.

Summary**591-1-1-.36 Transportation****Not Met****Finding**

591-1-1-.36 (6)(a-c) requires the center to maintain on the vehicle current information for each child including a) center and passenger information (the child's name, pick-up location and time, delivery and alternate location, and the center's name, driver and telephone number); b) emergency medical information (child's allergies, special medical needs and conditions, current prescribed medications taken daily, name and phone number of the child's doctor, local medical facility and telephone numbers where parents can be reached); and c) a passenger checklist.

The center did not have information on the vehicle as follows:

- Fourteen of twenty-five children's vehicle emergency forms were observed to be missing from the transportation notebook.

POI (Plan of Improvement)

The center will have all required information on the vehicle.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 12/08/2009, 08/13/2009, 08/13/2009

Finding

591-1-1-.36 (2)(a) requires an annual vehicle safety check for vehicles used for transporting children. Documentation shall be maintained in the vehicle.

The center's documentation of annual inspection expired April 13, 2009.

REPEAT CITATION

POI (Plan of Improvement)

The center will secure the safety check and fax to the consultant by the deadline date, and keep the documentation in the vehicle.

Correction Deadline - 3/11/2010

Dates of Previous Violations - 12/08/2009

Finding

591-1-1-.36 (2)(f)1. requires that all children transported in a vehicle in a vehicle provided by or used by the center shall be secured in a child passenger restraining system.

On the date of this visit, thirteen children were transported during the a.m. transportation route. Six of these children were required to be secured in a child passenger restraining system and only three booster seats and two car seats were on the van used for transporting children. One child was not restrained as required.

POI (Plan of Improvement)

To ensure the use of proper restraints, the center will place adequate number of booster and car seats on the vehicle.

Correction Deadline - 03/04/2010

591-1-1-.14 First Aid Kit**Partially Met****Finding**

591-1-1-.14 (2) requires each building of the center and any vehicle used for transporting children to have a first aid kit which contains the following items: 1) scissors; 2) tweezers; 3) gauze pads; 4) adhesive tape; 5) thermometer; 6) protective face mask 7) band-aids of assorted sizes; 8) anti-bacterial ointment; 9) insect-sting preparation; 10) an antiseptic cleansing solution; 11) triangular bandages; 12) rubber gloves; 13) cold pack; 14) protective eyewear and 14) instruction manual to be with the kit.

The following was not included:

Vehicle- protective eye wear and a protective face mask were observed to be missing

REPEAT CITATION

POI (Plan of Improvement)

The center will add the item(s) missing.

Correction Deadline - 03/18/2010

Dates of Previous Violations - 12/08/2009, 06/16/2009

Summary**591-1-1-.32 Staff:Child Ratios and Group Size** Met**Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision Met**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.09 Criminal Records Check Met**Comment**

Correction to previous citation observed.

591-1-1-.14 First Aid and CPR **Partially Met****Finding**

591-1-1-.14 (1) requires that at least fifty percent of the caregiver staff have current first aid and CPR training.

The center is required to have at least five persons trained and had four persons with current training.

REPEAT CITATION

POI (Plan of Improvement)

Additional staff will be trained and documentation will be available for review during all licensing visits

Correction Deadline - 04/15/2010

Dates of Previous Violations - 12/08/2009

591-1-1-.12 Equipment and Toys **Partially Met****Finding**

591-1-1-.12 (1)(2) requires that equipment and toys be in good repair. The following equipment/toys needed repair:

The back of the turquoise shelving unit was observed to be detached from the shelf in room D. This posed a potential hazard in that sharp corners were exposed.

REPEAT CITATION

POI (Plan of Improvement)

The center will remove, and repair or replace any item noted.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 06/16/2009, 03/20/2009, 03/20/2009

591-1-1-.30 and 591-1-1-.45 Sleeping and Resting Equipment Met**Finding**

591-1-1-.30 (4)(a) requires that cots and mats be soundly constructed, of sufficient size to accommodate the child's size and weight and covered with a clean sheet or similar covering. Mats must be washable, covered with waterproof material, and at least two inches thick.

The cots and/or mats used by children did not meet requirements in that the mats in room C were observed to be torn and the inner foam core was exposed. The mats were observed to be temporarily repaired with vinyl tape, however the tape was observed to be coming off.

POI (Plan of Improvement)

The center will provide cots/mats that meet requirements.

Correction Deadline - 04/15/2010

Dates of Previous Violations - 12/08/2009

Comment

Observed SIDS and infant sleeping position being followed.

591-1-1-.35 Swimming Pools and Water-related Activities N/A**Comment**

Center does not provide swimming activities.

Summary**591-1-1-.10 Diapering Areas and Practices**

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.08 Children's Records**Partially Met****Finding**

591-1-1-.08 (a)–(f) requires the center to maintain a file for each child that includes the following information: (1) child's name, birth date, sex, address, living arrangement, and name of school; (2) names of both parents, home and work addresses, and home and work telephone numbers; (3) name(s) and addresses of the person(s) to whom the child may be released; (4) name(s) and telephone number(s) of person(s) to contact in emergencies when the parent cannot be reached; (5) name and telephone number of the child's primary source of health care; and (6) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. The center did not have a complete file for all children.

It was observed that two of five children did not have complete addresses for release persons.

REPEAT CITATION**POI (Plan of Improvement)**

The center will secure the missing information, and to ensure that children's records are completed for future enrollees, the center will ensure that all children's records are filled out in their entirety.

Correction Deadline - 03/04/2010

Dates of Previous Violations - 12/08/2009

591-1-1-.15 Food Service and Nutrition**Partially Met****Comment**

Correction of previous citation observed.

Finding

591-1-1-.15 (4) requires that feeding chairs meet the following requirements: 1) be cleaned with a disinfectant; 2) have a broad base to prevent tipping; 3) have a surface that the child cannot raise, 4) have a strap or other device which prevents the child from sliding out; and 5) have a feeding surface free of cracks. Chairs used for feeding children did not meet requirements as follows:

It was observed that one of eight feeding chairs were missing safety straps in the infant room.

POI (Plan of Improvement)

To ensure the safe and sanitary use of equipment, the center will ensure that all feeding chairs have safety straps.

Correction Deadline - 03/04/2010

591-1-1-.18 Kitchen Operations

Met

Comment

Correction of previous citation observed.

Technical Assistance

Please ensure all refrigerator temperatures are at 40 degrees and below.

