

Requests

What is this?

Programs will create and submit the following requests in the new GAPREK Provider Portal:

- Student Retention Request
- Curriculum Change Request
- Late Start Request
- Late Roster Submission Request
- Student Chronic Absenteeism or Tardiness Request
- CYE Change Request
- Student Suspension Notification Request
- Modified Day Request Submission
- Change of Bank Account Information
- Long Term Substitute Request
- Grant Contract Signatory Change Request
- Change of Primary Authorized User Request

Who can submit requests?

- Primary Authorized User
- Project Director

For information on User Roles, please click [here](#).

What if I need help?

For support with submitting requests, refer to the following resources:

- [GAPREK Provider User Guides](#)
- [Video tutorials](#)
- [Provider FAQs](#)
- [GAPREK website](#)
- Click the 'Contact Pre-K' button on your GAPREK navigation bar

What if I still have questions?

If you have additional questions, please contact your Georgia's Pre-K Specialist or GAPREK.support@dec.al.ga.gov.