



FY 2019 Income Eligibility Guidelines

The U.S. Department of Agriculture (USDA) has issued income eligibility guidelines for the period of July 1, 2018 through June 30, 2019 (FY 2019). These guidelines can be found in the chart below and are available for download on GA DECAL's website [here](#). For questions, please contact your assigned TA Coordinator.

Bright from the Start
 Georgia Department of Early Care and Learning
 Child and Adult Care Food Program

Income Eligibility Guidelines (Effective from July 1, 2018 to June 30, 2019)

| Household size | Free Meals | | | | | Reduced Price Meals | | | | |
|---------------------------------------|------------|---------|---------------|-----------------|--------|---------------------|---------|---------------|-----------------|--------|
| | Annually | Monthly | Twice A Month | Every Two Weeks | Weekly | Annually | Monthly | Twice A Month | Every Two Weeks | Weekly |
| 1 | 15,782 | 1,316 | 658 | 607 | 304 | 22,459 | 1,872 | 936 | 864 | 432 |
| 2 | 21,398 | 1,784 | 892 | 823 | 412 | 30,451 | 2,538 | 1,269 | 1,172 | 586 |
| 3 | 27,014 | 2,252 | 1,126 | 1,039 | 520 | 38,443 | 3,204 | 1,602 | 1,479 | 740 |
| 4 | 32,630 | 2,720 | 1,360 | 1,255 | 628 | 46,435 | 3,870 | 1,935 | 1,786 | 893 |
| 5 | 38,246 | 3,188 | 1,594 | 1,471 | 736 | 54,427 | 4,536 | 2,268 | 2,094 | 1,047 |
| 6 | 43,862 | 3,656 | 1,828 | 1,687 | 844 | 62,419 | 5,202 | 2,601 | 2,401 | 1,201 |
| 7 | 49,478 | 4,124 | 2,062 | 1,903 | 952 | 70,411 | 5,868 | 2,934 | 2,709 | 1,355 |
| 8 | 55,094 | 4,592 | 2,296 | 2,119 | 1,060 | 78,403 | 6,534 | 3,267 | 3,016 | 1,508 |
| For each additional family member add | +5,616 | + 468 | + 234 | + 216 | + 108 | + 7,992 | + 666 | + 333 | + 308 | + 154 |



REMINDER! Cash-in-Lieu (CIL) Calculations for CACFP

Institutions are reminded that a memorandum was released on September 15, 2016 entitled [Excluding Cash-in-Lieu \(CIL\) When Calculating the Maximum Amount Available for CACFP Administrative Use](#).

Institutions may retain up to 15 percent of CACFP reimbursement received OR the actual net administrative costs incurred, whichever is less. However, per this policy memorandum, effective October 1, 2016, cash-in-lieu (CIL) payments must be excluded when calculating the amount institutions may retain for administrative costs.

As shown in **Figure 1** below, the Total Administrative Expenses section of the ATLAS budget shows the total allowable administrative costs after excluding cash-in-lieu from your projected CACFP reimbursement. Note: this amount represents the maximum administrative costs that could possibly be charged to CACFP but the actual allowable amount is based on the actual reimbursement received (minus CIL).

| PROJECTED ANNUAL REVENUE Worksheets | | Total Revenue | | | |
|---|-------------------|---------------|------------|-------------------|-----------------|
| Anticipated Annual CACFP Reimbursement (Projected Total Meals X Rate Annual Revenue) | | 496,308.96 | | | |
| Anticipated Annual DCH Reimbursement (Projected Total Meals X Rate Annual Revenue) | | 44,352.00 | | | |
| Other Program Revenue | | | | | |
| A1. Enter Other Program Revenue | | 2,500.00 | | | |
| Total Administrative Expenses | | | | | |
| Sponsoring organizations' administrative costs are limited to 15% of meal reimbursements. | | | | | |
| Allowed Administrative Costs | | \$70,403.63 | 15.00% | | |
| EXCLUDES CASH-IN-LIEU | | | | | |
| PROJECTED ANNUAL EXPENSES | | | | | |
| | Total Annual Cost | CACFP Costs | SFSP Costs | Other Funds Costs | Approved Amount |
| B1. Food Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| B2. Non-Food Supplies Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| B3. Facilities and Space Costs | 5,280.00 | 5,280.00 | 0.00 | 0.00 | 5,280.00 |
| B4. Labor and Benefit Costs | 84,188.16 | 84,188.16 | 0.00 | 0.00 | 84,188.16 |

Figure 1

Ultimately, institutions are responsible for tracking administrative costs charged to CACFP and ensuring the maximum allowable amount for CACFP administrative use is not exceeded. Institutions can determine the total reimbursement amount excluding cash-in-lieu (CIL) by reviewing the monthly claim summary in ATLAS.



