



Georgia Department of Early Care and Learning

**BRIGHT FROM THE START:
Georgia Department of Early Care and Learning**

Nutrition Services

POLICY	No.: CACFP/00-3	Effective Date:	9/1/1999
		Revised:	2/1/2005
		Revision Effective:	2/1/2005

SUBJECT: Start-up Funds for Day Care Home Sponsors

LEGAL AUTHORITY: 7 C.F.R. § 226.12 (b), O.C.G.A § 20-1A-5

Cross Reference/See Also:

I. PURPOSE

The purpose of this memorandum is to define the policy for the receipt of start-up funds for day care home (DCH) sponsors.

II. APPLIES TO

This policy applies to all new day care home (DCH) sponsors participating in the CACFP.

III. DEFINITION(S)

"Day Care Home" means an organized nonresidential child care program for children enrolled in a private home, licensed or approved as a family or group day care home and under the auspices of a sponsoring organization. (7 C.F.R. § 226.2)

" Sponsor" or "Sponsoring organization" means a public or private nonprofit organization that is responsible for administering the food program for one or more day care home(s). (7 C.F.R. § 226.2)

IV. POLICY

Section 226.12(b) of the Code of Federal Regulations authorizes start-up payments for DCH sponsors. Payments are to be utilized by the sponsor for development of the organization and recruitment of new homes. Only new DCH sponsors may apply for start-up funds.

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V. PROCEDURE(S)

To apply, the DCH Sponsor indicates on their Child and Adult Care Food Program (CACFP) application their interest in the receipt of start-up funds. The DCH sponsor must also submit documentation to Bright from the Start: Georgia Department of Early Care and Learning (DECAL) detailing how the start-up funds will be used.

If the DCH sponsor's request for start-up funds is approved, DECAL will electronically transfer the start-up funds to the DCH sponsor's bank account.

After six months of receipt of the start-up disbursement, DECAL will review documentation of the activities performed and costs incurred by the DCH sponsor. If start-up funds have not been expended in accordance with the approved application, DECAL will demand immediate repayment of funds from the DCH sponsor. DECAL will collect any start-up payments in excess of actual costs.

VI. COMMENT(S)

Any questions regarding this policy should be directed to the Policy Coordinator at (404) 651-7181.