

NUTRITION NEWS

Helpful Hints & Tips | SFSP Edition X

• Consider Expansion Opportunities Throughout The Summer •

Are you ready to make an even larger impact in your community this summer?

Several organizations have indicated an interest in serving meals at their locations and are looking to partner with sponsoring organizations.

Consider locating sites in the Targeted Counties below. As of June 1st, there are ten counties that do not have SFSP meal service through DECAL or the Department of Education’s Seamless Summer Option (SSO).

Bacon	Seminole
Clinch	Stewart
Lanier	Taliaferro
Oconee	Warren
Schley	Webster

If you are interested in expansion opportunities, contact Shani Drake, Marketing & Outreach Manager at shani.drake@decals.ga.gov

• Audits & Compliance Complaint Line •

If you would like to submit a complaint concerning a Child and Adult Care Food Program or Summer Food Service Program sponsor, childcare facility, day care home provider or Summer Food Service Program site, please send an email to NutritionComplaints@decals.ga.gov or call (678) 717-5364.

• Summer Meals Are In, Now That School Is Out •



Enjoy this special edition of Nutrition News as we outline tips and information that will make for a seamless summer meals experience!

• USDA SFSP Study Seeks Sponsor Participation •

USDA has sponsored a study to be conducted by Optimal Solutions Group, LLC to examine factors that affect the participation of sponsors, sites and children in the SFSP across the United States.

Approximately 300 sponsors have been selected from across the country to participate in the “Evaluation of SFSP Characteristics.” These sponsors will be asked to complete a survey later this summer.

Optimal Solutions Group, LLC will hold an optional webinar for these sponsors Wednesday, June 17th at 3 PM EST to explain the study and answer any questions that sponsors have.

If you are chosen to participate in the study, you will receive a letter via email to explain the purpose of the study and information that will be collected.

For any questions, contact:

Laura Zatz, MPH
 Social Science Research Analyst
 Office of Policy Support
 USDA Food and Nutrition Service
 3101 Park Center Drive
 Alexandria, VA 22302

• Save the Date: SFSP Quarterly Trainings •

Nutrition Services is pleased to announce upcoming SFSP quarterly trainings to enhance your SFSP experience and improve program integrity.

Register for training via [CNP 2000](#). If you have questions, email the TA unit at NutritionTA@decals.ga.gov.

<u>Training</u>	<u>Date</u>	<u>Location</u>
Recordkeeping Practices for Meal Service Operations: Provide guidance to SFSP sponsors to ensure compliance with federal regulations.	06/11/15 9 - 11:30 am	Webinar
Recordkeeping Practices for Administrative Operations: Provides an overview of sponsor responsibilities and the documentation used to support program operations.	06/11/15 1 - 3:30 pm	Webinar
How to Prepare for SA Compliance Review: Provides an overview of what to expect during the DECAL compliance review to ensure sponsors maintain program documents.	06/19/15 9 - 11:30 am	UGA Tifton Campus

• Outreach Materials Available •



Outreach flyers to promote the SFSP in your community are available on the DECAL website [here](#).

The flyers feature information on how to locate meal sites and can be customized with your site info. Be sure to post these throughout your service areas in grocery stores, parks/recreation centers, churches, etc.

High Five stickers featuring the five food groups are available through USDA. To get your three FREE rolls of 200 stickers complete the online order form [here](#).

• Labor Documentation Tips •

Documents including, but not limited to the items listed must be maintained on file and made available for review upon request:

- Organization's Compensation Plan
- Time Reports (Attachment P): for all staff that perform administrative and operating duties for the organization and/or SFSP
- Time Reports (Attachment 25): for all staff that perform administrative duties.
- Payroll Records - cancelled checks, documents supporting payment of payroll taxes, bank statements, etc.

Ensure you have the proper signatures on all of these documents.

• Recently Released Policy Memoranda Now Posted Online •

Two new policy memos were issued this month including "Prohibition of Separation by Gender During Child Nutrition Program Meal Service" and "Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs".

The memos provide guidance on the prohibition of separation by gender during Child Nutrition Programs and the select circumstances under which gender-based separation may be permissible; and the acceptable medical professionals that may sign a medical statement for meal accommodations in Child Nutrition Programs.

These and other updated memoranda can be found [here](#).