REMINDER! Cash-in-Lieu (CIL) Calculations for CACFP (cont)

How to Calculate Allowable Administrative Costs Each Month

To calculate actual allowable administrative costs minus cash-in-lieu, review the claim month in ATLAS. Multiply the Meal Reimbursement, as shown in Figure 2 below, by 15% to ensure actual administrative costs do not exceed 15% of Meal Reimbursement for the claim month. Note: it is not acceptable to charge a blanket 15% of Meal Reimbursement if actual costs amounted to less than 15%.

| Institution Claim Reimbursement Totals | Meal Reimbursement | CIL Reimbursement | Totals |
|--|--------------------|-------------------|------------------|
| Current Claim Reimbursement Total | 44,287.14 | 2,577.49 | 46,864.63 |
| Previous Claim Reimbursement Total | 0.00 | 0.00 | 0.00 |
| Net Claim Reimbursement Total | 44,287.14 | 2,577.49 | 46,864.63 |

Figure 2

MEAL REIMBURSEMENT EXCLUDING CIL

Please note, the meal reimbursement calculation will continue to be calculated using the effective reimbursement rates that includes cash-in-lieu. To review the memo in its entirety, click [here](#). For questions concerning this memorandum, please contact the Nutrition Services Policy Administrator at (404) 651-8193.

New CACFP Policy Guidance and Memoranda

Nutrition Services has released new policy guidance for the CACFP. The guidance is listed below:

- [Child Nutrition Program Waiver Request Guidance and Protocol \(Revised\)](#) (July 13, 2018): Provides an overview of statutory waiver authority, the waiver request and review process, and data reporting requirements. This memorandum also includes a revised version of the Child Nutrition Program State Waiver Request Template. State agencies, and eligible CACFP institutions and SFSP sponsors are encouraged to use this template when submitting waiver requests for the CACFP and SFSP. Using the template ensures all information required by FNS, as outlined in this memorandum, is included in the waiver request.

For questions concerning this memorandum, please contact the Nutrition Services Policy Administrator at (404) 651-8193.

Changes to the Micro Purchasing and Simplified Acquisition Thresholds

As of June 20, 2018 The Office of Management and Budget (OMB) has issued a memorandum raising the micro purchase and simplified acquisition threshold (SAT) from \$3,500 to \$10,000 and \$150,000 to \$250,000 respectively, per the National Defense Authorization Acts for FY 2017 and 2018. Per guidance from USDA FNS Southeast Regional Office (SERO), CACFP institutions and/or SFSP sponsors are not to take any action(s) to change the thresholds until official guidance as been issued by FNS. Official guidance is expected to be issued shortly.

If you have any questions, please contact our Procurement and Purchasing Compliance Officer, LaMonika Jones at LaMonika.Jones@dec.al.ga.gov.

BREAK OUT THE BLUEBERRIES!



Blueberries are in season, and with Georgia being a huge producer of these tiny antioxidant-packed berries, it's time to take advantage! According to the U.S. Department of Agriculture (USDA), High-ORAC (Oxygen Radical Absorbance Capacity - a test tube analysis that measures the total antioxidant power of foods and other chemical substances) foods may slow aging. Blueberries rank among the highest antioxidant-rich foods on a per serving basis. Check out more from the USDA study [here](#).

Blueberries are an excellent source of Vitamin C, and per the [Georgia Blueberry Commission](#), you can get 25% of your daily recommended intake of Vitamin C with just one cup of blueberries. Georgia grown blueberries are a staple of the agricultural market here in the state. Georgia has the longest harvest of any blueberry-growing state in the country, and in 2014 was named the #1 blueberry producing state (producing 96 million pounds)!

For a healthy, cool summer treat, check out the [Blueberry Slush Smoothie](#) recipe from the Georgia Blueberry Commission website!

Ingredients:

- 1 cup of frozen blueberries*
- 1 cup of pineapple juice
- 1 tbsp of honey
- ½ cup of orange juice
- 2 tbsp of lemon juice

Directions:

1. Combine all ingredients in a blender.
2. Blend until smooth and serve.

(*If you use fresh blueberries, add Ice to make the smoothie thicker.)