

2021-2022 Work Sampling Online (WSO) Guidance Georgia's Pre-K Program

This document is intended to provide guidance to teachers implementing Work Sampling Online (WSO) during the 2021-2022 school year. If you have questions about this guidance for WSO, contact your Pre-K Specialist.

All Georgia's Pre-K Programs use a formative assessment called Work Sampling System. Pre-K classrooms use the online version *Work Sampling Online (WSO)*. The Work Sampling System is an authentic performance assessment. Unlike group-administered, norm-referenced, multiple-choice achievement tests that are designed to rank and compare children, the WSS is an instructional assessment; its primary focus is on helping teachers make instructional decisions in their classrooms. Without this information, teachers may overlook students in need of additional instructional support as well as students who may need intervention or support services.

In addition to informing instructional planning, WSO also serves as an effective means for sharing children's progress with parents/guardians so they can follow their child's progress, understand their child's strengths and challenges, and plan how they can effectively support their child's learning in the home.

WSO Training for New Teachers

WSO training will be embedded throughout New Lead Teacher Training. WSO webinars will be offered for new and returning lead teachers.

Collecting Assessment Data

During the 2021-2022 school year, teachers will collect documentation for the Language and Literacy and Mathematical Thinking domains only. Documentation is NOT required to be collected for Personal and Social Development, Scientific Thinking, Social Studies, The Arts, and Physical Development, Health and Safety. Although not required, if teachers feel it is necessary to collect documentation in these domains prior to entering a rating on the WSO Developmental Checklist, they may choose to collect documentation.

Note: Teachers should collect documentation in the Personal and Social Development domain for any children who are experiencing challenging behaviors.

WSO Developmental Checklist

Teachers are required to rate each student on ALL performance indicators.

Teachers should link student assessment documentation for the language and literacy and mathematical indicators and update ratings on a weekly basis.

WSO Narrative Summary Report

Teachers should enter attendance information on the Narrative Summary Report. Due to the impact of the current health pandemic, absences may be more common this school year. When marking attendance, a child should be marked present if the child is quarantined, not sick, and able to participate in distance learning activities. If a child is quarantined and is sick or not able to participate in distance learning activities, then the absence should be recorded as an excused absence.

Narrative Summary Reports and Developmental Checklists

Teachers should print a copy of the Narrative Summary Report and Developmental Checklist for the students in their class.

Family Conferences/Sharing Assessment Information with Families

Family conferences may be done via a web-based platform (i.e., Skype, Zoom, etc.) by phone or in person. This is a decision the program director may make. If family conferences are conducted remotely, teachers should provide families a copy of the Narrative Summary Report prior to the meeting. If a parent/guardian is unable to return a signed copy of the Narrative Summary Report, the teacher should note the name of the parent/guardian who attended the meeting on the signature line, or the teacher may document the meeting in a contact log.

Record Keeping Requirements

The following student assessment data must be retained for a minimum of three years:

- *The Work Sampling System P-4 Developmental Checklist*
- *Work Sampling Online Narrative Summary*
- *Documentation of Family Conferences*