

Agreement to Furnish Meals for the Summer Food Service Program (SFSP)

This agreement is made and entered into between _____ and _____
Name of FSMC Providing Meals
 _____, WHEREAS the _____ agrees to provide daily
Name of SFSP Organization Name of FSMC Providing Meals

unitized meals/snacks (inclusive/exclusive) of milk/juice to _____ for the rates herein listed:
Circle one option Name of SFSP Organization

Price per Meal	Meal Type	X	# Meals Needed Per Day	X	# of Operating Days for Contract Period *	=	Estimated Total Cost of Food Service Contract	
\$	Breakfast	X		X		=	\$	
\$	AM Snack	X		X		=	\$	
\$	Lunch	X		X		=	\$	
\$	PM Snack	X		X		=	\$	
\$	Supper	X		X		=	\$	
							Total Estimated Cost of Food Service for Contract Period	\$

*The contract period should not extend beyond one year. Therefore, the number of operating days should equal the total number of days the site(s) will be open for food service during the summer.

It is further agreed that _____, pursuant to the provisions of the SFSP Federal regulations, 7 CFR
Name of FSMC
 Part 225 and Food Crediting Guide, attached copies of which are part of this agreement, will ensure that meals/snacks meet the minimum meal pattern requirements, including creditable components and accurate portion sizes, and will maintain complete and accurate records that at a minimum include details regarding the preparation and delivery of meal/snacks ordered. Said records will be provided to _____ promptly by the last calendar day of
Sponsoring Organization
 each month to meet its responsibility. It is further understood that the **Sponsor** is ultimately responsible for meeting accurate record keeping requirements and submission of all monthly claims for reimbursement in accordance with 7 CFR 225.

_____ acknowledges its responsibility to pay for all meals/snacks delivered in accordance
Name of Sponsoring Organization
 with this Agreement and federal regulations. _____ understands that neither
Name of FSMC
 USDA, nor Bright from the Start assumes any liability for payment of meals/snacks delivered, or the differences between the number of meals/snacks delivered and the number of meals/snacks served or claimed for reimbursement; nor does Bright from the Start or USDA assume liability for the Sponsor's non-payment for meals.

_____ agrees to retain all required records under the preceding clause for a period
Name of FSMC
 of three (3) years, plus the current year, from the date of receipt of final payment under this agreement (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the SFSP available to Bright From the Start, Georgia Department of Early Care and Learning, USDA, any of its Agents, and the General Accounting Office for audit or administrative review immediately upon request.

This agreement shall be effective as of _____ through _____. The Agreement may be terminated by
Date: MM/DD/YY Date: MM/DD/YY
 written notice given by either party to the other party, at least 10 days prior to the date of termination.

IN WITNESS THEREOF, the parties hereto have executed this agreement as of the dates indicated below:

 Signature and Title of FSMC

 Signature and Title of SFSP Organization

 Date: MM/DD/YY

 Date: MM/DD/YY

This institution is an equal opportunity provider.