

How to Register for Training in GA ATLAS

1. Login into GA ATLAS using your login credentials (user ID and password).

2. Select "My Account" from the blue menu bar.

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4. Select "My Training" from the blue highlighted link.

The screenshot shows the Ga Atlas website header with the logo and the text "GA Child, Adult & Summer Nutrition Program". Below the header is a navigation menu with links: Home, Reports, My Account, Resources, Search, Administration, Year, Help, and Log Out. Below the menu is a table with two columns: Item and Description. The 'My Training' link is highlighted in blue.

Item	Description
Change Password	Change my password
Account Profile	Update my user profile
My Training	Register for available training courses and view my course history

3. Select the green radio button "Register for Training."

The screenshot shows a table of training sessions with columns for Session, Date, Status, and a radio button. The 'Register For Training' button is highlighted in green.

Session	Date	Status	Radio Button	
CACFP - SD - Serious Deficiency Session:	03/30/2017	Self-Cancelled	0	<input type="radio"/>
FY 2017 - Annual Renewal Training for Child Care Centers Session:	03/20/2017	Self-Cancelled	0	<input type="radio"/>
FY 2017 - Annual Renewal Training for Administrative Sponsors Session:	01/31/2017	Self-Cancelled	0	<input type="radio"/>
Civil Rights - CACFP Civil Rights Training Session:	12/01/2016	Not Started	0	<input type="radio"/>
CACFP - GA ATLAS Training Session:	10/28/2016	Not Started	0	<input type="radio"/>
Other - FY 2019 Annual Renewal Training Session: Other -		Not Started	0	<input type="radio"/>

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- From the *Course List*, screen, select the desired training session.

Program	Area	Course	Frequency	Methods
CACFP - Centers, Other, SFSP, CACFP	Child Care - New Sponsors, Child Care - Continuing Center Sponsors, Child Care - Independent Centers, Other - General, Adult Care Only, SFSP Program Training, Child Care - Continuing ADMIN Sponsors, Web Based Procurement, Web Based Procurement	CACFP_SFSP Web-based Procurement 101 Training	Ongoing	

- From the *Session Details* screen, select the green radio button "Enroll."

Target Audience: Annual Renewal Training
Course: FY 2021 - Annual Renewal Training REQUIRED
FY 2021 Annual CACFP Training
Number of Credits: 0
Course meets USDA Professional Standards Requirements? N/A

Session: FY21ARTIND - Annual Training for Independent Centers
Dates: 5/21/2020-5/21/2021
Method: PowerPoint/Questions
Time: not specified
Fee: \$0.00
Registration closes: 5/23/2020
Session Credits: 0.00