

Teacher:	
Time	Activity
7:30-7:45	Arrival/Table Activities
7:45-8:15	Opening/Circle Time
	Story Time #1
8:15-8:30	Music with Movement
8:30-9:30	Outside
9:30-9:50	Large Group Literacy Activity
9:50-10:00	Phonological Awareness Activity
10:00-10:30	Small Group
10:30-11:00	Lunch Time
11:00-12:00	Rest Time
12:00 -12:15	Story Time #2
12:15-1:15	Center Time
1:15-1:30	Clean-up Time
1:30-1:45	Snack Time
1:45-1:55	Story Time #3
1:55-2:15	Closing Activity
2:15	Departure

The above is an example of a daily schedule reflecting the instructional activities and daily routine. Each program's schedule times will vary dependent upon their hours of operation, meal times and teacher preference as to the order of daily activities. You can use this template and adjust accordingly to meet your needs.