

DAY CAMP OPERATIONS CHECKLIST TO ENSURE COMPLIANCE WITH EXECUTIVE ORDER, EFF. 8-1-20

	DATE
CHECK	REQUIREMENT
	<p>Group Size</p> <ul style="list-style-type: none"> • Limit group sizes to a maximum of 50 people, including teachers, in a space where all persons gathered cannot maintain at least six (6) feet of distance between themselves and any other person;
	<ul style="list-style-type: none"> • Staff:Child Ratio of no more than 1:20
	<p>Health and Safety Standards</p> <ul style="list-style-type: none"> • Background Checks
	<ul style="list-style-type: none"> • Reference Health and Safety Checklist Discipline Equipment - Secured from falling Hygiene - Handwashing Medications Physical Plant Playgrounds Supervision Swimming Pools and Water-related Activities Transportation
	<p>Sanitation and Infection Control</p> <ul style="list-style-type: none"> • To the extent possible, keep the same Workers and Campers in the same group for the duration of the camp
	<ul style="list-style-type: none"> • Enforce Social Distancing between groups, prohibiting gatherings, and prohibiting congregating among Campers belonging to different groups
	<ul style="list-style-type: none"> • Provide a separate designated space for each Camper to store personal belongings throughout the duration of the camp;
	<ul style="list-style-type: none"> • Prohibit use of camp facilities and equipment that are not able to be regularly sanitized
	<ul style="list-style-type: none"> • To the extent possible, allow only one group to use camp equipment at a time
	<ul style="list-style-type: none"> • Sanitize camp equipment after each group use
	<ul style="list-style-type: none"> • Patrol camp areas to enforce the equipment sanitization policy and conduct additional cleanings during times when equipment is not being used
	<ul style="list-style-type: none"> • If swimming facilities are available, allow each group to swim only once per day and staggering swimming times to avoid crowding at the swimming facilities
	<ul style="list-style-type: none"> • If camp facilities are also open to other patrons, prohibit contact between Campers and the facility's other patrons and requiring sanitization before and after camp use of any such shared facilities
	<ul style="list-style-type: none"> • Provide hand sanitizer stations for Campers and requiring regular use (under supervision and when water and soap are not available for handwashing)
	<ul style="list-style-type: none"> • Require Campers to wash or sanitize their hands during each group restroom break, snack break, and meal break

	<ul style="list-style-type: none"> All dining facilities are to follow the criteria for restaurant dine-in services set forth in Section IV herein to the extent practicable;
	<ul style="list-style-type: none"> If possible, require Campers to bring their own lunch and snacks with them to camp each day, with all such food items being in a sealed lunch bag marked with the Camper's name
	<ul style="list-style-type: none"> Wear gloves when helping Campers open items from meals and snacks
	<ul style="list-style-type: none"> Clean and sanitize bathrooms and all frequently touched surfaces regularly throughout the opening hours in addition to the regular cleaning schedule. Shared restrooms must be sanitized no less than twice per day;
	<ul style="list-style-type: none"> Provide masks or other Personal Protective Equipment to Workers as available and appropriate to the function and location of Workers within the camp facility
	<ul style="list-style-type: none"> Provide masks or other Personal Protective Equipment to Campers as available and appropriate to the activity and location of Campers within the camp facility
	<ul style="list-style-type: none"> If camp vehicles are used for transporting Campers to and from on or off-site camp activities, sanitize each vehicle before and after use.
	<p>Restrict Access.</p> <ul style="list-style-type: none"> Prohibit unnecessary visitors to camp activities and facilities.
	<ul style="list-style-type: none"> Discontinue camp tours
	<p>Signage</p> <ul style="list-style-type: none"> Place signage at any entrance to instruct Campers that they cannot enter if they have been diagnosed with COVID-19, have exhibited symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past fourteen (14) days Place signage at any entrance and throughout the facility to instruct Campers of the enhanced sanitation procedures, Social Distancing requirements, and other instructions and limitations, as applicable, set forth below
	<p>Health Screenings</p> <ul style="list-style-type: none"> Screen Campers at drop-off and prevent any Camper from entering that exhibits a symptoms of COVID-19
	<ul style="list-style-type: none"> Any persons exhibiting symptoms of COVID-19 at any time while at the Summer Camp shall be separated from the group immediately and must leave the camp facility as soon as practicable;
	<ul style="list-style-type: none"> Any Worker or Camper that has stayed home sick, been prevented from entering camp due to symptoms of COVID-19, or been sent home during camp due to symptoms of COVID-19 shall not be permitted to attend camp again until they have either had a negative COVID-19 test or have been fever and fever mediation free for seventy-two (72) hours, other symptoms have improved, and at least ten (10) days have passed since symptoms of COVID-19 first appeared
	<ul style="list-style-type: none"> Provide training to Workers on how to identify symptoms of COVID-19 in Campers, the proper processes for removing a potentially ill Camper, and the infection mitigation procedures to perform in such an event
	<ul style="list-style-type: none"> Provide an isolation area for sick Workers or Campers;
	<p>Arrival/Drop-off - Modified sign-in/sign-out procedures.</p>

	<ul style="list-style-type: none">• Persons dropping-off and picking-up Campers remain in their vehicles
	<ul style="list-style-type: none">• Utilize contactless forms of Camper check-in and check-out
	<ul style="list-style-type: none">• Implement staggered drop-off and pick-up times, with specific times for each group of Campers, if practicable
	<ul style="list-style-type: none">• Provide hand sanitizer to Campers as soon as practicable upon drop-off