



Georgia Department of Early Care and Learning

## Georgia's Pre-K Program 2019-2020 Pre-K Year End Reconciliation Report

**Legal Name:** \_\_\_\_\_

**DBA:** \_\_\_\_\_

**Address:** \_\_\_\_\_

### Start-up Reconciliation:

1	Total Start-up payments:	
2	Total Start-up purchases:	
<b>3</b>	<b>Start-up balance:</b>	

### Pre-K Grant Agreement and Roster Payments Reconciliation Expenditures/Direct Costs:

4	Instructional Supplies and Materials:	
5	Instructional Other (field trips etc.):	
6	Stationary Playground Equipment: <b>Approval Required</b>	
7	Technology:	
8	Unreimbursed Food Expenses:	
9	Lead Teacher Salary:	
10	Lead Teacher Benefits:	
11	Sub-Lead Teacher Salary:	
12	Assistant Teacher Salary:	
13	Assistant Teacher Benefits:	
14	Sub-Assistant Teacher Salary:	

15	Other Employees:	
16	Other non-instructional costs:	
<b>17</b>	<b>TOTAL DIRECT COSTS:</b>	

**Administrative Costs:**

18	Director's Salary:	
19	Office Supplies:	
20	Bookkeeping/Clerical:	
21	Royalties:	
22	<b>TOTAL ADMIN COSTS:</b> Enter the total amount of allocated administrative expenses incurred. <i>Refer to Section 17.1 in the Pre-K Providers' Operating Guidelines for information regarding administrative expenses.</i>	

**Totals:**

24	Total Pre-K Payment:	
25	Total expenditures: Add lines 17 & 22	
<b>26</b>	<b>Balance Line A-B</b>	
<b>27</b>	<b>Amount Due</b>	

Comments:
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