



BRIGHT FROM THE START
Georgia Department of Early Care and Learning
10 Park Place, Suite 200, Atlanta, Georgia 30303
(404) 656-5957

Sonny Perdue
GOVERNOR

Marsha H. Moore
COMMISSIONER

Memorandum

To: Day Care Home Sponsors

From: Jackie Romain, Director
Nutrition Services Division

Date: October 23, 2007

Re: Charging of Service Fees to Day Care Home Providers Participating in the Child
and Adult Food Service Program (CACFP)

CACFP regulations, 7 CFR 226.13(c), stipulates that "the full amount of food service payments shall be disbursed to each day care home on the basis of the number of meals served ... " The only exception to this stipulation is in cases where the sponsor provides "foodstuffs or meals"; and even in this case, the sponsor must have the provider's written consent. Under no other circumstance may a sponsor charge a day care home provider any fee for any Program related cost.

Any day care home sponsor that Bright from the Start cites for charging facilities a fee for Program related costs including administrative services will, at a minimum, be declared Seriously Deficient and must reimburse its facilities for any food service payments improperly withheld and/or for any charges levied on day care home providers for administrative functions.

For questions concerning this memorandum, please contact the Policy Administrator at (404) 651-7181.